

VOLUNTEER RECOGNITION AWARDS

Connecting Communities

2025 NOMINATION FORM

This form may be completed online at www.ryde.nsw.gov.au/Volunteers

Applications open Monday 3 March and close Wednesday 6 April, midnight.

Our evening awards night will be held at Curzon Hall.

PLEASE TICK APPROPRIATE BOX:

YOUNG VOLUNTEER (12 – 25 years)

INDIVIDUAL AWARD

GROUP AWARD (2 or more people)

If you would like the nominee to be included in the Community Heroes Award, please tick the below box. Note: If you would like to nominate an individual only for the Community Heroes Award, please email community@ryde.nsw.gov.au.

COMMUNITY HEROES AWARD

NOMINEE (the person being nominated) (If group nomination, please list key contact person)

How does the nominee identify themselves?	Male	Female	Non-binary	Prefer not to answer	N/A (group nomination)	Other Please specify below:
Name						
Group (if group nomination)						
Address						
Mobile					Home Phone	
Email address						
Is the nominee aware of the nomination?	Yes	No				
Does the nominee perform the majority of their volunteering within the City of Ryde LGA?						

NOMINATOR (the person nominating)

I / We wish to nominate the above named for a Volunteer Recognition Award and/or Community Heroes award.
 I / We have read the eligibility criteria and agree to be bound by the conditions of entry.
 To the best of my / our knowledge, all details are true and correct.

Name	
Title and Organisation (if applicable)	
Address	
Mobile	Home Phone
Email address	
Your association to the Nominee	
Signature	Date

REFEREE

Nominations can be submitted by any individual, group or organisation, however all nominations must be additionally supported by a referee where possible from the nominees volunteering organisation or community group. The referee must be different from the nominator.

Name

**Title and
Organisation**
(if applicable)

**Contact
number**

**Association to
the Nominee**

**Email
address**

VOLUNTEERING DETAILS

Name of organisation/s for which the nominee has volunteered / volunteers and what has been their role at these organisations? (including any outstanding work and or achievements)

How long has the nominee volunteered with this organisation/s?

What is the nominee's time commitment to this organisation/s?

DETAILS ABOUT THE NOMINEES VOLUNTEER / COMMUNITY WORK

Describe the benefit to the community

Has the nominee overcome any obstacles in order to participate in volunteer work / community work?
(Such as disability, time constraints, English as a second language, distance travelled)

CONDITIONS OF ENTRY

The City of Ryde's Volunteer Recognition Awards aim to acknowledge those less visible in our City who have, through their creativity, initiative, personal time or attainments, made a positive contribution to enhancing and uplifting the lives of others within the City of Ryde community.

The City of Ryde Community Heroes Category aims to acknowledge those that have contributed above and beyond to the Ryde community. These heroes may have contributed in the past or present. **Please note** – Nominations can be received for those that are no longer with us however are still worthy of recognition for the contributions they made to the Ryde community. Individuals can be nominated in both Individual/Young Volunteer of the Year categories and the Community Hero Category. There will not be one winner in the Community Hero Category, instead there will be a selection of nominees who will be acknowledged.

ELIGIBILITY – VOLUNTEER OF THE YEAR AWARDS

- Any business, industry, community group, family or individual actively involved in voluntarily servicing the City of Ryde (excluding those primarily involved in political and/or lobbying activities) may be nominated.
- Previous award recipients are eligible to be re-nominated. Please note that any previous award winners must be nominated for volunteer works completed since the previous award was received OR in a different category. For example:
 - A previous Young Volunteer of the Year Award winner could be re-nominated after the age of 25 for a Volunteer of the Year Award.
 - If Volunteer of the Year was won in 2016, they could be re-nominated for volunteer work from 2016 to present.
- Young Volunteer Award nominees must be aged between 12-25 at the time of nomination.
- The majority of the nominees volunteering service needs to be contributed within the City of Ryde Local Government Area (LGA).
- It is not a requirement for nominees to reside in the City of Ryde LGA.
- City of Ryde Councillors and Council staff are permitted to nominate, unless confirmed as a member of the judging panel. City of Ryde Councillors and Council staff are not eligible to be nominated for an award.

ELIGIBILITY – COMMUNITY HEROES AWARDS

- Any individual who is currently OR who has in the past (living or deceased) has been involved in servicing the City of Ryde (excluding those primarily involved in political and/or lobbying activities) may be nominated.
- Previous Volunteer Recognition award recipients are eligible to be nominated.
- The volunteer work does not need to be current. It can be from past contributions.
- The nominee does not need to be alive to be recognised as a Community Hero.
- The majority of the nominees service needs to be contributed within the City of Ryde Local Government Area (LGA).
- It is not a requirement for nominees to reside in the City of Ryde LGA.
- City of Ryde Councillors and Council staff are permitted to nominate, unless confirmed as a member of the judging panel. City of Ryde Councillors and Council staff are not eligible to be nominated for an award.

SELECTION CRITERIA

This nomination form is designed to provide the judging panel with important information about the nominee. By addressing each question within this form you will assist the judges in recognising what the nominee/s has contributed to their organisation/community as well as how this individual/group stands out from the rest. Please include examples of the nominee's work. The Community Heroes are to be an even representation of male and female recipients.

EACH NOMINEE WILL BE JUDGED ON:

- **Special or outstanding features of their work**
- **The impact and benefit of their work**
For example: the impact on the group, organisations and/or local area, and benefits to the community such as training others, or serving as an example to motivate others.
- **Examples of how their work has displayed dedication above and beyond the norm**
For example: the type of work (such as physically or mentally demanding or unpleasant work), the length of service, the number of hours per week, success in overcoming obstacles.

GENERAL INFORMATION

- The City of Ryde Volunteer Recognition Awards are conducted in addition to the Citizen of the Year and Young Citizen of the Year Awards.
- A separate nomination form for each group or individual is required. Please note that 2 or more persons nominated solely for their work at the same organisation must be combined into a group nomination unless significant evidence of volunteering at one or more organisations can be provided.
- The Community Heroes Category will not have one winner, rather a selection of recipients that will be recognised on the community Heroes Honour board.
- Copies of supporting materials, no larger than A4, may be submitted, but must be attached to the official nomination form. Film, posters and recorded information will not be accepted.
- The City of Ryde Volunteer Recognition Awards Judging Panel may request copies of additional information on the nominee.
- Nomination forms and supporting documents will become the property of the City of Ryde and information submitted may be used for publicity purposes.
- Nominees and winners for the Awards will be presented at the Volunteer Recognition Awards evening to be held at Curzon Hall.
- The City of Ryde Volunteer Recognition Awards Judging Panel will include:
 - City of Ryde Mayor
 - City of Ryde CEO or Delegate
 - 2024 Volunteer of the Year Winner or if unavailable the 2025 Citizen of the Year Winner
- The decisions of the City of Ryde Volunteer Recognition Awards Judging panel are final and no correspondence on the decision will be entered into.

CLOSING DATE: Wednesday 6 April, midnight

HOW TO RETURN THE COMPLETED FORM

Please return the completed form via one of the options below:

MAILING ADDRESS	City of Ryde, Locked Bag 2069 North Ryde NSW 1670
ONLINE	www.ryde.nsw.gov.au/Volunteers
ENQUIRIES	Customer Service Call: 9952 8222 Email: community@ryde.nsw.gov.au

PRIVACY NOTICE

In completing this form you will be prompted to supply information that is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998*. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your nomination form. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952 8222 and ask for an information sheet to be forwarded to you.