

# FOOD BUSINESS REGISTRATION

## About this form

Use this form to notify City of Ryde of your food business.

Please print legibly in ink using BLOCK LETTERS.

Tick one box:     New notification     Change of details

## Council Contact Details

Customer Service 1 Pope Street, Ryde NSW

Post Locked Bag 2069, North Ryde NSW 1670

Email [cityofryde@ryde.nsw.gov.au](mailto:cityofryde@ryde.nsw.gov.au)

Phone (02) 9952 8222

## PART 1 : BUSINESS DETAILS

Proprietor/Company Name

Trading Name

ABN *Attach a copy of Business Registration with this application*

Premises Address

Suburb Postcode

Postal Address  
*Other than premises address*

Suburb Postcode

## PART 2 : CONTACT PERSON

Title                      Mr      Mrs      Ms      Miss      Other

Given Name Family Name

Position

Preferred contact    Mobile                      Business                      Home                      Email

Business Phone After Hours/Mobile Phone

Email

*NOTE: Council now completes food inspections electronically, for reports to be supplied you are required to provide a current email address.*

## PART 3 : BUSINESS TYPE

Bakery/Cake Shop	Grocery Store/Convenience	School Canteen
Bar/Liquor Shop	Health Food/Nut Shop	Seafood Shop
Caterer	Home Based Business	Service Station
Child Care Centre	Hostel/Boarding House	Staff Cafeteria
Delicatessen	Ice Cream/Confectionery	Supermarket
Fruit/Vegetable Shop	Motel/Bed & Breakfast	Takeaway Food
Function Centre	Restaurant/Café/Bistro	Temporary Food Stall

*NOTE: If you are registering a mobile food vending vehicle please complete Council's Mobile Food Vending Vehicle Registration form available on Council's website*

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

## PART 4 : BUSINESS SIZE

Tick one box:

- Small food service/retail** 1-5 full-time equivalent food handlers employed at premises  
**Medium food service/retail** 6-50 full-time equivalent food handlers employed at premises  
**Large food service/retail** Over 50 full-time equivalent food handlers employed at premises

## PART 5 : FOOD RISK ASSESSMENT

Does your food business produce any of the following? Please tick if applicable:

- |  |                                |
|--|--------------------------------|
| Sauces or desserts containing raw, unpasteurised egg | Unpasteurised juices           |
| Sushi  | Raw meat or fish dishes        |
| Sous Vide  | Cater for Childcare facilities |
| Pâté   | Cater for aged care facilities |

## PART 6 : DECLARATION

*Fees and Charges: A service fee applies to all new applications and inspections of food businesses. All fees and charges are reviewed annually under Council's Management Plan and can be viewed at [www.ryde.nsw.gov.au/feesandcharges](http://www.ryde.nsw.gov.au/feesandcharges).*

I declare that the information supplied on this form is true and correct.

Name

Signature

Date