

WRITTEN SUBMISSION TO COUNCIL/COMMITTEE MEETING

About this form

To assist the decision-making process, Council has provided the opportunity to members of the public to submit a written submission to Council and Committee meetings.

Contact details

Customer Service Centre 1 Pope Street, Ryde NSW
Post Locked Bag 2069, North Ryde NSW 1670
Email cityofryde@ryde.nsw.gov.au
Phone (02) 9952 8222

**YOUR WRITTEN SUBMISSION MUST BE RECEIVED BY 12 NOON ON THE FRIDAY BEFORE THE MEETING.
LATE SUBMISSIONS WILL NOT BE ACCEPTED.**

PART 1 : APPLICANT DETAILS

Title	Mr	Mrs	Ms	Miss	Other
Given Name					Family Name
Address					
Suburb					Postcode
Contact phone number					
Email					
If you are representing someone else or an organisation, who are you representing?					

PART 2 : DETAILS OF THE MEETING

Date of meeting at which you wish to submit your application

Is your submission about an item listed on the agenda for this meeting? Yes No

If yes, what is the item number?

Please specify if you are For or Against For Against N/A

Please provide your submission in the text box below.

If you are making a submission on an item NOT on the agenda, please provide a brief outline/explanation.

I understand and accept the conditions set out in the 'Written Submissions from the Public at Meetings Guidelines'.

Signature _____ Date _____

Written Submissions from the Public at Meetings Guidelines

To assist the decision-making process, Council has provided the opportunity to members of the public to submit written submissions to Council.

Members of the public are required to register their written submission by midday on the Friday prior to the meeting. All written submissions will be distributed to Councillors after the midday deadline on the Friday prior to the meeting.

Please note that there will be no opportunity for speakers to address Council or Committee of Council meetings in person, written submissions only will be accepted.

Privacy Note: Please be aware that:

- Council and Committee of Council meetings are webcast; and
- Your personal information is collected for Council purposes and handled in accordance with the *Privacy and Personal Information Protection Act 1998*. It may be available to the public under various legislation including the *Government Information (Public Access) Act 2009*.

Need more information? Any questions, please phone Civic Services on 9952 8200.