



# TERMINATE COMMERCIAL WASTE SERVICE AGREEMENT FORM

## About this form

Use this form to terminate your Commercial Waste Service Agreement with Council.

## Council Contact Details

**Customer Service** 1 Pope Street, Ryde NSW  
**Post** Locked Bag 2069, North Ryde NSW 1670  
**Email** commercialwaste@ryde.nsw.gov.au  
**Phone** (02) 9952 8118

## PART 1: CUSTOMER DETAILS

**Debtor Number**

**Trading as**

**Billing Address\***

**Suburb\*** **Postcode\***

**Preferred contact**    **Mobile**    **Phone**    **Email**

**Mobile** **Fax**

**Phone**

**Email\***

**Contact / forwarding details following termination of contract are: e.g. to forward invoice or credit notes**

**As above:**    **Yes**    **No** *Please complete below*

**Title\***    **Mr**    **Mrs**    **Ms**    **Miss**    **Other**

**Given Name\*** **Family Name\***

**Business Name**  
*If applicable*

**Address\***

**Suburb\*** **Postcode\***

**Preferred contact**    **Mobile**    **Phone**    **Email**

**Mobile** **Phone**

**Email\***

Please turn page over

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

## PART 2 : LOCATION OF SERVICE ADDRESS

Business Name

Service Address\*

Suburb\*

Postcode\*

Bin(s) location

*if in different location,  
e.g. laneway*

Comments

## PART 3 : CURRENT SERVICE DETAILS

Waste Type	Bin size (L)	No. of bins	Service days	Bin serial numbers <i>Imprinted on side of bin in white numbers</i>
General Waste:	240L			
	660L			
	1100L			
Recycling / Paper and Cardboard:	240L			
	660L			
	1100L			
Garden Organics:	240L			

PLEASE TERMINATE THE ABOVE CONTRACT

Date for changes to take effect:

## PART 4 : DECLARATION

- I understand termination will be within 4 weeks of notification.
- I understand the Security Payment will be refunded to me on termination of the account, subject to a satisfactory return of all bins and payment of any outstanding amounts.
- I understand that if the bins are not returned in a satisfactory condition I may be charged per clause 5e of the Terms & Conditions.

Name\*

Signature\*

Date\*

Do you mind letting us know why you are terminating this account?

Closing business

Moving address outside Ryde

Moving address inside Ryde but no longer needed

Another supplier providing service *If yes, name of provider:*

Other