

**Meeting Date: Tuesday 25 June 2024**  
**Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online**  
**Time: 6.00pm**

*Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

**Statement of Ethical Obligations**  
*Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.*

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## **MAYORAL MINUTES**

### **MM21/24 COUNCILS AWARD WINNING WORK RECOGNISED - Mayor, Councillor Trenton Brown**

**File Number:** GRP/24/36 - BP24/466

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The great work of our staff in delivering for the community of Ryde has continued to be recognised across Local Government through recent awards.

#### **Australasian Reporting Awards – Gold Award**

The City of Ryde Council has been recognised for its commitment to transparency and for delivering an exceptional annual report, receiving a Gold Award for its 2022-2023 Annual Report 'Shaping the future' at the 74th Australasian Reporting Awards (ARAs) held in Sydney on Thursday, 23 May 2024. This is Councils 14<sup>th</sup> consecutive Gold Award.

This prestigious award is open to businesses, corporations, governments, and not-for-profits across the Asia Pacific, New Zealand, and Australia and is independently assessed, based on world best practices. The Award recognises the commitment to open and transparent accountability to the community for the work undertaken on its behalf to deliver for our great City.

#### **Local Government Excellence Awards**

##### ***Community Development – Supporting Inclusive Volunteering Project (SIVP)***

This month City of Ryde's 'Inclusive Volunteering Project' was awarded 'Highly Commended' in the Community Development category at the 2024 NSW Local Government Excellence Awards. This award recognises leadership in community services as evidenced by way of corporate process improvements; a particular project initiative; innovation in management and leadership practices; or demonstrated practicality and resourcefulness.

The Supporting Inclusive Volunteering Project creates opportunities for people with disability to get involved with their local community. Through the project, registered volunteers with disabilities contribute to and actively participate in volunteering activities at Council events such as Movember, 16 Days of Activism, Social Inclusion Week and International Day of People with Disability.

**MM21/24 (continued)*****Environmental Leadership – City of Ryde Urban Forest Strategy***

This month Council was a finalist under the Environmental Leadership category for the City of Ryde Urban Forest Strategy. This award category recognises dedication to sustainability as evidenced by the implementation of corporate process improvements, projects or initiatives that demonstrate significant real or potential benefit to the environment. Council's new Urban Forest Strategy aims to elevate Council's urban forest as a critical urban asset, providing clear justifications and the evidence-base for decisions relating to feasible canopy cover targets and planting priorities.

Of particular importance is the examination of the feasibility of achieving Council's adopted 40% canopy cover target by 2030. Whilst the target aligns with State policy directives, the evidence presented herein indicates the 2030 timeframe target is unrealistic considering current and future tree growth and availability of space for replanting. The Strategy therefore outlines how the current canopy cover can be maintained and increased to ensure Council does not fail to deliver on commitments and ensure the City remains cool and livable into the future.

**RECOMMENDATION:**

That on behalf of the community,

- (a) All staff and departments who assisted with the development and production of the 'Shaping the future: 2022-23 Annual Report' be congratulated.
- (b) All staff that contributed to the Supporting Inclusive Volunteering Project be congratulated.
- (c) All staff that contributed to the development of the Urban Forest Strategy be congratulated.

**ATTACHMENTS**

- 1 ARA Reporting Gold Award - City of Ryde
- 2 2024 Local Government Excellence Awards Supporting Inclusive Volunteering Project

Report Prepared By:

**Councillor Trenton Brown**  
**Mayor**

**MM21/24 (continued)**

**ATTACHMENT 1**



PRESENTED TO

**City of Ryde Council**



**Alan Colegate**  
Chair, ARA  
23 May 2024



**Tulip Penney**  
Chair, ARA Awards Committee  
23 May 2024



MM21/24 (continued)

ATTACHMENT 2



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**MM22/24 REGIONAL SPORTS CAPACITY - WESTLEIGH PARK, HORNSBY AND  
TG MILLNER FIELDS, MARSFIELD - Mayor, Councillor Trenton Brown****File Number: CLM/24/1/1/8 - BP24/495**

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At its meeting of 12 June 2024, Hornsby Shire Council (Hornsby) sought the support of Northern Sydney Region of Councils (NSROC) and other Councils in the region following a recent decision by the NSW Government to remove funding to create much needed outdoor active recreational space.

In 2023 a review of Supply and Demand for Sports Facilities in the NSROC Region found that there will be an undersupply of around 222 Ha (49%) by 2036. Importantly, this study does not take into account the anticipated population growth as a result of the recent reforms targeting housing supply (Low-mid Rise Housing and Transport Oriented Development) which will place further demands on local sportsgrounds.

City of Ryde supports Hornsby's critically important infrastructure project at Westleigh Park which will deliver amongst other things, six new sports fields that will service the Northern Sydney Region, the only opportunity for such a significant increase in capacity due to the scarcity of affordable and suitable land in this region. It is appropriate for Council to join with Hornsby in requesting the NSW Government reconsider its decision to withdraw grant funds previously allocated to support the project's completion.

TG Millner and Westleigh Park are significant regional facilities that will benefit active recreation for the whole Northern Sydney Region.

The impacts of not increasing sports ground capacity in Northern Sydney will lead to increasing numbers of participants being turned away from sport which will lead to:

- Increasing physical inactivity, sedentary leisure behaviour and related health and disease impacts;
- Reducing benefits brought about by participation in sport and physical activity;
- Increased costs to participate and accessibility of facilities will create inequity in participants and associated benefits; and
- Access to sport may become based on the capacity to pay and which may create a greater barrier to participation for lower income households.

In early June the NSW Government informed Hornsby that it will take back \$36 million in funding for the development of the much-needed active recreation facilities at Westleigh Park, which will stop the most significant active outdoor sporting facility from being delivered.

Westleigh Park is a 36 hectare parcel of land at 62 Quarter Sessions Road, Westleigh. It was purchased by Hornsby in 2016 to assist with addressing the increasing demands for active recreation within the Shire and Northern Sydney Region.

**MM22/24 (continued)**

The Master Plan provides for structured sporting activities on three sporting platforms (providing six sportsfields) and unstructured passive recreation experiences throughout the park. This includes cycling and mountain biking, walking paths, informal exercise spaces, children's playground and picnic areas, connections to local and regional bushwalking trails and passive recreation spaces. Work has been underway on Westleigh Park for over five years, with millions of dollars already outlaid, contracts signed, and thousands of hours devoted to providing the community with these vital facilities.

Given the projected population growth in the NSROC region it is important that we continue to be guided by our NSROC strategies and studies which indicate that we will need to increase the capacity of sportsgrounds in the area by around 49% by 2036 (through a range of initiatives and new facilities) to cope with existing and future demands. The Westleigh Park project will be critical in working towards this outcome and as such the City of Ryde supports Hornsby in its endeavors to retain state government grant funding to deliver regional sports facilities for the community to match profound anticipated population growth.

**RECOMMENDATION:**

1. That Council write to Hornsby Shire Council to express support for the Westleigh Park project given its regional significance in supporting the increased population in Northern Sydney.
2. That Council write to the Premier for New South Wales, the Minister for Sport, the Minister for Local Government and the Minister for Planning and Public Spaces to encourage them to:
  - (a) Maintain/extend their grant to Hornsby Shire Council to ensure the completion of the Westleigh Park project.
  - (b) Provide the funding as promised by the Department of Planning, Housing and Infrastructure as part of the Macquarie Park Innovation District Rezoning Strategies and Transport Oriented Development (TOD) to the City of Ryde to ensure the purchase and future management of TG Millner; given their regional significance in supporting the increased population in Northern Sydney as a result of the recently imposed State Government housing targets.
3. Note that the undersupply of sports fields in the NSROC region reinforces the case for strategic merit as assessed by the Sydney North Planning Panel when they rejected the rezoning proposal of TG Millner fields in December 2022. The reduction by six sports fields at Westleigh Park makes the case for the compulsory acquisition of TG Millner even more compelling using the criteria of Strategic Merit.



**MM22/24 (continued)**

4. The joint three tiers of government funding model, used to upgrade Leichhardt Oval, has direct application to the compulsory acquisition of TG Millner. It is noted that Ryde Council has set aside \$15M for the purchase of this site. A three-way funding model with our council working collaboratively with the NSW and Commonwealth Governments will resolve the issue of site ownership of TG Millner Fields.
5. That the Mayor write to the Prime Minister of Australia and the NSW Premier to seek financial assistance from the Commonwealth and NSW Governments to support the compulsory acquisition of the TG Millner Fields.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Councillor Trenton Brown**  
**Mayor**

## **COUNCIL REPORTS**

### **1 ITEMS PUT WITHOUT DEBATE**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/24/1/1/2 - BP24/448

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#### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

#### **RECOMMENDATION:**

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

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**2 CONFIRMATION OF MINUTES - Council Meeting held on 28 May 2024**

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**Report prepared by:** Civic Services Manager**File No.:** CLM/24/1/1/2 - BP24/449

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Council Meeting 8/24, held on 28 May 2024 be confirmed.

**ATTACHMENTS**

- 1 MINUTES - Council Meeting - 28 May 2024

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Meeting Date:** Tuesday 28 May 2024  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde and Online  
**Time:** 6.04pm

**Councillors Present in Chambers:** The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio, Pedersen, Purcell and Yedelian OAM.

**Councillors Present via online Audio Visual:** Councillor O'Reilly and Song.

**Apologies:** Nil.

**Note:** Councillor Yedelian OAM left the meeting at 9.02pm and did not return. Councillor Yedelian OAM was not present for consideration or voting on Notice of Motion 11, Notice of Motion 12, Notice of Motion 1, Matter of Urgency and Item 18.

**Staff Present:** Chief Executive Officer, General Manager – Business and Operations, General Manager – City Shaping, General Counsel, Acting Chief Financial Officer, Executive Manager – City Infrastructure, Executive Manager – City Development, Executive Manager – City Life, Executive Manager – People and Business, Chief Information Officer, Manager – Business Assurance and Governance, Manager – Communications and Engagement, Manager – Traffic Services, Manager – Engineering and Project Delivery, Manager – Parks and Open Spaces, Manager – Libraries and Customer Service, Manager – Circular Economy, Executive Officer – City Fabric, Executive Officer – City Economy, Senior Coordinator – Asset Integration, Senior Coordinator – Program Delivery, Senior Coordinator – Infrastructure Services, Senior Coordinator – City Economy, Senior Coordinator – Procurement, Media and Communications Officer, Systems Support Officer, Civic Services Manager and Civic Support Officer.

**PRAYER**

The Mayor, Councillor Brown offered prayer prior to the commencement of the meeting.

**NATIONAL ANTHEM**

The National Anthem was sung prior to the commencement of the meeting.

**DISCLOSURES OF INTEREST**

Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in Item 3 – March 2024 Quarterly Budget Review and Operational Plan Progress Report for the reason that he lives in one of the streets being resurfaced, referred to in this report.

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Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

Councillor Pedersen disclosed a Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that she knows the CEO of Resolution Community Services.

Councillor Purcell disclosed a Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that he knows many of the entities who vied for grants in this round. One in particular, Resolution Community Services is a friend and a Labor Party Colleague.

Councillor Song disclosed a Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that he knows the applicants 8, 9 and 12 which he possibly has Non-Significant and Non-Pecuniary Interests. In regards to the Applicant 14 (Resolution Community Services), he is advised that the CEO is a member of the Labor Party who he has not met in person but has been advised that she would be a possible candidate for the upcoming Local Government Election.

Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that she knows some of the community organisations that have applied for the grants.

Councillor O'Reilly disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that she previously held employment with Deaf Connect, also known as Deaf NSW and Deaf Society.

Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that he knows some of the applicants in various casual settings.

Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 1, 2024 for the reason that he personally knows some of the grant recipients.

**TABLING OF PETITIONS**

No Petitions were tabled.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons provided a written submission to Council:-

<b>Name</b>	<b>Topic</b>
Stuart Hedley	<b>Notice of Motion 7</b> – Parking and Safety in Jeanette Street, East Ryde
Robert Hawwa	<b>Notice of Motion 7</b> – Parking and Safety in Jeanette Street, East Ryde
Ruth Hedley	<b>Notice of Motion 7</b> – Parking and Safety in Jeanette Street, East Ryde

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

Name	Topic
Lynette Phillips and Rod Anderson	<b>Notice of Motion 7 – Parking and Safety in Jeanette Street, East Ryde</b>
Barry Fraser	<b>Notice of Motion 7 – Parking and Safety in Jeanette Street, East Ryde</b>

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

The following persons provided a written submission to Council:-

Name	Topic
Rod Noel (representing PACA Productions)	Request for Cultural Facility

**COUNCIL REPORTS**

**1 ITEMS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Deshpande)

That Council adopt Mayoral Minute 15/24, Mayoral Minute 17/24, Mayoral Minute 18/24, Item 2, Item 3, Item 5, Item 8, Item 9, Item 11, Item 12, Item 13, Item 16, Precis of Correspondence 1, Precis of Correspondence 2, Precis of Correspondence 3, Notice of Motion 3, Notice of Motion 6 and Notice of Motion 7 listed on the Council Agenda as per the Recommendations in the Reports.

**Record of Voting:**

For the Motion: Unanimous

**MAYORAL MINUTE**

**MM15/24 2024 NATIONAL VOLUNTEER RECOGNITION AWARDS – Mayor, Councillor Trenton Brown**

**RESOLUTION:**

That Council:

- (a) Congratulates the 2024 Volunteer of the Year winners and all the nominees and acknowledges that their volunteering significantly contributes to bringing people together and creating an inclusive City.
- (b) Introduces a Volunteer with Disability category for the 2025 Volunteer Recognition Awards to recognise the contribution that volunteers with disability make to the community.

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MM17/24 ADVOCACY FOR INNOVATION STATE ENVIRONMENTAL  
PLANNING POLICY (SEPP) – Mayor, Councillor Trenton Brown**

**RESOLUTION:**

- (a) That the Mayor write to the Mayors of other Sydney Metropolitan Councils alongside City of Newcastle, City of Wollongong, and Central Coast Council to collaborate with Ryde for the formulation and advocacy of an Innovation SEPP that can be applied to numerous innovation precincts within those local government areas.
- (b) That the Mayor, following collaboration from the other Councils, write to the Premier of NSW, The Hon. Chris Minns MP, and the NSW Minister for Planning and Public Spaces, The Hon. Paul Scully MP, seeking a meeting and collaboration between the NSW State Government and interested Councils to refine and implement this Innovation SEPP.

**MM18/24 DOG OFF LEASH TRIALS (FONTENOY PARK, BRERETON PARK,  
WARRAWONG RESERVE) – Mayor, Councillor Trenton Brown**

**RESOLUTION:**

That Council extends the conditions of the off-leash trials for these parks until a Council report with the recommendation from the community feedback is submitted.

**COUNCIL REPORTS**

**2 CONFIRMATION OF MINUTES – Council Meeting held on 23 April 2024**

**RESOLUTION:**

That the Minutes of the Council Meeting 7/24, held on 23 April 2024 be confirmed.

**3 MARCH 2024 QUARTERLY BUDGET REVIEW AND OPERATIONAL PLAN  
PROGRESS REPORT**

Note: Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he lives in one of the streets being resurfaced, referred to in this report.

**RESOLUTION:**

That the proposed budget variations as detailed in **ATTACHMENT 1** to this report be endorsed by Council.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**5 REPORT ON COUNCILLOR EXPENSES – 1 JULY 2023 TO 31 DECEMBER 2023**

**RESOLUTION:**

That Council receive and note the report and Attachment 1 regarding Councillor expenses and facilities for the period 1 July 2023 to 31 December 2023.

**8 EXTENDED HOURS OF OPERATION IN RYDE LIBRARIES DURING DAYS OF EXTREME TEMPERATURES**

**RESOLUTION:**

- (a) That on days that West Ryde and Eastwood Libraries are ordinarily open, Council continues its trial of extended hours during days of extreme temperatures at 36 degrees and over to 31 March 2025, closing at 9pm.
- (b) The CEO may authorise these extended hours on days of extreme temperature up to the budget limit of \$10,000.00.
- (c) The results of the trial in item (a) be reported back to Council in June 2025.

**9 24/7 LIBRARY SERVICE**

**RESOLUTION:**

That an extended hours/afterhours library service model be considered as part of the development of the new City of Ryde Halls and Facilities Strategy and new City of Ryde Libraries Strategy being developed in 2025.

**11 WASTE EDUCATION CAMPAIGN**

**RESOLUTION:**

- (a) That City of Ryde develop a Waste Education Campaign that targets major contaminants as identified in the domestic bin audit.
- (b) That community and Councillor consultation is undertaken to gain insight into the experiences and perspectives of residents in the City of Ryde to optimise the effectiveness of the waste education campaign.
- (c) That the Waste Education Campaign be timed to coincide with the commencement of the new waste collection contract.
- (d) That the Waste Education Campaign is funded from the annual waste education budget.

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.



**ITEM 2 (continued)**

**ATTACHMENT 1**

**12 DRAFT MEDIA AND SOCIAL MEDIA POLICY FOR COUNCILLORS**

**RESOLUTION:**

- (a) That Council accepts the Draft Media policy and Social Media Policy for exhibition.
- (b) That Council approves the exhibition of the draft policies for twenty-eight (28) days for public comment from 30 May 2024.
- (c) That if there is no substantive public comment requiring amendment, the policies be adopted and Councillors advised through CIB.

**13 LOCAL INFRASTRUCTURE STRATEGY – PUBLIC EXHIBITION**

**RESOLUTION:**

That Council approves the draft Local Infrastructure Strategy being placed on public exhibition for a period of 28 days, commencing 30 May 2024.

**16 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING – APRIL 2024**

**RESOLUTION:**

**(A) PARKES STREET, WEST RYDE - AT-GRADE PEDESTRIAN CROSSING**

The following measures be considered on Parkes Street, West Ryde:

- a) An at-grade pedestrian crossing be installed on Parkes Street, west of the roundabout at its intersection with Bowden Street, West Ryde (subject to availability of funds) in accordance with Transport for NSW Technical Directions.

**(B) BELMORE STREET, RYDE**

The following changes be considered on Belmore Street, Ryde:

- a) The existing refuge island be converted to an at-grade pedestrian crossing on Belmore Street, south of its roundabout intersection with Rothesay Avenue, Ryde, in accordance with Transport for NSW Technical Directions.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**(C) DONOVAN STREET, EASTWOOD - INTERSECTION TRAFFIC CONTROL**

The following changes be considered at the intersection of Donovan Street and North Road:

- a) "STOP" traffic control be installed on Donovan Street at its intersection with North Road, Eastwood.
- b) 10m long statutory "NO STOPPING" restrictions be installed at the intersection of Donovan Street and North Road, Eastwood.

**(D) READ STREET, EAST RYDE - NO STOPPING RESTRICTIONS**

The following changes be considered on Read Street, East Ryde:

- a) 10 metre long "NO STOPPING" zones be installed outside property nos. 5, 8 and 10 Read Street, Eastwood.

**(E) WOLGER ROAD, RYDE - NO PARKING AND NO STOPPING RESTRICTIONS**

The following changes be considered on Wolger Road, Ryde:

- a) "NO PARKING" zones be installed across driveways servicing the following properties on Wolger Road, Ryde:
  1. 30 and 32 Wolger Road.
  2. 36 and 38 Wolger Road.
  3. 26 Kulgoa Avenue and 43 Wolger Road.
  4. 28 Kulgoa Avenue and 28 Wolger Road.
  5. 47C Wolger Road (Adventure Park) and 45 Wolger Road.
- b) "NO STOPPING" signs be installed to formalise both sides of Wolger Road, between Kulgoa Avenue and Lane Cove Road, Ryde.
- c) Dividing barrier (BB) centre line be realigned within Wolger Road between Kупpa Road and Lane Cove Road, Ryde to enable parking to be accommodated on the southern side of Wolger Road.

**(F) COTTONWOOD CRESCENT, MACQUARIE PARK - PEDESTRIAN REFUGE**

The following pedestrian refuge be considered on Cottonwood Crescent, Macquarie Park:

- a) A pedestrian refuge be installed (subject to availability of funds) on Cottonwood Crescent at the intersection of Waterloo Road, Macquarie Park, in accordance with the TfNSW technical directions.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**(G) BUNA STREET, RYDE - NO STOPPING RESTRICTIONS**

The following changes be considered on Buna Street, Ryde:

- a) An 18m long "NO STOPPING" zone be installed on the south-western side at the property frontage of no. 1 Buna Street, Ryde; and
- b) A 10m long "NO STOPPING" zone be installed on the north-eastern side, across the Gannan Park driveway on Buna Street, Ryde.

**(H) STANSELL STREET, GLADESVILLE - PUBLIC DOMAIN WORKS**

The following changes be considered on Stansell Street, Gladesville:

- a) A refuge with associated signage, suitable for pedestrians and cyclists, be installed on Stansell Street at the intersection of Victoria Road.
- b) Two "NO STOPPING" signs along the site frontage with Stansell Street be installed, to facilitate the turning vehicles from Stansell Street onto Victoria Road.

**(I) BRENDON STREET, NORTH RYDE - NO STOPPING RESTRICTIONS**

The following changes be considered on Brendon Street, North Ryde:

- a) A 10.5m long "NO STOPPING" zone be installed across the driveways servicing property nos. 13 and 15 Brendon Street, North Ryde.

**(J) WOORANG STREET, MARSFIELD - INTERSECTION TREATMENT**

The following changes be considered on Woorang Street:

- a) 1.5m wide islands be installed within existing 10m statutory "NO STOPPING" zone on Abuklea Road, Marsfield.
- b) A "GIVE WAY" hold line and associated signage be installed on Woorang Street aligned with the proposed islands on Abuklea Road, Marsfield.
- c) A 7m long double centre (BB) line be installed on Woorang Street near its intersection with Abuklea Road, Marsfield.

**(K) TYAGARAH STREET, RYDE - NO STOPPING AND NO PARKING RESTRICTIONS**

The following changes be considered on Tyagarah Street:

- a) A "NO PARKING" zone be installed on the northern side of Tyagarah Street at the property frontage of nos. 3 Tyagarah Street and 1 Cross Street.
- b) A "NO STOPPING" zone be installed on the southern side of Tyagarah Street at the frontage of Mallee Reserve, Ryde.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**(L) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS**

- a) The Road Safety report be received and noted.

**PRECIS OF CORRESPONDENCE**

**1 RESPONSE BY THE DEPUTY LEADER ABOUT THE  
BLAXLAND/BALACLAVA ROAD INTERSECTION IMPROVEMENTS  
PROJECT**

**RESOLUTION:**

That the correspondence be received and noted.

**2 RESPONSE BY THE ASSISTANT MINISTER TO THE PRIME MINISTER  
REGARDING COMMONWEALTH FUNDING FOR INFRASTRUCTURE  
PROJECTS IN NSW**

**RESOLUTION:**

That the correspondence be received and noted.

**3 GET NSW ACTIVE 2024/25 PROGRAM**

**RESOLUTION:**

That the correspondence be received and noted.

**NOTICES OF MOTION**

**3 SAFETY AND EFFICIENCY OF TRAFFIC FLOW ON COXS ROAD, NORTH  
RYDE – Councillor Roy Maggio**

**RESOLUTION:**

That Council refer the following traffic and parking changes to the June 2024 Ryde Local Traffic Committee meeting for consideration, following community consultation:

- I. Install "NO STOPPING" signs and linemarking along both sides of Coxs Road between Cressy Road and Conrad Street, North Ryde to deter illegal parking within this section of Coxs Road.
- II. Install a painted central median on Coxs Road between Cressy Road and Conrad Street, North Ryde to provide separation between opposing traffic flow and to deter speeding within this section of Coxs Road.

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**6 PARKING, SPEEDING AND SAFETY ON COXS ROAD, NORTH RYDE –  
Councillor Penny Pedersen**

**RESOLUTION:**

(a) Council notes that community have flagged numerous perceived safety issues on Coxs Road that they would like addressed including:

- Speeding on Coxs Road past the pre-school, Hospital, Fire Station and multiple side streets.
- Cars entering and exiting the private lane (known as Blenheim Lane) into the Badajoz/Coxs Road intersection roundabout.
- Obstructed vision for motorists turning right onto Coxs Road out of the Council carpark opposite North Ryde Library.
- Obstructed vision for vehicles entering Blamey Street, North Ryde from Coxs Road.
- Illegal parking and reduced visibility of oncoming traffic on Coxs Road between Conrad Street and Cressy Road.

(b) That Council:

- Request Transport for NSW to investigate reducing the current speed limit on Coxs Road between Wicks Road and Badajoz Road from 50km/h to 40km/h to deter speeding within this section of Coxs Road.
- Approach the owners of Blenheim Lane to consider appropriate changes within the laneway to reduce unauthorised/improper use of the laneway.
- Staff review the driveway and parking arrangements in the immediate vicinity of the car park opposite North Ryde Library. Consideration is to be given to appropriate measures to improve sight line for drivers exiting from the Council car park onto Coxs Road.
- Address illegal parking, difficulty passing oncoming traffic and poor visibility of oncoming traffic on Coxs Road between Conrad Street and Cressy Road, supplying a timeline for consultation and delivery of works to the Councillors Information Bulletin.
- Consult with residents in Blamey Street to gauge support for additional no parking on Blamey Street close to the Coxs Road intersection.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**7 PARKING AND SAFETY IN JEANETTE STREET, EAST RYDE –  
Councillor Penny Pedersen**

Note: Stuart Hedley, Robert Hawwa, Ruth Hedley, Lynette Phillips and Rod Anderson and Barry Fraser made a written submission on this Item and copies are ON FILE.

**RESOLUTION:**

That Council:

- (a) Notes that complaints have been received by multiple residents at Jeanette Street, East Ryde in regards to parking congestion near the intersection of Coxs Road, urging council to take action on a parking and safety issues.

The residents say they have:

*“experienced the dangers and inconveniences caused by cars parked on the odd side of Jeanette Street from the street’s entry to 3 Jeanette Street’s driveway. The visibility is severely compromised, making it a driving hazard for anyone entering or exiting the street. Additionally, residents living in the first three houses opposite this area struggle to safely get out of their driveways due to these parked cars.*

*This isn’t just an inconvenience; it’s a safety risk that needs immediate attention. According to data from Transport for NSW (2019), poor visibility was a contributing factor in over 1,000 road accidents across New South Wales. This statistic underscores how crucial clear sight lines are for safe driving.*

*We urge our local council in East Ryde, NSW, Australia to implement parking restrictions on this particular stretch of Jeanette Street. By prohibiting parking on the odd side from its entry up until 3 Jeanette Street’s driveway, we can enhance road safety and ensure that residents can safely exit their driveways.”*

- (b) Consider introducing “NO STOPPING” restrictions along Jeanette Street between Coxs Road and no. 3 Jeanette Street, East Ryde to improve traffic safety within Jeanette Street and safety for vehicles turning at its intersection with Coxs Road.
- (c) Undertake community consultation with affected residents on the proposed parking change specified in part (a).
- (d) Should there be majority support or no objections to the proposal, the matter be referred to Local Ryde Traffic Committee and subsequent Council meeting for formal approval, prior to the works being undertaken.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MAYORAL MINUTES**

**MM15/24 2024 NATIONAL VOLUNTEER RECOGNITION AWARDS - Mayor, Councillor Trenton Brown**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**MM16/24 ARMENIAN GENOCIDE RECOGNITION - Mayor, Councillor Trenton Brown**

**RESOLUTION:** (Moved by the Mayor, Councillor Brown and Councillor Yedelian OAM)

That Council:

- (a) Reaffirm its commitment to condemn the Genocide of the Armenians and all other acts of Genocide committed as the ultimate act of racial, religious and cultural intolerance.
- (b) Continue to support the Armenian community of Ryde in honouring the memory of the 1.5 million men, women and children who died in the first Genocide of the Twentieth Century.
- (c) Calls on the Prime Minister of Australia to join President Joe Biden and other world leaders in accurately characterising the massacres committed against Armenians, Assyrians and Greeks as Genocide.

**Record of Voting:**

For the Motion: Unanimous

**MM17/24 ADVOCACY FOR INNOVATION STATE ENVIRONMENTAL PLANNING POLICY (SEPP) - Mayor, Councillor Trenton Brown**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**MM18/24 DOG OFF LEASH TRIALS (FONTENOY PARK, BRERETON PARK, WARRAWONG RESERVE) - Mayor, Councillor Trenton Brown**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MM19/24 BLENHEIM PARK, NORTH RYDE – FEDERAL GOVERNMENT GRANT - Mayor, Councillor Trenton Brown**

**RESOLUTION:** (Moved by the Mayor, Councillor Brown)

That Council write to:

- (a) Minister Catherine King, Minister for Infrastructure, expressing Council's disappointment that its official spokesperson was not included in the recent media announcement in relation to confirmation of the \$8 million grant funding for upgrade works in Blenheim Park under the federal governments Priority Community Infrastructure Program.
- (b) The Department of Prime Minister and Cabinet seeking confirmation that the Federal Member for Bennelong met the relevant Ministerial Standards associated with making announcements associated with Federal Government Grants.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Motion: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

**MM20/24 CHIEF FINANCIAL OFFICER RESIGNATION - Mayor, Councillor Trenton Brown**

**RESOLUTION:** (Moved by the Mayor, Councillor Brown)

That Council recognise and thank Aneesh Zahra for her contributions to the City of Ryde.

**Record of Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**2 CONFIRMATION OF MINUTES - Council Meeting held on 23 April 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**3 MARCH 2024 QUARTERLY BUDGET REVIEW AND OPERATIONAL PLAN PROGRESS REPORT**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

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**ITEM 2 (continued)**

**ATTACHMENT 1**

**4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION -  
Councillor and Mayoral fees for 2024/2025**

**RESOLUTION:** Moved by Councillors Lara-Watson and Yedelian OAM)

That Council decline the option to increase Councillor and Mayoral fees.

**Record of Voting:**

For the Motion: Unanimous

**5 REPORT ON COUNCILLOR EXPENSES - 1 JULY 2023 TO 31 DECEMBER  
2023**

**Note:** This Item was dealt with earlier in the meeting as detailed in these Minutes.

**6 CITY OF RYDE COMMUNITY GRANTS, ROUND 1, 2024**

**Note:** Councillor Pedersen disclosed a Significant Non-Pecuniary Interest in this Item for the reason that she knows the CEO of Resolution Community Services. Councillor Pedersen left the meeting at 6.42pm and was not present for consideration or voting on this Item.

**Note:** Councillor Purcell disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he knows many of the entities who vied for grants in this round. One in particular, Resolution Community Services is a friend and a Labor Party Colleague. Councillor Purcell left the meeting at 6.42pm and was not present for consideration or voting on this Item.

**Note:** Councillor Song disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he knows many of the applicants 8, 9 and 12 which he possibly has Non-Significant and Non-Pecuniary Interests. In regards to the Applicant 14 (Resolution Community Services), he is advised that the CEO is a member of the Labor Party who he has not met in person but has been advised that she would be a possible candidate for the upcoming Local Government Election. Councillor Song left the meeting at 6.42pm and was not present for consideration or voting on this Item.

**Note:** Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she knows some of the community organisations that have applied for the grants.

**Note:** Councillor O'Reilly disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she previously held employment with Deaf Connect, also known as Deaf NSW and Deaf Society.

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**ITEM 2 (continued)**

**ATTACHMENT 1**

Note: Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knows some of the applicants in various casual settings.

Note: Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he personally knows some of the grant recipients.

**RESOLUTION:** (Moved by Councillors Deshpande and Han)

- (a) That Council endorse funding the following organisations for the City of Ryde Community Grants, Round 1, 2024.

**Community Wellbeing - Major**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
1	CWMaj08	Christian Community Aid	\$15,000	\$15,000	Living A Full Life in Ryde. Holistic wellness and wellbeing for the emerging Indonesian community	
2	CWMaj13	Empowering Parents in Crisis (EPIC)	\$15,000	\$15,000	Hybrid peer parent programs and individual support to carers of vulnerable youth	
3	CWMaj14	The Men's Table	\$12,500	\$12,500	Activities for the Men's Table Denistone and surrounds	

**Community Wellbeing - Medium**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
4	CWMed03	STARTTS	\$7,478	\$7,478	Health and wellbeing for Iranian women from refugee backgrounds	
5	CWMed07	Australian Association of Cancer Care	\$7,500	\$7,500	Music and dance for seniors and cancer patients	
6	CWMed09	Lady of Grace Fraternity	\$7,500	\$7,500	Social inclusion and wellbeing events for seniors	
7	CWMed11	Indian Ocean Society of Australia	\$7,500	\$7,500	Educational workshops, health and wellness initiatives and volunteer train-the-trainer	

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**ATTACHMENT 1**

8	CWMed12	K-Cultural Education n Training Centre	\$5,000	\$5,000	Mental & physical healing and wellbeing platform for women	
9	CWMed13	Eastwood Chinese Senior Citizens	\$4,300	\$4,300	Senior adventure Blue Mountain Tour	

**Community Wellbeing - Minor**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
10	CWMin01	Rotary Club of Ryde	\$2,500	\$2,500	Dementia Café	
11	CWMin03	Australia Korea Art Therapy Association	\$2,450	\$2,450	Art Therapy Parenting Program	
12	CWMin04	Korean Harmony Culture Group	\$2,500	\$2,500	2024 Senior Festival with Karaoke	

**Events - Major**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
13	Events Maj01	Rotary Park Macquarie Park	\$20,000	\$20,000	Rotary Carols on the Common	
14	Events Maj02	Resolution Community Services	\$20,000	\$7,500	Eid In the Park	Re-classified to medium events category (maximum \$7,500), as project did not meet major event criteria.
15	Events Maj03	Australia South Asia Forum (SAFAL Fest)	\$15,000	\$15,000	South Asia Film Arts and Literature Festival	

**Events - Minor**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
16	Events Min01	Korean Australian Traditional Art and Cultural Association	\$2,500	\$2,500	Teaching children about Korean Tea Ceremony, with Korean seniors	

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17	Events Min04	Distinguished Citizens Society International of NSW Australia	\$2,500	\$2,500	Basketball championship with multicultural performances	
18	Events Min05	Kalakars Club	\$2,500	\$2,500	Durga Puja annual celebration, a Bengali cultural festival	
19	Events Min06	CECA Logos Church	\$2,500	\$2,500	Hong Kong Festival	
20	Events Min07	Macquarie Anglican Church	\$2,500	\$2,500	Community carols at Kings Park Denistone East	
21	Events Min09	North Ryde Christian Church	\$2,900	\$2,500	Family Fun Day 2024	Maximum funding for minor events category is \$2,500
22	Events Min10	CASS CARE	\$2,500	\$2,500	The digital world for Chinese and Korean seniors	

**Arts**

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
23	Arts03	Macquarie Singers Inc	\$3,000	\$3,000	Performances at local aged care facilities, choral events, to enhance wellbeing and belonging	
24	Arts04	Australia Long River Art Group	\$5,000	\$5,000	Learning and sharing of folk art	
25	Arts08	Ryde Voices of Women	\$5,000	\$5,000	Creative storytelling workshops, live readings, podcasts and short films	
26	Arts09	Sydney Seniors Learning Society	\$5,000	\$5,000	Multi-media Light of Times Art Exhibition	

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**ATTACHMENT 1**


Community Facilities and Equipment							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
	27	FE07	Riding for the Disabled (NSW)	\$3,000	\$3,000	Equipment for riding classes for people with disability	
	28	FE08	Neighbourhood Watch Ryde District	\$4,240	\$4,240	Purchase BBQ & equipment for community events	
	29	FE09	Scouts NSW Sydney North Region Activity Team (First Aid)	\$3,909	\$3,909	Manikins for youth first aid training	
Sport							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
	30	Sport09	Sydney Stingers Water Polo	\$2,769	\$1,790	Sydney Stingers Rainbow Cup Tournaments	Uniform costs ineligible.
<p>(b) That funding of \$180,167 is awarded in this grant round from the Community Grants budget.</p> <p>(c) That Council note that the following applications are not recommended for funding:</p>							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
	31	CWMaj15	Yimri Limited	\$12,500	\$0	Free community wellness program	Does not demonstrate building capacity, addressing disadvantage and sustainability. Matched contribution mandatory and not provided.
	32	CWMed01	The Stage Theatre Production and Education Inc.	\$5,000	\$0	Musical training, workshops, and performance	Does not demonstrate building community capacity, evidence of community need and sustainability.  Budget unrealistic and lack of

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**ATTACHMENT 1**

						clarity on income generating activity.
33	CWMed06	Buddhist Compassion Relief Tzu Chi Foundation Australia	\$7,500	\$0	Monthly food parcels, daily necessities and care for elders	Operational expenses ineligible for funding
34	Sport02	Ample Abilities Inc.	\$5,000	\$0	Empowering Disabilities and Carers through Sports	Ineligible as proposed events will be held outside City of Ryde

(d) That a Workshop be held with Councillors regarding the Grants Program prior to the next round of Grants.

**Record of Voting:**

For the Motion: Unanimous

**7 CITY OF RYDE ECONOMIC DEVELOPMENT STRATEGY AND NIGHT-TIME ECONOMY STRATEGY - PUBLIC EXHIBITION**

Note: Councillors Pedersen, Purcell and Song returned to the meeting at 6.47pm.

**RESOLUTION:** (Moved by Councillors Lara-Watson and Deshpande)

That Council approve the draft *Economic Development Strategy* and draft *Night-Time Economy Strategy* being placed on public exhibition for a period of 28 days, commencing 29 May 2024.

**Record of Voting:**

For the Motion: Unanimous

**8 EXTENDED HOURS OF OPERATION IN RYDE LIBRARIES DURING DAYS OF EXTREME TEMPERATURES**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**9 24/7 LIBRARY SERVICE**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**10 CITY OF RYDE WASTE INFO APP**

**RESOLUTION:** (Moved by Councillors Maggio and Purcell)

- (a) That Council continue to use and promote existing information services available via the Council webpages and the RecycleSmart waste app.
- (b) That Council do not fund a new, customised Waste Info App at this time.
- (c) That Council review the requirement for an additional Waste Info App, after the Recycle Smart trial is completed in December 2024

**Record of Voting:**

For the Motion: Unanimous

**11 WASTE EDUCATION CAMPAIGN**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**12 DRAFT MEDIA AND SOCIAL MEDIA POLICY FOR COUNCILLORS**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**13 LOCAL INFRASTRUCTURE STRATEGY - PUBLIC EXHIBITION**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**14 FONTENOY ROAD PRECINCT TRAFFIC STUDY**

**RESOLUTION:** (Moved by Councillors Purcell and Deshpande)

- (a) That subject to a final Court decision being handed down with respect to the legal proceedings relating to LDA2021/0095 for alterations and additions to the existing garden centre and function centre and the construction of an office building and restaurant at Eden Gardens (**Appeal**), a traffic study be initiated for the Talavera, Khartoum, Waterloo and Fontenoy Roads precinct (**Traffic Study**).
- (b) The Traffic Study is to include relevant community consultation so as to inform the study.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (c) Council notes that the Traffic Study can only commence once the Court has handed down its final decision with respect to the Appeal on the Eden Gardens development.
- (d) That staff report back to Council on the outcomes of the Traffic Study and associated community consultation following the completion of this assessment.
- (e) That the Traffic Study be funded out of Council's Macquarie Park Special Levy.

**Record of Voting:**

For the Motion: Unanimous

**15 INTERIM PEDESTRIAN SAFETY IMPROVEMENTS ON SEE STREET, MEADOWBANK**

**MOTION:** (Moved by Councillors Purcell and Pedersen)

- (a) That Council notes the importance of traffic controllers during morning and afternoon school zone times on other streets around the Meadowbank School Precinct – such as Hermitage Road.
- (b) That Council installs a temporary at-grade pedestrian crossing on See Street between Stone and Angas Streets, until the permanent raised pedestrian crossing can be delivered.
- (c) That the funds in the 2023/24 Road Safety Upgrades and Improvement project budget be used to install the temporary at-grade pedestrian crossing on See Street.
- (d) That Council implements a traffic controller until a permanent raised pedestrian crossing is built.
- (e) That funding for this traffic controller be sought from Unrestricted Cash Reserves, or another appropriate funding source, that does not come at the expense of other planned projects.

Note: The Mayor, Councillor Brown ruled the Motion Out of Order due to a lack of an appropriately identified funding source.

**RESOLUTION:** (Moved by Councillors Deshpande and Lara-Watson)

- (a) That Council notes that the use of traffic controllers during morning and afternoon school zone times on See Street, Meadowbank is a cost prohibitive measure with marginal safety benefits that should not be pursued.



**ITEM 2 (continued)**

**ATTACHMENT 1**

- (b) That Council installs a temporary at-grade pedestrian crossing on See Street between Stone and Angas Streets, until the permanent raised pedestrian crossing can be delivered.
- (c) That the funds in the 2023/24 *Road Safety Upgrades and Improvement* project budget be used to install the temporary at-grade pedestrian crossing on See Street.

**Record of Voting:**

For the Motion: Unanimous

**16 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - APRIL 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**INFORMATION REPORT**

**17 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 30 APRIL 2024**

Note: An Information Report was presented to Council.

**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

**1 RESPONSE BY THE DEPUTY LEADER ABOUT THE BLAXLAND/BALACLAVA ROAD INTERSECTION IMPROVEMENTS PROJECT**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**2 RESPONSE BY THE ASSISTANT MINISTER TO THE PRIME MINISTER REGARDING COMMONWEALTH FUNDING FOR INFRASTRUCTURE PROJECTS IN NSW**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**3 GET NSW ACTIVE 2024/25 PROGRAM**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

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**ITEM 2 (continued)**

**ATTACHMENT 1**

**NOTICES OF MOTION**

**1 POLICY ON CANCELLATION OF CITY OF RYDE EVENTS - Councillor Roy Maggio**

**MOTION:** (Moved by Councillors Maggio and Purcell)

- (a) That should a City of Ryde event be cancelled, prior to the commencement of the event, due to adverse weather conditions, Council will refund stall holders and food trucks their application fee.
- (b) That the relevant application forms and agreements be amended immediately to reflect this.

Note: The Mayor, Councillor Brown moved a Procedural Motion to deal with this Item at the end of the meeting, prior to Confidential Session.

**PROCEDURAL MOTION**

**RESOLUTION:** (Moved by the Mayor, Councillor Brown and Councillor Lane)

That this Item be dealt with at the end of the meeting, prior to Confidential Session, the time being 7.51pm.

**Record of Voting:**

For the Motion: Unanimous

**2 CLOSURE OF SPORTSGROUNDS DUE TO WET WEATHER - Councillor Roy Maggio**

**MOTION:** (Moved by Councillors Maggio and Purcell)

- (a) That Council investigate the refund policies associated with the fees and charges for the closure of sportsgrounds due to inclement weather with neighbouring Councils.
- (b) That Council investigate the wet weather procedures undertaken by neighbouring Councils to identify industry best practice.
- (c) That a report be presented to Council detailing the findings of the investigation outlined in part (a) and part (b) above, that includes options and recommendations for the best practice to manage the City of Ryde's Sportsgrounds.

Note: Councillor Deshpande left the meeting at 8.13pm and was not present for voting on the Amendment.

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**ITEM 2 (continued)**

**ATTACHMENT 1**

**AMENDMENT:** (Moved by Councillors Lara-Watson and Deshpande)

- (a) The financial implications and feasibility of implementing refunds for wet weather does not consider the community to ensure the effective management and maintenance of the City of Ryde's Sportsgrounds.
- (b) The City of Ryde Council has no ability to ensure these refunds are passed on to users paying for the fields once paid to associations. Therefore Council would not be benefiting the end user in either ground upgrades or cheaper fees.

On being put to the meeting, the voting on the Amendment was six (6) For and five (5) Against. The Amendment was CARRIED and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Amendment: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

Note: Councillor Deshpande returned to the meeting at 8.16pm.

**RESOLUTION:**

- (a) The financial implications and feasibility of implementing refunds for wet weather does not consider the community to ensure the effective management and maintenance of the City of Ryde's Sportsgrounds.
- (b) The City of Ryde Council has no ability to ensure these refunds are passed on to users paying for the fields once paid to associations. Therefore Council would not be benefiting the end user in either ground upgrades or cheaper fees.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Motion: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

**3 SAFETY AND EFFICIENCY OF TRAFFIC FLOW ON COXS ROAD, NORTH RYDE - Councillor Roy Maggio**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**4 ARMENIAN REPUBLIC DAY - 28 MAY 2024 - Councillor Sarkis Yedelian OAM**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and the Mayor, Councillor Brown)

That Council:-

- (a) Recognises 28 May every year as Armenian Republic Day; a day which marks the anniversary of the establishment of the First Armenian Republic in 1918.
- (b) Condemns the ongoing military threats against the modern Republic of Armenia's sovereign borders by Azerbaijan and its continued occupation of over 200 square kilometres of sovereign Armenian territory.
- (c) Continues to recognise the rights to self-determination of the Armenian people of Artsakh (Nagorno-Karabakh) and calls for the safe return of its indigenous Armenian inhabitants to their homeland under internationally guaranteed rights and security.
- (d) Conduct a formal flag-raising ceremony at Kissing Point Park, Putney to stand in solidarity with the Armenians of Ryde in marking Armenian Republic Day, at a suitable date in 2024 and on 28 May from 2025.

**Record of Voting:**

For the Motion: Unanimous

**5 USING HIGH VISIBILITY POSTER SITES AT BUS STOPS TO PROMOTE DOMESTIC AND FAMILY VIOLENCE HELPLINE INFORMATION - Councillor Penny Pedersen**

**MOTION:** (Moved by Councillors Pedersen and Purcell)

That City of Ryde:

- (a) Notes that according to Ryde PAC local community briefings, there has been a 45% increase in domestic and family violence call outs in the Ryde area police command since October 2023 and acknowledges that all tiers of government should be working together to address the current crisis.
- (b) Prepare a report for Council that explores:-
  - replacing the aging green City of Ryde posters, currently displayed free of charge at local bus stops, with Domestic and Family Violence outreach materials that have already been designed and printed by City of Ryde (ie: those DFV posters displayed on Council vehicles).
  - or producing new materials to replace the current posters.

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**ITEM 2 (continued)**

**ATTACHMENT 1**

**AMENDMENT:** (Moved by Councillor Deshpande and Lara-Watson)

That City of Ryde:

- (a) Notes the State Government has changed the boundaries of RYDE PAC to include a larger area west of the City of Ryde. This presents a distorted view of the rate of crime and other measured criteria.
- (b) Commits itself to reducing domestic violence within the City of Ryde through actionable avenues that raise awareness and help those victims of Domestic Violence access resources as needed.
- (c) Advertise in suitable locations such as washroom advertising, libraries, and other venues where Domestic Violence victims can access information for assistance.
- (d) Notes the 45% increase includes other LGA's that fall under the Ryde PAC such as the Hills District and Parramatta. According to BOSCAR, the incidents of Domestic Violence in the City of Ryde are stable.
- (e) Commits itself to continue the advocacy campaign to save essential green space like TG Millner, which offer important mental health benefits across the community in the City of Ryde.

On being put to the meeting, the voting on the Amendment was seven (7) For and five (5) Against. The Amendment was CARRIED and then became the Motion.

**Record of the Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Amendment: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

**RESOLUTION:**

That City of Ryde:

- (a) Notes the State Government has changed the boundaries of RYDE PAC to include a larger area west of the City of Ryde. This presents a distorted view of the rate of crime and other measured criteria.
- (b) Commits itself to reducing domestic violence within the City of Ryde through actionable avenues that raise awareness and help those victims of Domestic Violence access resources as needed.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (c) Advertise in suitable locations such as washroom advertising, libraries, and other venues where Domestic Violence victims can access information for assistance.
- (d) Notes the 45% increase includes other LGA's that fall under the Ryde PAC such as the Hills District and Parramatta. According to BOSCAR, the incidents of Domestic Violence in the City of Ryde are stable.
- (e) Commits itself to continue the advocacy campaign to save essential green space like TG Millner, which offer important mental health benefits across the community in the City of Ryde.

**Record of Voting:**

For the Motion: Unanimous

**6 PARKING, SPEEDING AND SAFETY ON COXS ROAD, NORTH RYDE - Councillor Penny Pedersen**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**7 PARKING AND SAFETY IN JEANETTE STREET, EAST RYDE - Councillor Penny Pedersen**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**8 FONTENOY PARK OFF LEASH DOG PARK PROPOSAL - Councillor Bernard Purcell**

Note: The Mayor, Councillor Brown ruled that this Motion not be considered by Council as a substantially similar Motion had already been dealt with by Council at this meeting.

**9 OLIVE STREET, RYDE FOOTPATH - Councillor Bernard Purcell**

**RESOLUTION:** (Moved by Councillors Purcell and Pedersen)

That the City of Ryde notes:

- (a) A petition submitted at the March 2024 Council Meeting by Councillor Deshpande with 52 signatures on behalf of the residents of Olive Street led by Mr David Bennett.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (b) Council staff have reviewed the one (1) year Operational Plan to understand the delay in providing a footpath to the residents of Olive Street.
- (c) The delay from the previous four (4) year term by the then Council has adversely impacted residents of Olive Street.
- (d) The Mayor, Councillor Trenton Brown has visited the site and the residents to review the impact and has provided feedback to Council staff.
- (e) That the City of Ryde review the current Operational Plan and revisit planned activities for the construction of footpaths to bring forward the construction of the Olive Street footpath within the 2024/2025 financial year by reallocating funding within the Paths and Cycleways budget for the year 2024/2025.

**Record of Voting:**

For the Motion: Unanimous

**10 KISS AND RIDE DROP OFF AND PICK UP ZONE AT EASTWOOD PUBLIC SCHOOL ON ROWE STREET - Councillor Bernard Purcell**

**RESOLUTION:** (Moved by Councillors Purcell and Maggio)

- (a) That the City of Ryde's Traffic Committee assess the current situation with the Kiss and Ride zone opposite Eastwood Public School and how it can be brought to the school side of Rowe Street.
- (b) That the City of Ryde's Traffic Committee seek other ways of saving parents from being fined while they make sure their children are safely on the other side of Rowe Street.
- (c) That this be undertaken at the earliest with a preliminary response being reported to Council in the August Ordinary Council Meeting.

**Record of Voting:**

For the Motion: Unanimous

**11 CITY OF RYDE SUPPORTS FREEDOM OF ACCESS TO INFORMATION IN NSW LIBRARIES - Councillor Katie O'Reilly**

Note: Councillor Yedelian OAM left the meeting at 9.02pm and did not return. He was not present for consideration or voting on this Item.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MOTION:** (Moved by Councillors O'Reilly and Pedersen)

- 1) That City of Ryde notes:
  - (a) On 1 May, Cumberland City Council voted to "take immediate action to rid same sex parent books/materials in Councils library service".
  - (b) The NSW Library Act 1939, NSW Library Regulations and guidelines, serve as a cornerstone for ensuring freedom of access to information which is a fundamental principle upheld by Council-run public libraries across the state. These libraries diligently work to curate collections that are diverse and comprehensive, reflecting the varied needs and interests of their local communities.
  - (c) It is imperative for all councils to fulfil their obligations in meeting regulatory requirements and funding obligations, including those pertaining to public libraries. These institutions play a crucial role in providing equitable access to information and knowledge, and any action contrary to this principle undermines the fundamental values of our society.
- 2) That City of Ryde Mayor write to the Minister for the Arts, John Graham MLC:
  - i. Welcoming the swift action taken by the Minister to advise Cumberland City Council that their recent resolution "to rid same sex parents book / materials in the Council's library service" is in breach of the Library Council of New South Wales guidelines for freedom of access to information in NSW public libraries.
  - ii. To stand in support of the principles of freedom of access to information as outlined in the Australian Library and Information Association (ALIA) statement and encouraging all stakeholders to work collaboratively to ensure that public libraries continue to serve as inclusive spaces for all members of the community.
  - iii. Recognising the important work that council-run public libraries across NSW undertake each and every day to provide opportunities for people of all backgrounds and identities to have the freedom to read and access information in safety and without judgment.

**AMENDMENT:** (Moved by Councillors Li and Deshpande)

The City of Ryde acknowledges the rich diversity of our community and we reaffirm our commitment to meeting the needs of all of our community members.

On being put to the meeting, the voting on the Amendment was seven (7) For and four (4) Against. The Amendment was CARRIED and then became the Motion.



**ITEM 2 (continued)**

**ATTACHMENT 1**

**Record of the Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Maggio

Against the Amendment: Councillors O'Reilly, Pedersen, Purcell and Song

**RESOLUTION:**

The City of Ryde acknowledges the rich diversity of our community and we reaffirm our commitment to meeting the needs of all of our community members.

**Record of Voting:**

For the Motion: Unanimous

**12 COMPREHENSIVE AND STRATEGIC REVISION OF THE YOUNG PEOPLE'S PAGE ON COUNCIL WEBSITE - Deputy Mayor, Councillor Daniel Han**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Han and Lara-Watson)

That Council:

- (a) Revise and update in addition to the current City of Ryde Young People webpage to actively promote the Council's diverse range of annual events for young people by enhancing visibility with engaging thumbnails from past events and expand outreach through social media platforms.
- (b) Collaborate and liaise with Ryde Youth Council, local schools and community organisations to find the needs and interests of young people in Ryde and establish appropriate channels to promote events and programs.
- (c) Investigate opportunities to partner with Youth Not-For-Profit service providers to identify volunteer opportunities and opportunities that promote entrepreneurship and academic excellence, ranging from but not limited to; startup pitch workshops to science fairs and debate tournaments, designed to challenge and reward young talent and innovation.
- (d) Implement the above changes and report back to Council by November 2024 Council meeting.

**Record of Voting:**

For the Motion: Unanimous

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**NOTICE OF MOTION**

**1 POLICY ON CANCELLATION OF CITY OF RYDE EVENTS - Councillor Roy Maggio**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Maggio and Purcell)

- (a) That should a City of Ryde event be cancelled, prior to the commencement of the event, due to adverse weather conditions, Council will refund stall holders and food trucks their application fee.
- (b) That the proposal to refund the application fee be placed on public exhibition for 28 days.
- (c) That a report come back to Council following the public exhibition.

On being put to the meeting, the voting on the Motion was five (5) For and six (6) Against. The Motion was **LOST**.

**Record of Voting:**

For the Motion: Councillors O'Reilly, Pedersen, Purcell, Song and Maggio

Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson and Li

**MATTER OF URGENCY**

Councillor Maggio advised the meeting that he wished to raise a Matter of Urgency regarding the Salvation Army Red Shield Appeal 2024.

The Mayor, Councillor Brown accepted this matter as an Urgent Item.

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Maggio and Lane)

That Council consider a Matter of Urgency, raised by Councillor Maggio, regarding the Salvation Army Red Shield Appeal 2024, the time being 9.41pm.

**Record of Voting:**

For the Motion: Unanimous

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MATTER OF URGENCY – SALVATION ARMY RED SHIELD APPEAL 2024**

**MOTION:** (Moved by Councillors Maggio and Lane)

- (a) That Council make a \$2,500 one off donation to the Salvation Army Red Shield Appeal 2024 to be funded from the Governance Donations Budget.
- (b) That as part of the Salvation Army Red Shield Appeal 2024, an 8<sup>th</sup> Charity Golf Day is to be held at North Ryde Golf Course with a tentative date of Friday, 31 May 2024. Given the fact that this represents an opportunity for further promotion and support by Council of the Red Shield Appeal as well as a valuable marketing, partnership and promotion opportunity for Council (given the prominent location within the LGA), it is recommended that Council purchase a Gold Sponsorship at a cost of \$3,300 to be funded from the Governance Donations Budget.
- (c) That the Mayor contact the Principals of Meadowbank High School, Ryde Secondary College, Marist College Eastwood and Holy Cross College Ryde requesting that they nominate two (2) students each to be included in the City of Ryde sponsored teams.
- (d) That a photo shoot be arranged on the Golf Day that includes the event organisers and City of Ryde participants to advertise Council's support and goodwill for the Red Shield Appeal, that is then released through Council's media channels.

**ITEM TO BE DEALT WITH IN SERIATIM**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by The Mayor, Councillor Brown and Councillor Deshpande)

That this Item be dealt with in Seriatim.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Purcell and Song

Against the Motion: Councillor Maggio

Note: The Item was then dealt with in Seriatim

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MATTER OF URGENCY – SALVATION ARMY RED SHIELD APPEAL 2024**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Maggio and Lane)

- (a) That Council make a \$2,500 one off donation to the Salvation Army Red Shield Appeal 2024 to be funded from the Governance Donations Budget.

On being put to the meeting, Councillor O'Reilly abstained from voting and accordingly her vote was recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio, Pedersen, Purcell and Song

Against the Motion: Councillor O'Reilly

**MOTION:** (Moved by Councillors Maggio and Lane)

- (b) That as part of the Salvation Army Red Shield Appeal 2024, an 8<sup>th</sup> Charity Golf Day is to be held at North Ryde Golf Course with a tentative date of Friday, 31 May 2024. Given the fact that this represents an opportunity for further promotion and support by Council of the Red Shield Appeal as well as a valuable marketing, partnership and promotion opportunity for Council (given the prominent location within the LGA), it is recommended that Council purchase a Gold Sponsorship at a cost of \$3,300 to be funded from the Governance donation budget.

On being put to the meeting, Councillor O'Reilly abstained from voting and accordingly her vote was recorded Against the Motion. The Voting on the Motion was four (4) For and seven (7) Against. The Motion was **LOST**.

**Record of Voting:**

For the Motion: Councillors Maggio, Pedersen, Purcell and Song

Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and O'Reilly

**MOTION:** (Moved by Councillors Maggio and Lane)

- (c) That the Mayor contact the Principals of Meadowbank High School, Ryde Secondary College, Marist College Eastwood and Holy Cross College Ryde requesting that they nominate two (2) students each to be included in the City of Ryde sponsored teams.

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Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

Note: The Mayor, Councillor Brown ruled Part (c) of the Motion Out of Order due to the tight timeframe of the event, and therefore Council did not consider or vote on Part (c) of the Motion.

**RESOLUTION:** (Moved by Councillors Maggio and Lane)

- (d) That a photo shoot be arranged on the Golf Day that includes the event organisers and City of Ryde participants to advertise Council's support and goodwill for the Red Shield Appeal, that is then released through Council's media channels.

On being put to the meeting, Councillor O'Reilly abstained from voting and accordingly her vote was recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio, Pedersen, Purcell and Song

Against the Motion: Councillor O'Reilly

**MATTER OF URGENCY – THE SALVATION ARMY RED SHIELD APPEAL 2024**

**RESOLUTION:** (Moved by Councillors Maggio and Lane)

- (a) That Council make a \$2,500 one off donation to the Salvation Army Red Shield Appeal 2024 to be funded from the Governance Donations Budget.
- (b) That a photo shoot be arranged on the Golf Day that includes the event organisers and City of Ryde participants to advertise Council's support and goodwill for the Red Shield Appeal, that is then released through Council's media channels.

**QUESTIONS BY COUNCILLORS AS PER POLICY**

**1 QUESTIONS WITH NOTICE - Councillor Roy Maggio**

Question 1:

**Why isn't the Mayor's Forum funded by the Mayor's budget?**

Answer 1:

At its meeting on 26 March 2024, Council resolved to hold the Mayor's Forum. Funding for the Mayor's Forum has been allocated in accordance with the Council resolution.

**ITEM 2 (continued)**

**ATTACHMENT 1**

Question 2:

**How much has been spent on Code of Conducts in this term of Council?**

Answer 2:

\$126,504.69 (as at 28 May 2024).

**CLOSED SESSION**

**ITEM 18 - ICT PROCUREMENT ROADMAP AND EXCEPTING A PROCUREMENT FROM THE LOCAL GOVERNMENT ACT 1993 REQUIREMENTS FOR TENDERING**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the Council.

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by the Mayor, Councillor Brown and Councillor Purcell)

That the Council resolve into Closed Session to consider the above matter.

**Record of Voting:**

For the Motion: Unanimous

Note: The Council closed the meeting at 9.55pm. The public and media left the Chamber and the Webcast.

**CONFIDENTIAL COUNCIL REPORT**

**18 ICT PROCUREMENT ROADMAP AND EXCEPTING A PROCUREMENT FROM THE LOCAL GOVERNMENT ACT 1993 REQUIREMENTS FOR TENDERING**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RECOMMENDATION:** (Moved by Councillors Purcell and Maggio)

That, pursuant to Section 55(3)(i) of the Local Government Act 1993 and having regard to the information put before it:

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- i. With regard to Attachment 1 that Council is satisfied that there are extenuating circumstances for the products listed in Table 1 and 2 and that inviting tenders will not achieve a satisfactory result.
- ii. With regard to Attachment 1 that Council is satisfied that there is an unavailability of competitive or reliable tenderers for the products listed in Table 3 and that inviting tenders will not achieve a satisfactory result.
- ii. Council does not invite tenders for the products listed in Attachment 1.
- iii. Council delegate to the Chief Executive Officer the authority to enter into contracts for the products listed in Attachment 1 on terms acceptable to the Chief Executive Officer for a period not exceeding the timeframe expressed within Attachment 1.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Purcell and Song

Against the Motion: Councillor Maggio

**OPEN SESSION**

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Purcell and Maggio)

- (a) That the Council resolve itself into open Council.
- (b) That the recommendations of Items considered in Closed Session be received and adopted as resolution of Council without any alteration or amendment thereto.
- (c) That the Minutes of the Closed Session be adopted.

**Record of Voting:**

For the Motion: Unanimous

Note: Open Council resumed at 10.00pm.

The meeting closed at 10.00pm.

CONFIRMED THIS 25TH DAY OF JUNE 2024

Chairperson

Minutes of the Council Meeting No. 8/24, dated 28 May 2024.

### 3 FOUR YEAR DELIVERY PROGRAM 2022-2026 INCLUDING ONE YEAR OPERATIONAL PLAN 2024/25

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**Report prepared by:** Acting Chief Financial Officer  
**File No.:** FIM/23/99 - BP24/363

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#### REPORT SUMMARY

The purpose of this report is to seek Council's endorsement to ensure Council meets its legislative obligations to prepare a Four-Year Delivery Program, Ten Year Long Term Financial Plan and a separate One Year Operational Plan.

At its meeting on 23 April 2024, Council resolved to place the Draft Four Year Delivery Program 2022-2026, including One Year Operational Plan FY24/25, on public exhibition from 26 April 2024 to 26 May 2024. This report is following the conclusion of the public exhibition period, and considers any public submissions made during the exhibition period, reporting of any changes since the start of the exhibition period, and have the final suite of documents and budget adopted by Council.

The report includes the proposed 2022-2026 Four Year Delivery Program and FY24/25 One Year Operational Plan **ATTACHMENT 1**, Draft FY24/25 Fees and Charges Schedule for adoption **ATTACHMENT 2** and Draft 2024 – 2034 Long Term Financial Plan **ATTACHMENT 3 (ATTACHMENTS CIRCULATED UNDER SEPARATE COVER)**.

Public submissions received in response to the Draft Plans must be considered by Council prior to their adoption, however no (0) submissions were received during the public exhibition period.

As per Section 405 the Local Government Act 1993, Council must have its Operational Plan adopted before the beginning of each Financial Year. This means that Council must adopt the Draft Budget FY24/25, Fees & Charges FY24/25, and the Proposed Rating Structure FY24/25 at its meeting on 25 June 2024. If this does not occur, as of 1 July 2024 Council will not be able to levy rates, collect income or incur expenditure.

At the Councillor Workshop held on 6 April 2024 during discussions regarding the Draft Budget and Ten Year Long-Term Financial Plan, Councillors were reminded of Section 8B of the Local Government Act 1993, similarly to previous workshops held which have been related to Council's finances. The Office of Local Government (OLG) have also stated in their recent correspondence that Council must, through decisions and actions of Council, demonstrate that it is applying the principles of sound financial management that are set out in Section 8B and these are as follows:

1. Council spending should be responsible and sustainable, aligning general revenue and expenses.



**ITEM 3 (continued)**

2. Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
3. Councils should have effective financial and asset management, including sound policies and process for the following:
  - Performance management and reporting.
  - Asset maintenance and enhancement.
  - Funding decisions.
  - Risk management practices.
4. Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - Policy decisions are made after considering their financial effects on future generations.
  - The current generation funds the costs of its services.

The Draft Budget for FY24/25 is projecting a Budget Surplus of \$50k. Although the budget is balanced for next Financial Year, providing balanced budgets in the future will prove to be increasingly challenging.

The financial liabilities that have arisen as a result of the Voluntary Planning Agreements (VPAs) that occurred up to and including early 2022 which was reported to Council on 26 September 2023 and at this meeting Council resolved to incorporate future maintenance, renewal and capital costs related to the VPAs in Council's 2024 - 2034 Long Term Financial Plan. It is evident that these VPAs have created a financial burden for Council, and this means that Council's future financial position is considered unsatisfactory.

Council will need to start planning towards cutting existing services, and/or seeking additional streams of revenue including special rate increases. This will need to occur at least from the FY25/26 Financial Year, otherwise Council's Going Concern is in serious doubt.

**RECOMMENDATION:**

That Council:

- (a) Notes that no (0) submissions were received in response to the Draft Four Year Delivery Program 2022-2026, including One Year Operational Plan FY24/25, during the public exhibition period from 26 April 2024 to 26 May 2024.
- (b) Adopts the proposed Four-Year Delivery Program 2022-2026 including the One Year Operational Plan for FY24/25, and FY24/25 Fees and Charges Schedule.

**ITEM 3 (continued)**

- (c) Levy of Rates for the FY24/25 Financial Year in accordance Section 535 of the *Local Government Act 1993*, such rates to be made as follows:

Type	Name	Base Amount Yield %	Min/Base Amount \$	Ad Valorem (Amount in \$)
Ordinary	Residential		\$651.69	0.00041487
Ordinary	Business		\$651.69	0.00414210
Ordinary	Business- Major Retail Centre - Macquarie Park			0.00593612
Ordinary	Business- Major Retail Centre - Top Ryde			0.00760892
Special	Macquarie Park Corridor			0.00077263
Special	Special Infrastructure Renewal	49.97%	\$135.50	0.00012610
Special	Environmental Management	40.76%	\$65.10	0.00008795

- (d) Fixes its interest charge on overdue rates and charges in accordance with the Section 566 (3) of the *Local Government Act 1993* at the rate of ten and a half percent (10.5%) per annum from 1 July 2024 to 30 June 2025, as determined by the Minister for Local Government.

**ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER**

- 1 Draft 2022-2026 Four-Year Delivery Program including 2024-2025 One-Year Operational Plan Post Exhibition
- 2 Draft 2024-25 Fees and Charges Report
- 3 Draft 2024-34 Long Term Financial Plan

Report Prepared By:

**Sacha Thirimanne**  
**Acting Chief Financial Officer**

Report Approved By:

**Luke Homann**  
**General Manager - Business and Operations**

**ITEM 3 (continued)****Draft Budget FY24/25:**

The Draft Budget FY24/25 projects a Net Operating Surplus of **\$17.1m** (Statutory Format). The Statutory Format requires the inclusion of all income received for the year although the associated expenditure maybe incurred in future periods. This result is somewhat misleading. The Management Format takes into consideration 'matching principles' and is used to monitor Council's financial performance. The Management Format forecasts a Budget Surplus of **\$50k**.

Total projected expenditure (excluding depreciation) for delivering both recurrent & capital projects is \$174.1m. Of this \$132.0m is in delivering recurrent operations such as Roads, Parks, Buildings Maintenance, Library Services, Community Development and Events, Ryde Aquatic Leisure Centre, Forward Planning and Economic Development Activities, Regulatory Services, Subdivision and Development Activities, Waste Management and Governance Activities.

Draft Budget capital expenditure of \$42.1m includes, \$35.9m in delivering 99 capital works projects in the next financial year, capital purchases of \$3.7m and \$2.5m in loan and lease payments.

The main source of Council's income is generated from Rates (49%). Other sources of income are Waste Management and Storm Water Charges (16%), Grants and Contributions (11%) and User Charges (11%) The remaining 13% is made up of Interest on Investments and Other Revenue.

The City of Ryde committed to surplus budgets, however given IPART's Rate Peg of 5.1% which is unlikely to meet continuing rising costs, difficult operational decisions have been made to achieve this result. Council would have looked to provide more funding to support our growth had the Rate Peg been reflective of changing economic and market conditions. Increasing inflation, projected increases in wages growth, supply chain issues, labour market shortages, increases in utilities, fuel, cyber security costs and insurance have proven a challenge for Council to produce a balanced budget next Financial Year.

**ITEM 3 (continued)**

The table below provides summary of operational income and expenditure below:

Proposed Budget 2024/2025 (\$'000)	Income Statement	Proposed Budget 2024/2025 (\$'000)
Statutory Format		Management Format
	<b>INCOME FROM CONTINUING OPERATIONS</b>	
115,569	Rates and annual charges	115,569
18,937	User charges and fees	18,937
9,987	Interest and investment revenue	9,987
12,911	Other revenues	12,911
6,293	Grants & contributions provided for operating purposes	6,293
14,637	Grants & contributions provided for capital purposes	-
638	Net gain from the disposal of assets	-
-	Transfer from Internal Restrictions	2,141
-	Transfer from External Restrictions	27,759
<b>178,973</b>	<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>193,597</b>
	<b>EXPENSES FROM CONTINUING OPERATIONS</b>	
67,122	Employee benefits and on-costs	67,122
82	Borrowing costs	82
58,203	Materials and contracts	58,203
29,874	Depreciation and amortisation	29,874
6,556	Other expenses	6,556
<b>161,837</b>	<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>161,837</b>
<b>17,136</b>	<b>NET OPERATING RESULT</b>	<b>31,760</b>
	Add back non-cash items:	
	Depreciation and amortisation	29,874
	<b>Budget Surplus before Transfer to Reserves</b>	<b>61,634</b>
	Transfer to Asset Related Reserves	34,200
	Transfer to Other Reserves	27,384
	<b>BUDGET RESULT</b>	<b>50</b>

**Capital Works Project Expenditure:**

The FY24/25 Draft Capital Works Program is a total expenditure of \$42.1m. The plan has been developed in response to the priority projects in the 2022-2026 Delivery Program. Of this, \$27.7m has been allocated for renewal of Councils existing assets to ensure the condition is maintained for residents. In addition, \$11.9m has been allocated for the construction of new assets, and \$2.5m in loan and lease payments.

### ITEM 3 (continued)

Next year's works program has been funded from the following various sources, Internal Reserves, Section 7.11 & 7.12 Developer Contributions and Capital Grants and Contributions.

It is important to note that Council forecasts its Section 7.11 and Section 7.12 related expenditure for the coming financial year based on receipts already received to ensure that Section 7.11 funds are not over-committed and that cashflow remains positive.

Some key highlights of the \$42.1m Capital Works Program include the following projects:

- \$6.4m - Meadowbank Park Masterplan Delivery AIF
- \$4.5m - Blenheim Park - Masterplan Delivery
- \$3.5m - Road Resurfacing Renewal
- \$2.0m - Road Kerb Renewal
- \$1.8m - Bus Stop DDA compliance
- \$1.7m - Stormwater Asset Replacement Renewal
- \$1.2m - Constitution Road Infrastructure Upgrades
- \$914k - Community Buildings Renewals - Libraries Improvements
- \$905k - Pedestrian Crossing Lighting Upgrade
- \$815k - Sportsground Amenities Upgrade & Renewal
- \$780k - Car Park Renewal
- \$762k - Playground Upgrade & Renewal
- \$747k - Community Buildings Renewal
- \$699k - Footpath Construction Renewal
- \$686k - Footpath Construction Expansion
- \$670k - Commercial Buildings Renewal
- \$656k - Stormwater Asset Replacement Expansion
- \$578k - Stormwater Improvement Works Renewal
- \$523k - Traffic Facilities Expansion

The table below provides summary of next year's Capital Works Program of \$42.1m by asset class:

\$'000	Building	Civil	Footpath & Cycleway	Traffic	Storm Water	Parks	Other	Fleet	TOTAL
<b>Renewal</b>	4,621	8,097	724	373	3,504	5,664	1,030	3,655	<b>27,668</b>
<b>New</b>	-	2,780	686	858	656	6,956	-	-	<b>11,937</b>
<b>Subtotal</b>	4,621	10,877	1,410	1,231	4,160	12,620	1,030	3,655	<b>39,605</b>
<b>Lease &amp; Loan</b>	-	-	-	-	-	-	-	-	<b>2,478</b>
<b>TOTAL</b>	<b>4,621</b>	<b>10,877</b>	<b>1,410</b>	<b>1,231</b>	<b>4,160</b>	<b>12,620</b>	<b>1,030</b>	<b>3,655</b>	<b>42,083</b>

## ITEM 3 (continued)

### Proposed Rating Structure

The following rating table outlines the various rating categories and associated yields for the FY24/25 Financial Year. The table below has been updated to reflect the supplementary valuations received during the public exhibition period.

The total projected rates income is forecasted to be \$88.1m in FY24/25 which represents approximately 49% of Council's total revenue.

Rates and Charges - Estimated Yield for FY24/25								
Rate Type	Category/Sub Category	No. of Properties	Land Values \$	Base Charge \$	Minimum \$	Ad Valorem (amount in \$)	% of Revenue from Base for each rate	Estimate Rate Yield \$
Ordinary	Residential - Minimum	38,360	19,778,641,502		651.69			24,998,828
Ordinary	Residential - Ad Valorem	15,113	34,647,354,442			0.00041487		14,374,148
Ordinary	Business - Minimum	529	26,153,663		651.69			344,744
Ordinary	Business - Ad Valorem	1,494	4,879,927,113			0.00414210		20,213,146
Ordinary	Business- Major Retail Centre - Macquarie Park	1	325,000,000			0.00593612		1,929,239
Ordinary	Business- Major Retail Centre - Top Ryde	7	49,074,149			0.00760892		373,401
<b>Total Yield</b>	<b>Ordinary Rates</b>							<b>62,233,507</b>
Special	Macquarie Park Corridor – Ad Valorem	477	2,511,045,359			0.00077263		1,940,109
Special	Special Infrastructure Renewal - Base Charge	55,504		135.50			49.97%	7,520,792
Special	Special Infrastructure Renewal - Ad Valorem	55,504	59,706,150,869			0.00012610		7,528,946
Special	Environmental Management - Base Charge	55,504		65.10			40.76%	3,613,310
Special	Environmental Management - Ad Valorem	55,504	59,706,150,869			0.00008795		5,251,156
<b>Total Yield</b>	<b>Ordinary &amp; Special Rates</b>							<b>88,087,820</b>

In accordance with section 566 (3) of the Local Government Act 1993, the Minister for Local Government has determined the maximum rate of interest payable on overdue rates and charges for the period 1 July 2024 to 30 June 2025 (inclusive) will be 10.5%.

### Public Submissions

As per Council Resolution dated 23 April 2024, the Draft Four Year Delivery Program 2022-2026 including One Year Operational Plan 2023/24 and FY24/25 Fees and Charges were placed on public exhibition between 26 April 2024 and 26 May 2024 to seek feedback from our community.

Council received no (0) public submissions during the exhibition period.

### Fees and Charges – Proposed Changes After Public Exhibition

It is proposed to amend the following Fees and Charges after the public exhibition period in accordance with Circular (24-05) issued by Office of Local Government (OLG) on 19 April 2024.

### **ITEM 3 (continued)**

- **Section 603 Certificate:**

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc. due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for FY24/25 is determined to be \$100. This is an increase of \$5 from the FY23/24 fee.

- **Interest Rate on Overdue Rates and Charges:**

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2024 to 30 June 2025 (inclusive) will be 10.5% per annum. The methodology used to calculate the interest rate applicable for the period 1 June 2024 to 30 June 2025 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent.

All Fees and Charges are detailed in **ATTACHMENT 2 - CIRCULATED UNDER SEPARATE COVER.**

### **Document Amendments**

The proposed 2022-26 Delivery Program and 2024/25 Operational Plan and proposed FY24/25 Fees and Charges have been duly exhibited in accordance with legislative requirements and consideration given to all submissions. The documents have been amended to include the reported changes and are presented for adoption at this time.

### **Financial Implications**

The proposed changes outlined in this report will have no impact on Council's position as at 30 June 2024.

### **Conclusion**

The proposed 2022-26 Delivery Program, FY24/25 Operational Plan and proposed FY24/25 Fees and Charges, as amended, is presented to Council for adoption.

## 4 COUNCILLOR DISCRETIONARY FUNDS POLICY – OUTCOME OF PUBLIC EXHIBITION

---

**Report prepared by:** Senior Governance Officer  
**File No.:** COR2018/151 - BP24/446

---

### REPORT SUMMARY

At the April 2024 Ordinary Meeting, Council considered a newly created draft policy, Councillor Discretionary Funds Policy.

Following its consideration, Council resolved that:

- (a) *That Council endorse the draft Councillor Discretionary Funds Policy as attached to be placed on public exhibition for 28 days and allow submissions to be received.*
- (b) *That at the conclusion of the public exhibition period, should no submissions be received the Councillor Discretionary Funds Policy be adopted by Council.*
- (c) *That should any submissions be received during the public exhibition period; a further report be presented to Council detailing the submissions.*

Having completed the exhibition process, this report is being submitted for Council's further consideration of the matter. Only one submission was received and commented that the discretionary amount should be reduced to \$10,000.00 per Councillor.

### RECOMMENDATION:

- (a) That Council notes the public submission received.
- (b) That Council adopt the Draft Councillor Discretionary Funds Policy, as considered by Council in April 2024 without amendment.

### ATTACHMENTS

- 1 Draft Councillor Discretionary Fund Policy dated 9 April 2024
- 2 Previous Council Report - Councillor Discretionary Funds Policy - 23 April 2024

Report Prepared By:

**Robyn Winn**  
**Senior Governance Officer**

Report Approved By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

**Wayne Rylands**  
**Chief Executive Officer**



## ITEM 4 (continued)

### Discussion

The Draft Policy was exhibited for 28 days from to Tuesday, 30 April 2024 to Tuesday, 28 May 2024.

General details regarding the consultation process comprised of:

- 68 total page views,
- 7 downloads of the policy document.

A total of one submission was received and the particulars of that submission are below for Council consideration:

Submission	Details
1	<p>In response to the draft Councillor Discretionary Funds Policy endorsed by the council for public exhibition, I must express significant concerns. Given the current council's challenges with project management, which notably include budget overruns and inadequate communication with residents, it is imperative that this policy's implementation be postponed.</p> <p>A comprehensive review of the council's existing project management practices, budgetary protocols, and communication strategies is essential to ensure accountability and transparency. This is required before the policy is implemented.</p> <p>Furthermore, should the decision be made to proceed with the policy, I strongly advocate for a reduction in the discretionary amount allocated to each Councillor to a maximum of \$10,000. Additionally, it is critical that each Councillor be required to provide a detailed project plan, complete with timelines and budgets.</p> <p>These plans should be readily accessible on a public website, allowing residents the opportunity to review and provide feedback on proposed expenditures.</p> <p>This approach will not only enhance transparency but also foster greater community trust and engagement in the council's fiscal management and project planning.</p>

### Financial Implications

Should Council resolve to endorse this Policy it will result in a financial impact of \$600,000. These funds have been incorporated in Council's Base Budget therefore, no further budget adjustments will be required to accommodate this Policy.

**ITEM 4 (continued)**

**ATTACHMENT 1**



Lifestyle and opportunity @ your doorstep



**Councillor Discretionary  
Funds Policy  
(Councillor Bids)**

ITEM 4 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

*Document Version Control*

<b>Document Name:</b>	<b>Councillor Discretionary Funds Policy</b>
<b>CM Reference WORD:</b>	D2024/0032383
<b>CM Reference PDF:</b>	[Content Manager Ref]
<b>Document Status:</b>	[Draft / Approved by General Manager / Approved by Council]
<b>Version Number:</b>	Version Initial Issue March 2024
<b>Review Date:</b>	March 2028
<b>Owner:</b>	City of Ryde
<b>Endorsed By:</b>	Council on [Date]
<b>Distribution:</b>	Internal and External

*Change History*

Version	Review Date	Author	Reason for Change
1.0	Initial Issue March 2024	Business Assurance and Governance	Creation of Policy

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 4 (continued)**

**ATTACHMENT 1**



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<b>Councillor Discretionary Funds</b>		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D23/	CM Reference: D23/	CM Reference: D23/

**ITEM 4 (continued)**

**ATTACHMENT 1**

**Councillor Discretionary Funds Policy**

**1. Scope**

- 1.1 This Policy applies to all requests for the allocation of funds to Councillor sponsored projects for minor works and projects through the City of Ryde- Councillor Discretionary Fund or otherwise known as "Councillor Bids."

**2. Purpose**

- 2.1 This Councillor Discretionary Funds Policy provides a framework for the allocation of funding for discretionary projects for Councillor sponsored projects. The allocation of funds to Councillors for discretionary projects is regularly reviewed and may be discontinued due to Council's funding priorities and availabilities.
- 2.2 In addition, this policy is to provide guidance to ensure that administration of discretionary funding is separate and distinct from Council's Community Grants and Charitable Donations Policies and the discretionary funding administration is consistent with Council corporate priorities; and complies with the Local Government Act 1993 and the Local Government Regulation 2021.

Term	Meaning
<i>City of Ryde Discretionary Fund</i>	The allocation nominally made to each Councillor in the financial budget of the City of Ryde for the purposes of this policy and subject to the requirements of this policy.

**3. Funding Applications and Guiding Principles**

- 3.1 The following principles guide Council's administration of discretionary funding:
- o Good governance – decision making is undertaken in the public interest; processes are effective and efficient, and feedback and evaluation mechanisms ensure opportunities for improvement are identified and addressed.
  - o Transparency and fairness – processes are transparent, applications are assessed objectively against eligibility criteria and any conflicts of interest are addressed and declared.
  - o Access and equity – documents, resources and application forms are publicly available, easy to access and understand, and provide all necessary information in a clear and concise manner.
- 3.2 Applications for the City of Ryde Councillor Discretionary Fund must demonstrate benefit to the residents of the City of Ryde. Fund applications can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.
- 3.3 Discretionary projects, once approved, are implemented by the City of Ryde rather than in the name of individual Councillor/s. Any public recognition or acknowledgement of the project will be in the name of the City of Ryde. As such, no funding or projects will be approved for political purposes.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 4 (continued)**

**ATTACHMENT 1**

**Councillor Discretionary Funds Policy**

- 3.4 Funding will be made available through the Office of the Chief Executive. The amount of funds allocated annually and will be determined by Council through its annual Draft Budget cycle.
- 3.5 Currently the nominal funding allocation is \$50,000 per Councillor. The project funding cap per financial year is \$200,000 per ward, which amounts to a total allocation of \$600,000. Councillors may agree to combine individual ward allocations to the total annual funding cap of \$600,000.
- 3.6 Funds are only able to be utilised within the financial year in which they are allocated, carryover of unspent funds to the following financial year is not permitted.

**4. Applications for Minor Works or Projects**

- 4.1 Councillors can apply for funding using the prescribed form (*Appendix A*) which must be lodged to Council with sufficient notice for which the application is to be considered. Business Assurance and Governance can provide guidance regarding application submission timing.
- 4.2 Council's General Manager Business and Operations will coordinate the assessment and conformance to the objectives of the Discretionary Fund and that the project is ancillary and consistent with the operating plans of Council.
- 4.3 Following review and consideration of applications by the City of Ryde staff to determine feasibility, resourcing and cost, the General Manager Business and Operations will provide a report to the Chief Executive Officer as soon as practicable outlining the details of any lawful applications that conform as being ancillary to and not in conflict with Council's strategies.
- 4.4 Under delegation by Council, the Chief Executive Officer will then be able to approve project requests that conform to the funding criteria.
- 4.5 Should the project request exceed the \$50,000 provided to each individual Councillor. Multiple Councillors can nominate to support the same request for funding and Councillors may collaborate across Wards for community benefit, however the maximum amount a proposed funds project may receive in the financial year is limited to the aggregate of the nominal total annual fund allocation.
- 4.6 Each funding Application report to Council will detail the following:
  - o Name and location of project / purpose of funding;
  - o Amount of funding required;
  - o The evaluation undertaken by Council staff and the net benefit to the City of Ryde;
  - o The consistency of the proposal with the works identified in Council's adopted Operational Plan and future Capital Works Programs;
  - o The Councillor who has requested the funding (including any additional amounts contributed from other Councillor's discretionary fund); and

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

ITEM 4 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

- The balance of funds remaining for the specific Councillor and Ward.
- 4.7 In all Fund applications, Councillors are required to make a declaration regarding Conflicts of Interest in accordance with Council's Code of Conduct regardless if there is or isn't a perceived or actual conflict of interest.
- 4.8 Details of all funds awarded through the Councillor Discretionary Fund will be made available on Council's website via the Councillor Discretionary Fund Register, including the amount of funds approved, expended and the purpose for which the funds are to be utilised and the outcome.
- 4.9 Applications for Discretionary funding of minor works or projects are separate and distinct from applications made in accordance with Council's Community Grants and Charitable Donations Policies. An application for the same works or project cannot be made under both the Discretionary funding and Community Grants and Charitable Donations policies.
- 4.10 Eligibility for funds is restricted to works of a minor nature, examples which include but are not restricted to installation of kerb and guttering, playground equipment, street furniture or tree plantings.
- 4.11 Funds under this Policy must only be used for works that are:
  - (i) for the benefit of the wider community;
  - (ii) a purpose that is consistent with Council's adopted Operational Plan and future Capital Works Programs; and
  - (iii) in accordance with Council exercising its functions under relevant legislation, including the Local Government Act 1993.
- 4.12 Funds under this policy must not be used for works on private property.
- 4.13 The application process is as follows:
- 4.14 The Councillor submits a completed application form (*Appendix A*) via the Councillor helpdesk email (DHelp@ryde.nsw.gov.au)
  - The Councillor will receive an acknowledgement of their application from the Business Assurance & Governance team advising which General Manager their application has been forwarded to for action.
  - The Manager Business Assurance and Governance will forward the application to the relevant General Manager for action and cc. the Chief Financial Officer with clear Council Meeting timeframes to meet.
  - The relevant General Manager will compile a draft report to the Chief Executive Officer regarding the application that will include the benefits and lawfulness of the application.
  - For applications which are supported; under delegated authority the Chief Executive Officer will approve.
  - Details of all funds awarded through the Councillor Discretionary Fund will be included in the Councillor Discretionary Funding Register on Council's website and reported in Council's Annual Report.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 4 (continued)**

**ATTACHMENT 1**

**Councillor Discretionary Funds Policy**

**5. Responsibilities**

Position	Responsibility
General Manager Business and Operations	Implementation of the Fund Application in accordance with the Policy.
General Manager Business and Operations	Review and consideration of Discretionary Fund applications and subsequent submissions via the Office of the Chief Executive. Prepare a report for consideration by the Chief Executive Officer outlining the details of any requests that conform.
Manager Business Assurance and Governance	Review of all applications and advise on any probity matters relating to the proposed expenditure of discretionary funds. Management of the Register being published on Council's website
Chief Executive Officer	Under delegated authority, approve or reject any fund applications lodged in accordance with this Policy.

**6. References and Legislation**

- Local Government Act 1993
- Code of Conduct – Standards of Conduct: Policy
- Conflict of Interest Policy
- Memorial Plaques and Donations of Park Furniture and Trees Policy
- Corporate Guidelines Plaque Standards

**7. Attachments**

Attachment A: Application Form: Councillor Discretionary Fund.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028



ITEM 4 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

**Appendix A**

**Application Form: Councillor Discretionary Fund Project: Minor Works or Project**

1. Councillor details	
Councillor sponsoring the application.	
Councillors in support of this Discretionary funding application (if applicable):	
2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	
Details of funds requested:	
Attach scope of estimating the requested funding	
3. Declaration of conflict of interest and compliance	
Pursuant to Chapter 14 of the <i>Local Government Act 1993</i> , I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:	
<input type="checkbox"/> No conflict of interest ( <i>whether perceived or actual</i> ) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest*	
*If any conflict has been declared, please provide details:	
I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy	
Signature: _____	Date: _____

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 4 (continued)**

**ATTACHMENT 2**

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**1 COUNCILLOR DISCRETIONARY FUNDS POLICY**

**Report prepared by:** Senior Governance Officer

**File No.:** COR2018/151/1 - BP24/298

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**REPORT SUMMARY**

The draft Councillor Discretionary Funds Policy provides a framework for the allocation of funding for discretionary projects for Councillor sponsored projects.

This Policy has been drafted to facilitate ongoing Councillor Discretionary Funding applications while ensuring due diligence, accountability, transparency, and compliance.

This report was previously considered at the Council meeting on 26 March 2024 and was deferred pending a workshop. The workshop was held on 16 April 2024 and it was determined to bring the matter back to Council.

This report presents the draft Councillor Discretionary Funds Policy to Council to be endorsed and placed on public exhibition for 28 days.

**RECOMMENDATION:**

- (a) That Council endorse the draft Councillor Discretionary Funds Policy as attached to be placed on public exhibition for 28 days and allow submissions to be received.
- (b) That at the conclusion of the public exhibition period, should no submissions be received the Councillor Discretionary Funds Policy be adopted by Council.
- (c) That should any submissions be received during the public exhibition period, a further report be presented to Council detailing the submissions.

**ATTACHMENTS**

- 1 Draft Councillor Discretionary Funds Policy

Report Prepared By:

**Robyn Winn**  
**Senior Governance Officer**

Report Approved By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

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Council, dated 3 June 2024, submitted on 23 April 2024.

**ITEM 4 (continued)**

**ATTACHMENT 2**

**ITEM 1 (continued)**  
**Wayne Rylands**  
**Chief Executive Officer**

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Council, dated 3 June 2024, submitted on 23 April 2024.

**ITEM 4 (continued)**

**ATTACHMENT 2**

**ITEM 1 (continued)**

**Discussion**

The draft Policy further provides guidance to ensure that administration of discretionary funding is separate and distinct from Council's Community Grants and Charitable Donations Policies and the discretionary funding administration is consistent with Council corporate priorities; and complies with the Local Government Act 1993 and the Local Government Regulation 2021.

The allocation of funds to Councillors for discretionary projects is to be regularly reviewed and may be discontinued due to Council's funding priorities.

The draft Councillor Discretionary Funds Policy provides a framework that ensures accountability, transparency, and compliance.

**Application Criteria**

Conditions to facilitate the exercise of due diligence checks include:

- 1) Applications must be completed by the relevant Councillor/s via the Councillor Discretionary Fund Project: Minor Works or Project Application Form.
- 2) Applications can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.
- 3) When applications are approved, are implemented by the City of Ryde rather than in the name of individual Councillor/s.
- 4) Any public recognition or acknowledgement of the project will be in the name of the City of Ryde. As such, no funding or projects will be approved for political purposes.
- 5) Funds are only able to be utilised within the financial year in which they are allocated, carryover of unspent funds to the following financial year is not permitted.
- 6) All funding allocated within this Policy must only be used for works that are:
  - a) for the benefit of the wider community;
  - b) a purpose that is consistent with Council's adopted Operational Plan and future Capital Works Programs; and
  - c) in accordance with Council exercising its functions under relevant legislation, including the Local Government Act 1993.

---

Council, dated 3 June 2024, submitted on 23 April 2024.

**ITEM 4 (continued)**

**ATTACHMENT 2**

**ITEM 1 (continued)**

- 7) Applications of minor works or projects are separate and distinct from applications made in accordance with Council's Community Grants and Charitable Donations Policy.
- 8) Applications for the same works or projects cannot be made under both the Discretionary funding and Community Grants and Charitable Donations policies.
- 9) In all applications, Councillors are required to make a declaration regarding Conflicts of Interest in accordance with Council's Code of Conduct regardless if there is or isn't a perceived or actual conflict of interest.
- 10) Funds under this policy must not be used for works on private property.
- 11) Eligible applications will be referred to the Chief Executive Officer for determination. Contentious or rejected applications will be referred to Council.
- 12) Details of all funds awarded through the Councillor Discretionary Fund will be made available on Council's website.
- 13) Details of all funds awarded through the Councillor Discretionary Fund will be reported in Council's Annual Report.

**Funding Amounts**

- 1) Currently (2023/24) the nominal funding allocation is \$50,000 per Councillor.
- 2) The project funding cap per financial year is \$200,000 per ward, which amounts to a total allocation of \$600,000.
- 3) Councillors may agree to combine individual ward allocations to the total annual funding cap of \$600,000.
- 4) The amount of funds is allocated annually and will be determined by Council through its annual Draft Budget cycle.

**Financial Implications**

Should Council resolve to endorse this Policy it will result in a financial impact of \$600,000. These funds have been incorporated in Council's Base Budget, therefore no further budget adjustments will be required to accommodate this Policy.

**Consultation with relevant external bodies**

Should Council endorse the draft Policy, consultation will be undertaken via public exhibition for a period of 28 days.

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Council, dated 3 June 2024, submitted on 23 April 2024.

## 5 DRAFT CITY OF RYDE SPONSORSHIP POLICY - OUTCOME OF PUBLIC EXHIBITION

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**Report prepared by:** Manager - Business Assurance and Governance  
**File No.:** GRP/24/36 - BP24/244

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### REPORT SUMMARY

The draft City of Ryde Sponsorship Policy (the Policy) was considered at the Ordinary Meeting of Council held on 24 October 2023. At this meeting Council resolved the following:

- (a) *That Council endorse the public exhibition of the revised Sponsorship Policy, as attached, for a period of at least 28 days.*
- (b) *That a further report be brought to Council if there are any substantiative submissions requiring consideration by Council, otherwise the revised Policy be adopted after the public exhibition period has ended.*

The draft Policy was exhibited for 28 days and closed on Monday, 27 November 2023 with two submissions being received during this time. Staff have reviewed these submissions and undertaken a further review of the draft Policy and subsequently made a few minor amendments for Council's consideration.

The draft Policy applies to staff pursuing sponsorship for Council, as the recipient of the funding and/or in-kind contributions for the enhancement of existing, or the establishment of new services/activities to benefit the City of Ryde community.

It does not apply to outgoing sponsorships.

### RECOMMENDATION:

That Council adopt the revised draft Sponsorship Policy.

### ATTACHMENTS

- 1 Revised Draft Sponsorship Policy

Report Prepared By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

Report Approved By:

**Wayne Rylands**  
**Chief Executive Officer**

## ITEM 5 (continued)

### Discussion

Sponsorship must be viewed, as a business relationship between Council and a commercial/corporate organisation, government agency or individual which has been entered into by negotiation for the benefit of both parties. Sponsors may provide Council with financial support or in-kind support for a Council activity or event.

Sponsorship support and the development of partnerships enables Council to deliver a diverse range of events and projects by enhancing the quality deliverables to meet the needs of the City of Ryde community. The community should also see benefits of sponsorship arrangements through enhanced services, activities, and events. Sponsors can benefit through building relationships and gaining exposure.

Council must ensure that all sponsorship arrangements are transparent, comply with Council's Code of Conduct and other relevant policies, and do not limit Council's ability to carry out its functions fully or impartially.

The objective of the Policy is to:

- Promote opportunities for securing sponsorships.
- Assess and manage actual and/or perceived risk of corruption or conflicts of interest.
- Ensure sponsorship opportunities are fairly contested.
- Ensure accountability and transparency in decision making.

### Public exhibition and submissions

Two submissions were received during the public exhibition period in November 2023. The submissions and staff responses is as follows:

	Submission	Comment
1	Support the draft Policy but requested that the Policy be amended to exclude Council accepting sponsorship from businesses that are associated with or derives income from gambling related activities.	Agree that businesses which are primarily involved in gambling related activities should be excluded from sponsorship opportunities.  The draft Policy has been amended at 8b to include that Council will not accept sponsorship from businesses that are primarily concerned with and derive their principal source of revenue from gambling.
2	Raised concerns with gambling and a number of other minor administrative issues with the draft Policy.	Agree that businesses primarily involved in gambling related activities should be excluded from sponsorship opportunities.  Upon review of the minor administrative issues no change to the draft Policy was required.

**ITEM 5 (continued)****Conclusion**

In addition to the above-mentioned amendments the revised Policy, presented to Council in October 2023, was strengthened with the following inclusions prior to being placed on public exhibition:

- Clearer articulation of which Council activities are suitable to be sponsored.
- Clearer articulation of the types of benefits Council will consider offering sponsors.
- Greater clarity with respect to which sponsorships are not permitted.
- A clear statement excluding Councillors and members of Council committees from being involved in the sponsorship process.

In undertaking the review of the Policy and related procedure, the following was considered:

- ICAC Guide - Sponsorship in the Public Sector.
- A range of other Council policies and procedures, in particular City of Sydney and Cumberland City Council.
- Advice from Council's In-house Legal Team.

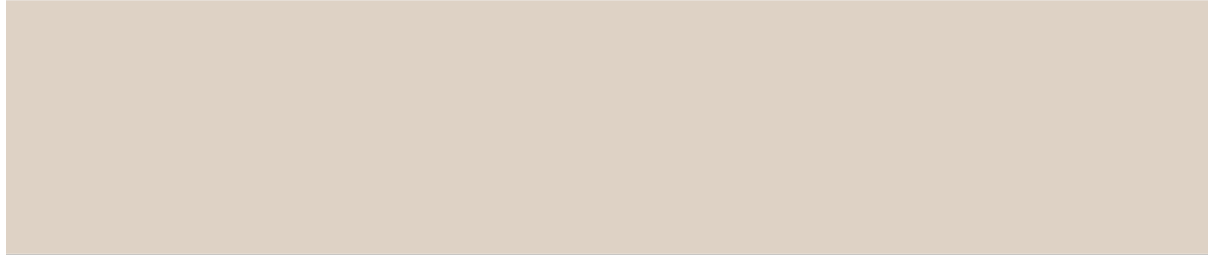
**Financial Implications**

Adoption of the recommendation will have no financial impact.



**ITEM 5 (continued)**

**ATTACHMENT 1**



 City of Ryde

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# Sponsorship Policy

**ITEM 5 (continued)**

**ATTACHMENT 1**

**Sponsorship Policy**

*Document Version Control*

<b>Document Name:</b>	<b>Sponsorship Policy</b>
<b>CM Reference WORD:</b>	D24/78100
<b>CM Reference PDF:</b>	D24/78076
<b>Document Status:</b>	Endorsed ELT/ Approved by Council
<b>Version Number:</b>	Version 1.2
<b>Review Date:</b>	April 2027
<b>Owner:</b>	Business Assurance and Governance
<b>Endorsed By:</b>	Council
<b>Distribution:</b>	Internal and External

*Change History*

Version	Review Date	Author	Reason for Change
1.0	17 July 2012	Community Relations	Adopted by Council
1.1	9 April 2021	Communications and Engagement	Updated into new template and amended titles and departments
1.2	April 2024	Business Assurance and Governance and Community Services	Enhance opportunities for sponsorship and ensure appropriate controls in place.

Sponsorship Policy		
Owner: Business Assurance and Governance	Accountability:	Endorsed:
	Last review date: April 2024	Next review date: April 2027

**ITEM 5 (continued)**

**ATTACHMENT 1**

**Sponsorship Policy**



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Sponsorship Policy		
Owner: Business Assurance and Governance	Accountability: Last review date: April 2024	Endorsed: Next review date: April 2027

**ITEM 5 (continued)**

**ATTACHMENT 1**

**Sponsorship Policy**



**1. Executive Summary**

This policy outlines how the City of Ryde manages sponsorship and sponsorship agreements while minimising the risk of corruption or unacceptable conflicts of interest.

**2. Scope**

This policy applies to staff seeking incoming sponsorship for Council as the recipient of the funding and/or in-kind contributions for the enhancement of existing, or the establishment of new services/activities for the benefit of the community. It does not apply to outgoing sponsorships.

**3. Purpose**

The objective of this policy is to:

- Promote opportunities for securing sponsorships.
- Assess and manage actual and/or perceived risk of corruption or conflicts of interest.
- Ensure sponsorship opportunities are fairly contested.
- Ensure accountability and transparency in decision making.

**4. Definitions**

<b>Sponsorship</b>	A contribution in money or kind, generally by the corporate sector or private individuals, in support of a public sector activity.
<b>Sponsorship Agreement</b>	For the purpose of this document, a "Sponsorship Agreement" is considered to exist where the contribution in cash or kind offered to Council exceeds the value of \$1,000 p.a. Sponsorship arrangements are subject to a written agreement based on this policy including any with a value of less than \$1,000 p.a.

**5. Criteria for Attracting Sponsors**

Any sponsorship arrangement that is offered or sought by the City of Ryde should:

- benefit the City of Ryde and its community;
- not create an actual or perceived conflict of interest; and
- not fetter or interfere with the City's compliance with and/or exercise of its legislative obligations and functions.

Sponsorship Policy		
Owner: Business Assurance and Governance	Accountability:	Endorsed:
	Last review date: April 2024	Next review date: April 2027

**ITEM 5 (continued)**

**ATTACHMENT 1**

**Sponsorship Policy**



**6. Suitable Activities for Sponsorship**

The general types of events/activities that the City of Ryde may consider suitable as sponsorship opportunities include activities or events such as:

- public and ticketed events;
- training;
- scholarships;
- awards;
- education;
- industry research;
- publications;
- exhibitions;
- programs; and
- conferences i.e. business forums

**7. Benefits for Sponsors**

The primary benefit for Sponsors is a competitively-priced strategy for reaching a target audience or to meet corporate social responsibility goals.

Entitlements include, but are not limited to:

- a) licence to use the City of Ryde's intellectual property for the event such as logos, content and imagery;
- b) branding on event marketing communications including print, press, direct marketing, posters and other collateral;
- c) exposure at events through signage, access to floor space for activation and integration into the official event program;
- d) online promotion including banners, splashes and sponsored segments; and
- e) the ability to develop co-branded marketing initiatives.

Entitlements are determined by collaboration and agreement between the City of Ryde and the Sponsor.

Sponsorship Policy		
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**ITEM 5 (continued)**

**ATTACHMENT 1**

**Sponsorship Policy**

**8. Sponsorships not Permitted Under this Policy**

- a) The City of Ryde should not undertake sponsorships that:
- (i) require or imply the City of Ryde's endorsement of commercial products, services, companies, political parties or individuals;
  - (ii) limit the City of Ryde's ability to carry out its legislative functions fully and impartially;
  - (iii) personally benefit individual City of Ryde's Councillors, employees, or their friends/family;
  - (iv) pose any actual or perceived conflict with the broader policies and practices of the City of Ryde;
  - (v) pose any actual or perceived conflict between the objectives and values of the City of Ryde and those of the Sponsor; and
  - (vi) provide any actual or perceived interference in Council's operations by a foreign power.
- b) The City of Ryde will not accept sponsorship from entities which are primarily concerned with and derive their principle source of revenue from any of the following activities:
- (i) pornography;
  - (ii) gambling; (excluding Licenced and/or Community Clubs)
  - (iii) production or the sale of tobacco;
  - (iv) armaments and weapons manufacturing;
  - (v) sexual services; and
  - (vi) any activity that is contrary to law.

The City of Ryde retains the discretion to reject any sponsorship arrangement from any entity for any reason.

Sponsorship Policy		
Owner: Business Assurance and Governance	Accountability:	Endorsed:
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**ITEM 5 (continued)**

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**Sponsorship Policy**



**9. Conflicts of Interest**

Any sponsorship arrangement the City of Ryde undertakes must not compromise the City of Ryde's reputation, public image, probity or its ability to fulfil its legislative functions. Any sponsorship arrangement should not impose conditions or influence decisions or actions that would limit the City of Ryde's ability to carry out its functions fully and impartially.

There should be no actual or perceived conflict between the objectives and values of the City of Ryde and that of the Sponsor. The City of Ryde will not enter into sponsorship arrangements with a potential Sponsor whose interests, objectives and/or mission are in conflict with those of the City of Ryde.

Where there is an identified perceived conflict of interest with a potential Sponsor, staff will determine if appropriate mitigation measures can be implemented to address the perceived conflict prior to entering any sponsorship agreement in accordance with this policy.

**10. Personal Benefits and Councillor Involvement**

No Councillor or employee may seek or receive a personal benefit or be perceived to receive a personal benefit from a sponsorship. Any contribution from the Sponsor must be received by the City of Ryde, not directly to an individual, and must be seen to benefit the City of Ryde, not an individual.

Councillors, delegates of Council, and members of Council committees should not be involved in the seeking of sponsorship arrangements or negotiating sponsorship agreements. Councillors, delegates and committee members can suggest potential Sponsors to the CEO for consideration consistent with the Council's Sponsorship Procedure.

Only Council staff with appropriate delegations from the CEO will be involved in sourcing and entering sponsorship agreements.

**11. Review Process and Endorsement**

- This policy is to be endorsed by the Executive Team and adopted by Council.
- This policy should be reviewed every three years.
- Edits to this policy such as titles, departments or directorate names, updates to legislation or branding updates are considered minor in nature and not required to be formally endorsed.
- Substantial changes to this policy are to be endorsed by the Executive Team and adopted by Council.

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**ITEM 5 (continued)**

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**Sponsorship Policy**

**12. Related Documents**

The following associated Policies relate to the Sponsorship Policy

*ICAC Sponsorship in the Public Sector (May 2006)*  
*The Local Government Act*  
*City of Ryde Code of Conduct*  
*City of Ryde Gifts and Benefits Policy*  
*City of Ryde Conflicts of Interest Policy*

**13. Associated Procedure**

Title	Content Manager Reference
Procedure – Sponsorship	

DRAFT

Sponsorship Policy		
Owner: Business Assurance and Governance	Accountability:	Endorsed:
	Last review date: April 2024	Next review date: April 2027



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**6 APPOINTMENT OF INDEPENDENT MEMBER - AUDIT, RISK AND IMPROVEMENT COMMITTEE**

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**Report prepared by:** Manager - Business Assurance and Governance  
**File No.:** GRP/23/13 - BP24/455

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**REPORT SUMMARY**

Council's Audit, Risk and Improvement Committee (ARIC) is comprised of three independent members and two Councillors. Council seeks to appoint an independent member to fill a casual vacancy on the Committee.

This report advises Council of the results of the recent recruitment process undertaken for the position of Audit, Risk and Improvement Committee Independent Member and requests endorsement from Council to appoint **Mr Mathew Broom** as an independent member.

**RECOMMENDATION:**

That Council endorse the appointment of Mathew Broom to the position of Audit, Risk and Improvement Committee Independent Member.

**ATTACHMENTS**

There are no attachment for this report.

Report Prepared By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

Report Approved By:

**Wayne Rylands**  
**Chief Executive Officer**

**ITEM 6 (continued)****Discussion**

In accordance with the Terms of Reference for the Audit, Risk and Improvement Committee, (item 3.2.6) a casual vacancy has been created by the resignation of Mr Andrew Cox on 14 April 2024. As such, his independent member position was vacated.

Accordingly, an Expression of Interest process to fill the casual vacancy was publicly advertised. A rigorous recruitment selection process was undertaken, resulting in the members of the recruitment panel recommending Mathew Broom as the preferred candidate for this role. The panel included the Graham Humphreys (Manager Business Assurance and Governance), Aneesh Zahra (former Chief Financial Officer) and Councillor Sophie Lara-Watson.

As a result of this process, it is recommended that Council endorse the appointment of **Mr Mathew Broom** to the position of Audit, Risk and Improvement Committee Independent Member.

Mr Broom's professional qualifications include: -

- Bachelor of Business (Banking and Finance) Melbourne, Australia
- Bachelor of Business (Accounting) London, UK
- RG146 Tier 1 – Training requirements completed for Generic Knowledge, Foreign Currency, Securities, Derivatives, Management Investments, Deposit Products and Non-Cash Payments at Monash, Melbourne Australia
- Associate of Chartered Certified Accountants – ACCA Certified Accounting Technician London, UK
- Top Performing Student – Business and Economics Asia Pacific Region, Monash University
- Corporations Law Award – Top Performing Student Asia Pacific Region, Monash University
- Golden Key Award – Top Performing Student Australia

Relevant Experience: -

- Current independent member of Mosman Council ARIC
- Over 17 years of financial services experience in Australia and the United Kingdom. Providing broad experience in accounting; internal and external auditing; risk management; compliance; anti money laundering/counter terrorism financing; and information security.

**ITEM 6 (continued)**

- Hunter Holgate, Managing Director, 2023 to now, ensuring the risk management outcomes are delivered.
- Riscentric, Co-Founder and Consultant, April 2022 to 2023, ensuring the risk management outcomes are delivered.
- MLC Life Insurance, Head of Life Insurance and Risk, January 2019-April 2022.
- ClearView Wealth Limited, Group Risk and Compliance Manager, July 2015 to January 2019. Management and resolution of customer complaints; privacy and information handling; facilitating risk workshops; assisting with internal audits.
- Westpac Bank, Manager Risk and Compliance, 2023-2015
- Just Insurance Group PLC, Group Internal Auditor, 2010-2013
- Aviva Group PLC, Manager Global Group Internal Audit, 2009-2010
- Grant Thornton LLP, External Auditor, 2008-2009

**Financial Implications**

The cost of engaging an independent member is approximately \$4,500 (ex GST) per annum dependent upon the number of meetings. An allowance has been made within the base budget to meet these costs.

**Period of Appointment**

The member should be appointed for a period up to and after the local Council elections when the governing body will consider the composition and membership of the ARIC. The position may be extended by resolution of the incoming Council.

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## 7 AUDIT, RISK AND IMPROVEMENT COMMITTEE CHARTER

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**Report prepared by:** Manager - Business Assurance and Governance  
**File No.:** GRP/24/36 - BP24/501

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### REPORT SUMMARY

The Audit, Risk and Improvement Committee (ARIC) Charter is a critical document that outlines the purpose, authority, and responsibilities of the ARIC Members in the City of Ryde Council. The charter ensures the Committee operates effectively and in accordance with the best practices and guidelines provided by the Office of Local Government (OLG).

As part of the revisions made to the *Local Government (General) Regulation 2021*, all NSW councils are required to establish a risk management framework and an internal audit function. Additionally, the regulation prescribes the membership criteria for Audit, Risk, and Improvement Committees. Councils may embed the terms of reference into the Charter to assist the Council in complying with these requirements by 1 July 2024 and, commencing with the **2024/25 annual report**, to attest to their compliance with the requirements in their annual reports.

Based on the amendments made to the Local Government (General) Regulation 2021, a review of the ARIC Charter was conducted to align it with the latest requirements and ensure it effectively supports the Committee's role in overseeing audit, risk management, and continuous improvement processes.

The proposed ARIC charter has been developed in consultation with O'Connor Marsden & Associates (OCM) Council's current independent provider of internal audit services. OCM has supported Council develop a fit for purpose charter based on their professional knowledge and expertise within the Local Government sector. OCM have successfully supported other similar Council implement ARIC charters and have verified both compliance and suitability of the proposed charter.

### Summary of Key Revisions:

#### 1. Alignment with Current Legislations

The ARIC Charter was reviewed and updated to align with the Model Internal Audit Charter as prescribed by the OLG ARIC Guidelines and to address the mandatory requirements.

#### 2. Enhanced Roles and Responsibilities

The roles and responsibilities in the ARIC Charter were reviewed and defined to ensure transparency and compliance with the mandatory requirements of the OLG ARIC Guidelines.

## **ITEM 7 (continued)**

### **3. Independence**

The independence of the Internal Audit function was emphasised to ensure that the Internal Auditor function of the City of Ryde Council are supported in providing an independent, unbiased assessment of the Council's current operations and programs.

#### **RECOMMENDATION:**

That revised Charter which was endorsed by the Audit Risk and Improvement Committee at the 15 April 2024 ARIC meeting be approved by Council.

#### **ATTACHMENTS**

- 1 Draft Audit Risk and Improvement Committee (ARIC) Charter - 1 April 2024

Report Prepared By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

Report Approved By:

**Wayne Rylands**  
**Chief Executive Officer**

**ITEM 7 (continued)**

**ATTACHMENT 1**



**City of Ryde Council**

**Audit Risk and Improvement  
Committee Charter**

Adopted: xxx 2024

**ITEM 7 (continued)**

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### 1. Introduction

- 1.1. City of Ryde has established an Audit, Risk, and Improvement Committee (the Committee) in compliance with section 428A of the *Local Government Act 1993*, the Local Government (General) Regulation 2021, Local Government (General) Amendment (Audit, Risk, and Improvement Committees) Regulation 2023 and the Office of Local Government's Guidelines for risk management and internal audit for local government in NSW. These terms of reference set out the committee's objectives, authority, composition and tenure, roles, and responsibilities, reporting and administrative arrangements.

### 2. Objective

- 2.1. The objective of Council's Committee is to provide independent assurance to Council by monitoring, reviewing, and providing advice about the Council's governance processes, compliance, risk management and control frameworks, external accountability obligations and overall performance.

### 3. Independence

- 3.1 Internal Audit function is to be independent of Council to ensure it provides unbiased assessment of its current operation and program of the Council.
- 3.2 The Committee is to have an advisory and assurance role only and is to exercise no administrative functions, delegated financial responsibilities or any management functions of the Council. The Committee will provide independent advice to the Council that is informed by the Council's internal audit and risk management activities and information and advice provided by staff, relevant external bodies, and subject matter experts.
- 3.3 The Committee must always ensure it maintains a direct reporting line to and from the Council's Internal Audit function and act as a mechanism for internal audit to report to the Council and the Chief Executive Officer (CEO) on matters affecting the performance of the Internal Audit function.

### 4. Authority

- 4.1. Council authorises the Internal Audit function to have full, free, and unrestricted access to all functions, premises, assets personnel records, and other documentation and information that Internal Audit function considers necessary for internal audit to undertake its responsibilities.
- 4.2. All records, documentations, and information accessed while undertaking internal audit activities are to be used solely for the conduct of this activities. The internal audit coordinator and individual internal audit staff are responsible and accountable for maintaining the confidentiality of the information they receive when undertaking their work.
- 4.3. All internal audit documentation is to remain the property of the Council, including where internal audit services are performed by an outsourced internal audit service provider.



**ITEM 7 (continued)**

**ATTACHMENT 1**

4.4. Information and documents pertaining to internal audit are not to be made publicly available, except by the approval of the CEO. Internal audit may only release Council information to external parties that are assisting internal audit to undertake its responsibilities with the approval of the CEO, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

**5. Composition and tenure**

5.1. The Committee consists of an independent Chairperson and two independent members who have voting rights and one non-voting councillor as required under the Local Government (General) Regulation 2021.

5.2. The Council is to appoint the Chairperson and members of the Committee. The recruitment process is at the discretion of the CEO.

5.3. All Committee members must meet the independence and eligibility criteria prescribed under the Local Government (General) Regulation 2021.

5.4. Members will be appointed for up to a four-year term. Members can be reappointed for one further term, but the total period of continuous membership cannot exceed eight years. This includes any term as the Chairperson of the Committee. Members who have served an eight-year term (either as a member or as Chairperson) must have a two-year break from serving on the Committee before being appointed again.

5.5. The terms and conditions of each member's appointment to the Committee are to be set out in a letter of appointment. New members will be thoroughly inducted to their role and receive relevant information and briefings on their appointment to assist them to meet their responsibilities.

5.6. Prior to approving the reappointment or extension of the Chairperson's or an independent member's term, the CEO is to undertake an assessment of the Chairperson's or Committee member's performance. Reappointment of the Chairperson or a Committee member is also to be subject to that person still meeting the independence and eligibility requirements prescribed under the Local Government (General) Regulation 2021.

5.7. Members of the Committee must possess and maintain a broad range of skills, knowledge, and experience relevant to the operations, governance and financial management of the Council, the environment in which the Council operates, and the contribution that the Committee makes to the Council. At least one member of the Committee must have accounting or related financial management experience with an understanding of accounting and auditing standards in a local government environment. All members should have sufficient understanding of the Council's financial reporting responsibilities to be able to contribute to the Committee's consideration of the Council's annual financial statements.

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### 6. Role

6.1. As required under section 428A of the Local Government Act 1993 (the Act), the role of the Committee is to review and provide independent advice to the Council regarding the following aspects of the Council's operations:

- Compliance,
- risk management,
- fraud control,
- financial management,
- governance,
- implementation of the strategic plan, delivery program and strategies,
- service reviews,
- collection of performance measurement data by the Council, and
- internal audit.

6.2. The Committee may also provide information to the Council for the purpose of improving the Council's performance of its functions.

6.3. The Committee's specific audit, risk, and improvement responsibilities under section 428A of the Act are outlined in Schedule 1 to this Charter.

6.4. The Committee has no power to direct the Internal Audit function or the way it is planned and undertaken but will act as a forum for the consideration of the audit findings.

6.5. The Committee is directly responsible and accountable to the Council for the exercise of its responsibilities. In carrying out its responsibilities, the committee must at all times recognise that primary responsibility for management of the council and staff rests with the CEO.

### 7. Responsibilities of members

#### 7.1. Independent members

7.1.1. The Chairperson and members of the Committee are expected to understand and observe the requirements of the Office of Local Government's *Guidelines for risk management and internal audit for local government in NSW*. Members are also expected to:

- a) make themselves available as required to attend and participate in meetings,
- b) contribute the time needed to review and understand information provided to it,
- c) apply good analytical skills, objectivity, and judgement,

## ITEM 7 (continued)

## ATTACHMENT 1

- d) act in the best interests of the Council,
- e) respectively raise and deal with issues, express opinions frankly, ask questions that go to the fundamental core of the issue and pursue independent lines of inquiry,
- f) maintain effective working relationships with the Council,
- g) have effective leadership qualities (the Chairperson), and
- h) lead effective Committee meetings (the Chairperson).

### 7.2. Councillor Member

7.2.1. To preserve the independence of the Committee, the Councillor member of the Committee is a non-voting member. Their role is to:

- a) relay to the Committee any concerns the Council may have regarding the Council and issues being considered by the Committee,
- b) provide insights into local issues and the strategic priorities of the Council that would add value to the Committee's consideration of agenda items,
- c) advise the Council (as necessary) of the work of the Committee and any issues arising from it, and
- d) assist the Council to review the performance of the Committee.

7.2.2. Issues or information the Councillor member raises with or provides to the Committee must relate to the matters listed in Schedule 1 and issues being considered by the Committee.

7.2.3. The Councillor member of the Committee must conduct themselves in a professional manner. The Councillor member of the Committee must not engage in any conduct that seeks to politicise the activities of the Committee or the Internal Audit function or that could be seen to do so.

7.2.4. If the Councillor member of the Committee engages in such conduct or in any other conduct that may bring the Committee and its work into disrepute, the Chairperson of the Committee may recommend to the Council, that the councillor member be removed from membership of the Committee.

7.2.5. The Mayor will be invited and may positively contribute to the meeting as a non-voting member. The Councillors may attend the meeting as observers.

### 7.3. Conduct

7.3.1. Independent Committee members are required to comply with the Council's Code of Conduct.

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7.3.2. Complaints alleging breaches of the Council's Code of Conduct by an independent Committee member are to be dealt with in accordance with the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*. The CEO must consult with the Council before taking any disciplinary action against an independent Committee member in response to a breach of the Council's Code of Conduct. The Mayor will be invited and may be positively contribute as a non-voting member.

### 7.4. Conflicts of interest

7.4.1. Committee members must provide written declarations to the Council stating that they do not have any conflicts of interest that would preclude them from being members of the Committee. This is to be provided annually and updated as required. Independent Committee members are 'designated persons' for the purposes of the Council's Code of Conduct and must also complete and submit returns of their interests.

7.4.2. Committee members and observers must declare any pecuniary or non-pecuniary conflicts of interest they may have in a matter being considered at the meeting at the start of each meeting or as soon as they become aware of the conflict of interest. Where a Committee member or observer declares a pecuniary or a significant non-pecuniary conflict of interest, they must remove themselves from Committee deliberations on the issue. Details of conflicts of interest declared at meetings must be appropriately minuted.

### 7.5. Standards

7.5.1. Committee members are to conduct their work in accordance with the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and the current Australian risk management standard, where applicable.

## 8. Work plans

8.1. The work of the Committee is to be thoroughly planned and executed. The Committee must develop a strategic plan every four years to ensure that the matters listed in Schedule 1 are reviewed by the Committee and considered by the Internal Audit function when developing their risk-based program of internal audits. The strategic work plan must be reviewed at least annually to ensure it remains appropriate.

8.2. The Committee may, in consultation with the CEO, recommend updating the Internal Audit Plan at any time to address new or emerging risks. The Council may also, by resolution, request the Committee to approve a variation to the strategic work plan.

**ITEM 7 (continued)**

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- 8.3. The Committee must in consultation with the CEO, develop an annual work plan to guide its work, and the work of the Internal Audit function over the forward year.
- 8.4. The Committee may, in consultation with the Council, vary the annual work plan to address new or emerging risks. The Council may also, by resolution, request the Committee to approve a variation to the annual work plan. Any decision to vary the annual work plan must be made by the Committee.
- 8.5. When considering whether to vary the strategic or annual work plans, the Committee must consider the impact of the variation on the Internal Audit function's existing workload and the completion of pre-existing priorities and activities identified under the work plan.

**9. Assurance Reporting**

- 9.1. The Committee must regularly liaise with the CEO to ensure they are kept informed of matters considered by the Committee and any emerging issues that may influence the strategic direction of the Council or the achievement of the Council's goals and objectives.
- 9.2. The Committee will provide an annual assessment to the Council and the CEO on the Committee's work and its opinion on how the Council is performing.
- 9.3. The Committee will provide a comprehensive assessment every Council term of the matters listed in Schedule 1 to the Council and the CEO.
- 9.4. The Committee may at any time report to the Council or the CEO on any other matter it deems of sufficient importance to warrant their attention. The Mayor and the Chairperson of the Committee may also meet at any time to discuss issues relating to the work of the Committee.
- 9.5. Should the Council require additional information, a request for the information may be made to the Chairperson by resolution.

**10. Administrative Arrangements**

**10.1. Meetings**

- 10.1.1. The Committee will meet at least four times per year, excluding a special meeting to review the Council's financial statements.
- 10.1.2. Committee meetings can be held in person, by telephone or videoconference. Proxies are not permitted to attend meetings if a committee member cannot attend.

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10.1.3. A quorum will consist of a majority of independent voting members. Where the vote is tied, the Chairperson has the casting vote.

10.1.4. The Chairperson of the Committee, in consultation with the CEO, will decide the agenda for each Committee meeting. Each Committee meeting is to be minuted to preserve a record of the issues considered and the actions and decisions taken by the Committee.

10.1.5. The Mayor, CEO and the Chief Audit Executive should attend Committee meetings as non-voting observers. The External Auditor (or their representative) is to be invited to each Committee meeting as an independent observer. The Chairperson can request the CEO, CFO, Manager Business and Assurance, Senior Council Staff members, any Councillors, any employee of the Council and any subject matter expert to attend Committee meetings. Where requested to attend a meeting, persons must attend the meeting where possible and provide any information requested. Observers have no voting rights.

10.1.6. The Committee must meet separately with the Chief Audit Executive and the Council's Internal Auditor at least once each year.

**11. Dispute Resolution**

11.1. Members of the Committee and the Council's management should maintain an effective working relationship and seek to resolve any differences they may have in an amicable and professional way by discussion and negotiation.

11.2. In the event of a disagreement between the Committee and the CEO or other senior managers, the dispute is to be resolved by the Council.

11.3. Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Departmental Chief Executive of the Office of Local Government in writing.

**12. Secretariat**

12.1. The CEO will nominate a staff member to provide secretariat support to the Committee. The secretariat will ensure the agenda for each meeting and supporting papers are circulated after approval from the Chairperson at least one week before the meeting and ensure that minutes of meetings are prepared and maintained. Minutes should be circulated within a reasonable time of the meeting to each member.

**ITEM 7 (continued)**

**ATTACHMENT 1**

**13. Resignation and dismissal of members**

13.1. Where the Chairperson or a Committee member is unable to complete their term or does not intend to seek reappointment after the expiry of their term, they should give at least four weeks' notice to the Chairperson and the Council prior to their resignation to allow the Council to ensure a smooth transition to a new Chairperson or Committee member.

13.2. The Council can, by resolution, terminate the appointment of the Chairperson, Councillor, or an independent Committee member before the expiry of their term.

**14. Review Arrangements**

14.1. At least once every council term, the Council must review or arrange for an external review of the effectiveness of the Committee.

14.2. This Charter must be reviewed annually by the Committee and once each council term by the Council. Any substantive changes are to be approved by the Council.

Endorsed by Chairperson of the Audit, Risk and Improvement Committee [signed]  
[date]

Reviewed by Council in accordance with a resolution of the City of Ryde Council. [signed]  
[date]

[resolution reference]

## ITEM 7 (continued)

## ATTACHMENT 1

Next review date: [date]

### **Schedule 1 – Audit, risk, and improvement committee responsibilities**

#### **Audit**

##### **Internal audit**

1. Provide overall strategic oversight of internal audit activities.
2. Act as a forum for communication between the Council, CEO, senior management, the Internal Audit function, and external audit.
3. Coordinate, as far as is practicable, the work programs of internal audit and other assurance and review functions.
4. Review and advise the Council:
  - a) on whether the Council is providing the resources necessary to successfully deliver the Internal Audit function,
  - b) if the Council is complying with internal audit requirements, including conformance with the International Professional Practices Framework,
  - c) if the Council's internal audit charter is appropriate and whether the internal audit policies and procedures and audit/risk methodologies used by the Council are suitable,
  - d) of the strategic four-year work plan and annual work plan of internal audits to be undertaken by the Council's Internal Audit function,
  - e) if the Council's internal audit activities are effective, including the performance of the internal audit coordinator and the Internal Audit function,
  - f) of the findings and recommendations of internal audits conducted, and corrective actions needed to address issues raised,
  - g) of the implementation by the Council of these corrective actions,
  - h) on the appointment of the internal audit coordinator and external providers, and
  - i) if the Internal Audit function is structured appropriately and has sufficient skills and expertise to meet its responsibilities.

##### **External audit**

1. Act as a forum for communication between the Council, CEO, senior management, the Internal Audit function, and external audit.
2. Coordinate as far as is practicable, the work programs of internal audit and external audit.
3. Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided.
4. Review all external plans and reports in respect of planned or completed audits and monitor Council's implementation of audit recommendations.
5. Provide advice to the Council and/or CEO on action taken on significant issues raised in relevant external audit reports and better practice guides.



## ITEM 7 (continued)

## ATTACHMENT 1

### Risk

#### Risk management

1. Review and advise the Council:
  - a) if the Council has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard,
  - b) whether the Council is providing the resources necessary to successfully implement its risk management framework,
  - c) whether the Council's risk management framework is adequate and effective for identifying and managing the risks the Council faces, including those associated with individual projects, programs, and other activities,
  - d) if risk management is integrated across all levels of the Council and across all processes, operations, services, decision-making, functions, and reporting,
  - e) of the adequacy of risk reports and documentation, for example, the Council's risk register and risk profile,
  - f) whether a sound approach has been followed in developing risk management plans for major projects or undertakings,
  - g) whether appropriate policies and procedures are in place for the management and exercise of delegations,
  - h) if the Council has taken steps to embed a culture which is committed to ethical and lawful behaviour,
  - i) if there is a positive risk culture within the Council and strong leadership that supports effective risk management,
  - j) of the adequacy of staff training and induction in risk management,
  - k) how the Council's risk management approach impacts on the Council's insurance arrangements,
  - l) of the effectiveness of the Council's management of its assets, and
  - m) of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

#### Internal controls

1. Review and advise the Council:
  - a) whether the Council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective,
  - b) whether the Council has in place relevant policies and procedures and that these are periodically reviewed and updated,
  - c) whether appropriate policies and procedures are in place for the management and exercise of delegations,
  - d) whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with,
  - e) if the Council's monitoring and review of controls is sufficient, and
  - f) if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

## ITEM 7 (continued)

## ATTACHMENT 1

### Compliance

1. Review and advise the Council of the adequacy and effectiveness of the Council's compliance framework, including:
  - a) if the Council has appropriately considered legal and compliance risks as part of the Council's risk management framework,
  - b) how the Council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
  - c) whether appropriate processes are in place to assess compliance.

### Fraud and corruption

1. Review and advise the Council of the adequacy and effectiveness of the Council's fraud and corruption prevention framework and activities, including whether the Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

### Financial management

1. Review and advise the Council:
  - a) if the Council is complying with accounting standards and external accountability requirements,
  - b) of the appropriateness of the Council's accounting policies and disclosures,
  - c) of the implications for the Council of the findings of external audits and performance audits and the Council's responses and implementation of recommendations,
  - d) whether the Council's financial statement preparation procedures and timelines are sound,
  - e) the accuracy of the Council's annual financial statements prior to external audit, including:
    - management compliance/representations,
    - significant accounting and reporting issues,
    - the methods used by the Council to account for significant or unusual transactions,
    - areas of significant estimates or judgements, and
    - appropriate management signoff on the statements
  - f) if effective processes are in place to ensure financial information included in the Council's annual report is consistent with signed financial statements,
  - g) if the Council's financial management processes are adequate,
  - h) the adequacy of cash management policies and procedures,
  - i) if there are adequate controls over financial processes, for example:
    - appropriate authorization and approval of payments and transactions.
    - adequate segregation of duties,
    - timely reconciliation of accounts and balances,
    - review of unusual and high value purchases.
  - j) if policies and procedures for management review and consideration of the financial position and performance of the Council are adequate, and
  - k) if the Council's grants and tied funding policies and procedures are sound.

## ITEM 7 (continued)

## ATTACHMENT 1

### Governance

1. Review and advise the Council regarding its governance framework, including the Council's:
  - a) decision-making processes,
  - b) implementation of governance policies and procedures,
  - c) reporting lines and accountability,
  - d) assignment of key roles and responsibilities,
  - e) committee structure,
  - f) management oversight responsibilities,
  - g) human resources and performance management activities,
  - h) reporting and communication activities,
  - i) information and communications technology (ICT) governance, and
  - j) management and governance of the use of data, information, and knowledge.

### Improvement

#### Strategic planning

1. Review and advise the Council:
  - a) of the adequacy and effectiveness of the Council's integrated, planning and reporting (IP&R) processes,
  - b) if appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and
  - c) whether the Council is successfully implementing and achieving its IP&R objectives and strategies.

#### Service reviews and business improvement

1. Act as a forum for communication and monitoring of any audits conducted by external bodies and the implementation of corrective actions (for example, NSW government agencies, Commonwealth government agencies, insurance bodies)
2. Review and advise the Council:
  - a) If the Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance,
  - b) if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
  - c) how the Council can improve its service delivery and the council performance of its business and functions generally.

#### Performance data and measurement

1. Review and advise the Council:
  - a) if the Council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives,
  - b) if the performance indicators the council uses are effective, and
  - c) of the adequacy of performance data collection and reporting.

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## 8 UPDATE ON INTERNATIONAL RELATIONS - MOU WITH THE HSINCHU SCIENCE PARK BUREAU

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**Report prepared by:** Executive Officer - City Economy  
**File No.:** GRP/24/37 - BP24/295

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### REPORT SUMMARY

Approved by Council on 28 February 2023, Council's *International Relations Policy* (the Policy) establishes clear principles and objectives for Council's approach to international relations. The Policy's principles are:

- *Investment attraction – Council's international activities will be guided by the desire to attract and retain international investment, in particular investment into businesses and education, into the City of Ryde.*
- *Strategic outcomes – Council will take a proactive and strategic approach to international relations, seeking to build relationships that lead to social and economic opportunities for the City of Ryde.*
- *Transparency – Underpinned by best-practice governance protocols, Council will be transparent in its approach to international relations. Best practice includes monitoring, reporting, and evaluating Council's work and keeping the community informed of the efficacy of international relations activities.*
- *Cooperation and collaboration – Council will seek out international partners who want to cooperate and collaborate in delivering positive outcomes for the City of Ryde. Cooperation and collaboration will be underpinned by a jurisdictional understanding of the roles and responsibilities (and thus limitations) between Council and its partners.*
- *Deliver benefits – All international relations activities must deliver social, environmental, or economic benefits to the City of Ryde. These benefits need to be considered and evaluated as a part of Council's international relations activities.*

Staff have been guided by this policy and other Council resolutions to pursue a Memorandum of Understanding (**MoU**) between the City of Ryde (**CoR**) and the Hsinchu Science Park Bureau, Taiwan. The MoU seeks to advance the semiconductor and biomedical industries and the incubation of start-up companies in the Macquarie Park Innovation District (**MPID**) and the Hsinchu Science Park.

The MoU has the potential to deliver significant economic benefits to CoR. For example, an ASX listed company has expressed an interest in relocating to the MPID in light of the MoU. In the financial year 2022/23, this company paid their staff in excess of \$6 million in salaries and wages to their staff. Having a company like this move to the MPID would deliver a broad range of benefits to the local economy, ranging from local expenditure through to enhancements of industry supply chains in the life sciences, defence, and aerospace sectors.

**ITEM 8 (continued)**

Through a resolution at its meeting on 24 October 2023, the Council authorised CoR to enter into the MoU, including authorising the Mayor to sign it on behalf of the Council. Unfortunately, CoR has not been able to execute the MoU due to a conflict between stakeholder expectations that the Mayor would travel to Taiwan to sign the MoU and Council's current stance against Councillors undertaking international travel. Although not a formal position of the Council, the stance on international travel was expressed by Councillors to staff in a Councillor workshop on 5 December 2023.

Staff expertise and advice from representatives of the Taipei Economic and Cultural Office (**TECO**) suggest that having the MoU signed in person in Hsinchu would greatly advance CoR's international relations efforts while also enhancing the potential for the MoU's benefits to be realised sooner. In-person ceremonies are also a sign of deep respect in Taiwanese culture and tradition.

Notwithstanding the preference for the Mayor to travel to Taiwan to sign the MoU in person, CoR and TECO have come to an understanding that will **support the signing of the MoU digitally** – through a signing ceremony that will occur via webcast concurrently in Sydney and in Hsinchu (potentially to occur in early July 2024).

This report seeks Council's endorsement to proceed with a digital signing ceremony instead of the Mayor travelling to Taiwan. Although we have lost the first mover advantage, it would be beneficial for the MoU to be signed as soon as possible to leverage the momentum of the Federal Government's recent efforts (May 2024) to secure a new MoU regarding science and technology cooperation. CoR would still be the first local government body to achieve an MoU of this kind.

The signing ceremony should take place as soon as possible not only to support the realisation of the MoU's benefits but also to support the broader efforts of Council staff regarding striking the right balance for housing, employment, infrastructure and services in the Macquarie Park Innovation District.

Furthermore, entering into the MoU will provide staff with clarity about resource allocation for international relations activities. The lack of certainty regarding the progression of this MoU has impacted CoR's reputation with other international stakeholders, setting back the efforts of staff to secure MoUs with cities such as Sejong (Republic of Korea) and Fukuoka East (Japan). Positively, signing the MoU will send clear signals to high-value stakeholders about CoR's broader intent to collaborate with international partners (e.g. such as in the Republic of Korea and Japan) to attract and retain investment in the CoR - investment that will support local businesses, workers, students, and residents.

Lastly, Council's City Economy team will coordinate the digital signing ceremony with the Taipei Economic and Cultural Office.

**ITEM 8 (continued)****RECOMMENDATION:**

It is recommended that Council:

- 1) Approve the Mayor signing the Memorandum of Understanding between the City of Ryde and the Hsinchu Science Park Bureau, which was endorsed by the Council at its meeting in October 2023, at a digital signing ceremony (intended to occur in the first week of July 2024).
- 2) Notes that, based on the Mayor's direction as Council's official representative and spokesperson, invitations for the local ceremony will be extended to all Councillors as well as:
  - a. The NSW Premier, The Hon. Chris Minns MP
  - b. The following Federal Members of Parliament:
    - i. The Hon. Ed Husic MP
    - ii. The Hon. Sussan Ley MP
    - iii. The Hon. Paul Fletcher
    - iv. Senator Dave Sharma, and
    - v. Jerome Laxale MP
  - c. The following State Members of Parliament:
    - i. The Hon. Anoulack Chanthivong MP
    - ii. The Hon. Anthony Roberts MP
    - iii. The Hon. Chris Rath MLC
    - iv. The Hon. Jacqui Munro MLC
    - v. Hugh McDermott MP
    - vi. Mark Coure MP, and
    - vii. Jordan Lane MP
  - d. Government officials from the City of Ryde, NSW Government, and the Taipei Economic and Cultural Office (as appropriate)
  - e. Officials from Macquarie University, Business Western Sydney, and Business Sydney.
  - f. Local stakeholders, including representatives from the Taiwanese community.
- 3) Approves staff working with key stakeholders to support future business activities and fostering new relationships between local businesses in the City of Ryde and businesses from Hsinchu Science Park.

**ITEM 8 (continued)****ATTACHMENTS**

- 1 Business Western Sydney Letter of Support dated 25 March 2024
- 2 MOU Letter of Support from Macquarie University dated 22 March 2024

Report Prepared By:

**Daniel Hughes**  
**Executive Officer - City Economy**

Report Approved By:

**Michael Galderisi**  
**General Manager - City Shaping**

## ITEM 8 (continued)

### Chronology of Events

Council staff have worked with integrity, complying with Council's *International Relations Policy* (the Policy) and existing resolutions relating to international relations in the pursuit of an MoU with the Hsinchu Science Park Bureau.

The following table captures the resolutions passed by the Council with respect to international relations in 2023.

<p><b>28 February 2023</b></p> <p>MM2/23 – INTERNATIONAL RELATIONS AND THE CITY OF RYDE INTERNATIONAL DELEGATION VISIT TO TAIWAN</p>
<p><b>22 March 2023</b></p> <p>MM4/23 – CITY OF RYDE INTERNATIONAL DELEGATION VISIT TO TAIWAN AND INTERNATIONAL RELATIONS POLICY</p>
<p><b>26 April 2023</b></p> <p>REPORT 13 – REPORT FOR THE INFORMATION OF COUNCIL – EVALUATION REPORT: CITY OF RYDE INTERNATIONAL DELEGATION VISIT TO TAIWAN SMART CITY SUMMIT AND EXPOR, MARCH 2023</p>
<p><b>24 October 2023</b></p> <p>REPORT 11 – MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF RYDE AND THE HSINCHU SCIENCE PARK BUREAU, TAIWAN</p>

### 5 December 2023 – Councillor workshop

On 5 December 2023, Council's City Economy team and the General Manager City Shaping facilitated a Councillor workshop on the importance of the MoU. Councillors Brown, Lane, Li, Lara-Watson, Pederson, and Purcell attended the workshop.

The workshop addressed the following:

1. Background information covering the efforts made by Council staff to secure the MoU in accordance with previous decisions of the Council.
2. The logic behind the MoU's potential to support new jobs and the local economy for MPID, Ryde, and Greater Sydney.
3. Innovation ecosystems and the role of investment into R&D and new industries.
4. An overview of the semiconductor industry and the alignment between the MoU and State Government efforts to grow local capabilities.
5. An explanation of the potential jobs that could be created and an associated cost-benefit analysis of Council's efforts Vs the potential benefits for the local economy.



**ITEM 8 (continued)**

6. An explanation of why it is important to send a delegation to the Hsinchu Science Park to execute the MoU.
7. Examples of State, Federal, and Local Government bodies undertaking similar efforts to secure investment for their local communities.

**13 December 2023 – Advanced Manufacturing and Semiconductor Forum**

The workshop's outcomes are inconsistent with the views expressed by Council's Chief Executive Officer, Macquarie University's Pro-Vice Chancellor Research Enterprise and Innovation, and the Hon. Anoulack Chanthivong MP (Minister for Better Regulation and Fair Trading, Minister for Industry and Trade, Minister for Innovation, Science and Technology, Minister for Building, Minister for Corrections Minister for Innovation) at an *Advanced Manufacturing and Semiconductor Forum* the City of Ryde co-hosted with Business Western Sydney at the Macquarie University campus on Wednesday 13 December 2023.

Attended by Councillors Yedelian, Brown, Pederson, and Lane, the Forum:

- Began with a welcome speech by David Borger, Executive Director of Business Western Sydney
- A speech by the Hon. Anoulack Chanthivong MP, praising Taiwan's outstanding achievements in advanced manufacturing and announcing that, by 2030, the NSW Government would be investing \$600 million to improve NSW's advanced manufacturing capabilities.
- On behalf of David Wu, Director General of the Taipei Economic and Cultural Office in Sydney, Mr Yaping Qui:
  - acknowledged that Taiwan is Australia's fifth-largest trading partner
  - Australia's fourth-largest exporter
  - Australia is Taiwan's main energy importer and there is growing cooperation in agriculture, and
  - Looks forward to closer cooperation between Taiwan and Australia in advanced manufacturing and semiconductors in the future.
- Using his 30+ years' experience, keynote speaker Mr Colley Hwang (Founder and Chairman of Taiwan's DIGITIMES Electronic Times) spoke about the 'Global Semiconductor Industry and Taiwan Perspectives', including:
  - An analysis of his personal and professional experience of Asian countries such as Taiwan and South Korea, and
  - An overview of the growing demand for sovereign manufacturing capabilities and how Australia could cultivate a well-equipped, sustainable workforce to meet the needs of an evolving advanced manufacturing landscape.

## ITEM 8 (continued)

### Discussion

#### Councillor workshop

In compliance with Council policy and resolutions, Council staff have worked to secure a first-of-its-kind MoU with the Hsinchu Science Park Bureau. At a workshop on 5 December 2023, Councillors raised concerns about:

- the community's perception of international travel during a cost-of-living crisis
- negative media coverage of international travel, and
- whether the MoU will deliver benefits to the community.

Staff and key stakeholders support international travel to secure MoUs such as the one between the City of Ryde and the Hsinchu Science Park Bureau. Business Western Sydney and Macquarie University share this position with staff, preparing submissions for the Council's consideration at **ATTACHMENT 1** and **ATTACHMENT 2**.

#### Delivering benefits to the community

Numerous reports to Council have covered the MoU's potential benefits, with the calculations of potential benefits being recorded transparently. The submissions from Macquarie University and Business Western Sydney confirm their views that the MoU will deliver benefits to the City of Ryde and NSW.

- Business Western Sydney's letter of support for the MoU acknowledges the Council's efforts to secure the MoU and recognises the intrinsic value of international relationships in bolstering economic growth, innovation, and cultural exchange.

Business Western Sydney acknowledges the concerns regarding international travel, stating that their position is that:

*"such engagements are essential to the deepening of diplomatic ties and effective execution of international agreements. Direct interactions foster trust, mutual understanding, and long-term partnerships that are foundational to successful international relations and the achievement of shared goals."*

David Borger, Executive Director – Business Western Sydney

Macquarie University's letter of support for the MoU acknowledges the following:

- links between the MoU and their Strategic Priorities
- opportunities the MoU could unlock for local stakeholders and researchers
- first-mover advantages for businesses within the Macquarie Park Innovation District (should the MoU proceed), and
- pivotal role the semiconductor industry plays in driving advancements across various sectors.

**ITEM 8 (continued)**

*“Recognising Taiwan’s prowess in semiconductor manufacturing and its pivotal position in the global supply chain, this collaboration [the MoU] presents immense opportunities for mutual benefit.”*

Professor Dan Johnson, Pro Vice-Chancellor,  
Research, Innovation and Enterprise

Due to Council’s endorsement of the MoU in October 2023, commercial-in-confidence discussions between staff and key stakeholders have continued to occur. This includes:

- Direct engagement between leading academic institutions from Taiwan and businesses operating within the Macquarie Park Innovation District on matters such as synthetic biology and hydrogen technologies.
- Continued investment into quantum computing from Macquarie University (in line with the Australian Government’s National Quantum Strategy) and other semiconductor-related activities.
- International investment firms are interested in protecting and enhancing innovation spaces, particularly laboratory spaces within the Macquarie Park Innovation District.
- Interest from an ASX-listed semiconductor company looking to relocate to the Macquarie Park Innovation District – should the area be able to provide space for at least 1,500m<sup>2</sup> and up to 3,000m<sup>2</sup> of laboratory space.

**Signing ceremony**

Council staff will collaborate with TECO staff and Taiwan’s National Science and Technology Council to arrange the digital signing ceremony, which is intended to occur in the first week of July 2024.

In determining the invitation list, Council staff followed the direction of the Mayor, as Council’s official representative and spokesperson, regarding who should be invited to participate in the ceremony. Staff were instructed to invite representatives from all tiers of Government, prioritising officials based on the office they hold or direct association with the matters addressed in the MoU between CoR and the Hsinchu Science Park Bureau.

**Financial Implications**

The digital signing event will be delivered using existing resources from the Council’s City Economy team, ensuring a cost-effective approach with an estimated cost of \$500.

**ITEM 8 (continued)**

**ATTACHMENT 1**



25 March 2024

Mr Wayne Rylands  
CEO  
City of Ryde

Via Email

**RE VALUE OF INTERNATIONAL ENGAGEMENT FOR THE CITY OF RYDE**

Dear Mr Rylands,

I am writing on behalf of Business Western Sydney to express our support for the City of Ryde's dedication to fostering international engagement, particularly through the pursuit of Memorandums of Understanding (MoUs) on critical issues such as economics and trade, arts and culture, net zero initiatives, and education.

The initiative to forge a strategic MoU with the Hsinchu Science Park Bureau under the Taiwanese Government's National Science and Technology Council is a commendable step towards advancing mutual interests in the semiconductor and biomedical industries, as well as the incubation of startup companies. This collaboration not only promises to propel the Macquarie Park Innovation District and the Hsinchu Science Park into the forefront of technological and economic advancement but also stands as a testament to the profound impact that international cooperation can have on local and regional development.

Business Western Sydney recognises the intrinsic value of such international relationships in bolstering economic growth, innovation, and cultural exchange. We firmly believe that the activities outlined in the proposed MoU will serve as a catalyst for significant opportunities for the City of Ryde and NSW, enabling businesses and communities to tap into a global network of knowledge, resources, and markets.

We understand the concerns regarding international travel as a component of establishing and maintaining these vital relationships. It is our position, however, that such engagements are essential to the deepening of diplomatic ties and the effective execution of international agreements. Direct interactions foster trust, mutual understanding, and long-term partnerships that are foundational to successful international relations and the achievement of shared goals.

We are enthusiastic about the potential this MoU with the Hsinchu Science Park Bureau holds for our community and are keen to assist to realise its full benefits.

Should you require further discussion or need additional information, please do not hesitate to contact us.

Yours Sincerely,



**David Borger**  
Executive Director

**ITEM 8 (continued)**

**ATTACHMENT 2**

Professor Dan Johnson  
Pro Vice-Chancellor: Research, Innovation and Enterprise  
Macquarie University  
NSW 2109 Australia  
T: +61 (2) 9850 2294  
dan.johnson@mq.edu.au  
mq.edu.au  
  
ABN 90 952 801 237  
CRICOS Provider No 00002J



Wayne Rylands  
CEO, Ryde Council  
Riverview Business Park, Building 0  
Level 1, 3 Richardson Place  
North Ryde, NSW, 2113

22<sup>nd</sup> March 2024

Dear Wayne,

On behalf of Macquarie University, I write to express our support for the City of Ryde's efforts to improve international relations activities and to seek out Memoranda of Understanding (MoU) with parties that could contribute to the economic prosperity of the City of Ryde, in particular the Macquarie Park Innovation District. These MoUs may support Macquarie University's ability to deliver on two of its key strategic priorities:

1. Creating an innovation nexus where Macquarie University and our partners contribute solutions to the world develop lasting relationships, and
2. Emboldening Macquarie University's recognition and international presence.

I commend the efforts of Council staff in developing a Memorandum of Understanding with the Hsinchu Science Park Bureau, seeking cooperation on semiconductors, biomedical technologies, and support for startups. Macquarie University runs a start-up incubator program and is globally recognised for its work in many different fields, including life sciences and synthetic biology. We also have established industry partnerships and intellectual property relevant to the semiconductor industry. Once signed, I believe that local stakeholders will be able to leverage the MoU to more easily gain access to researchers and businesses operating within the Hsinchu Science Park. I understand that the MOU would be the first strategic partnership of its kind in Australia, offering first-mover advantages for businesses within the Macquarie Park Innovation District. The MoU is a positive step forward in fostering innovation, enhancing technological capabilities, and promoting economic growth between Australia and Taiwan.

The semiconductor industry plays a pivotal role in driving advancements across various sectors, from telecommunications to healthcare and beyond. Recognising Taiwan's prowess in semiconductor manufacturing and its pivotal position in the global supply chain, this collaboration presents immense opportunities for mutual benefit. By leveraging Taiwan's expertise and resources, we could strengthen our region's semiconductor ecosystem, enhance competitiveness, and meet the growing demand for cutting-edge technologies.

Macquarie University NSW 2109 Australia  
ABN 90 952 801 237 | CRICOS Provider 00002J

**ITEM 8 (continued)**

**ATTACHMENT 2**



Moreover, this MoU underscores the importance of international cooperation in addressing complex challenges and seizing opportunities in the ever-evolving tech landscape. By working together, we can foster a conducive environment for innovation, research, and development, ultimately driving sustainable growth and prosperity for both our regions.

I look forward to the benefits that the MoU will deliver for both regions.

Yours sincerely,

A handwritten signature in black ink that reads "Daniel Johnson".

Prof. Dan Johnson  
Pro Vice-Chancellor – Research, Innovation and Enterprise

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## 9 RYDE YOUTH PERFORMING ARTS PROGRAM 2024-25

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**Report prepared by:** Senior Coordinator - Community Services  
**File No.:** GRP/24/36 - BP24/399

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### REPORT SUMMARY

At its meeting of 25 February 2020 Council resolved to explore a partnership with an established not-for-profit arts organisation to help deliver wider LGA participation, opportunity, and larger audiences for Ryde Youth Theatre. Council committed \$75,000 per year for the period 2021/22 to 2024/25 and requested that an evaluation of RYT is undertaken in late 2023.

In December 2020 Council engaged Shopfront Arts Co-op (Shopfront) to deliver RYT for an initial term of three years with an option to extend the engagement for an additional 2 years after the 2023 program evaluation had been undertaken.

Historically, the reach of RYT programs has been quite limited, both in terms of direct participation numbers and broader audience engagement. For example, from 2011 to 2018 there was a total of 138 RYT participants, or 19 participants on average per year. Furthermore, during this period, a significant number of the participants came from outside the City of Ryde.

Based on the 2023 review of RYT low participation numbers continued throughout the three-year contract period with Shopfront. This was exacerbated by the COVID lockdowns that forced the weekly workshops to be delivered online. Unfortunately, participation levels did not return to pre-COVID numbers once the workshops returned in-person.

Based on the findings of the 2019 and 2023 evaluations, primarily, the long-term low participation numbers of young people and the unsustainable level of long term investment needed to continue RYT the contract with Shopfront concluded in December 2023.

Council at its meeting of 27 February 2024 resolved that a workshop be held with Councillors regarding Ryde Youth Theatre before calling for tenders to deliver the final year of Ryde Youth Theatre in 2024/25. The Councillor Workshop was held on the 16 April 2024 with the following options considered:

- The feasibility of introducing a 12-month Youth Performing Arts Program that delivers broader disciplines of performing arts to that of theatre workshops and an associated annual production to engage with a wider youth audience.
- The possibility of engaging suitable not-for-profit arts organisations to deliver a 12-month Youth Performing Arts Program in the City of Ryde.
- Proceed to tender or request for quote for a not-for-profit arts organisation to deliver a youth theatre program in 2024/25.

**ITEM 9 (continued)**

At the Councillor Workshop it was decided to investigate a 12-month Youth Performing Arts Program for 2024/25 including the possible engagement of suitable not-for-profit arts organisations. Suggestions for the program included drama, public speaking and communication and screen acting.

A proposed twelve-month Youth Performing Arts Program has been developed with the workshops designed for young people aged 12 to 18 years of age that live, work or study in the City of Ryde. The workshops would be held in various locations across the City of Ryde during school holiday periods in 24/25.

The workshops would be delivered by Marian Street Theatre for Young People (MSTYP) and the National Institute of Dramatic Art (NIDA) and would include workshops on drama, public speaking, musical theatre, comedy and improvisation, drama, screen acting and a Shakespeare residency.

**RECOMMENDATION:**

That Council endorse the proposed 12-month Ryde Youth Performing Arts Program to be held during the FY 2024/25 providing a range of performing arts disciplines for young people aged 12 to 18 years of age that live, work or study in the City of Ryde.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Sue Verhoek**  
**Senior Coordinator - Community Services**

Report Approved By:

**Lindsay Godfrey**  
**Acting Executive Manager - City Life**

**Luke Homann**  
**General Manager - Business and Operations**



## ITEM 9 (continued)

### Proposed 12-month Ryde Youth Performing Arts Program:

Staff from Community Services have held several meetings with NIDA and MSTYP to develop the proposed Youth Performing Arts Program. The selected performing arts disciplines have been chosen based on feedback from MSTYP and NIDA, as to what is currently of interest to young people. Both organisations have substantial experience delivering performing arts programs for young people.

MSTYP is one of the oldest continually running children and young people's theatre and drama schools in Australia, inaugurated in 1969. The theatre has been a unique part of Sydney's North Shore community for over 50 years, originally as an arm of the distinguished Marian Street Theatre Ltd, and since 2001, as an independent, not-for-profit organisation.

NIDA is Australia's leading centre for education and training in the performing arts. For nearly 60 years, NIDA has been recognised for their practical and creative approach to dramatic arts education and training. Their higher education courses are considered some of the most prestigious in the world.

Since 1990 NIDA has opened its doors to the public through NIDA Open short courses, holiday classes and intensive studio courses around Australia. NIDA Open gives people of all ages and experience the chance to benefit from NIDA's world-renowned training methods and to explore their own creativity and offers term and holiday short courses, residencies and intensive part-time studio courses for all ages and abilities.

The proposed 12-month Youth Performing Arts Program, as follows would be held in various locations in the City of Ryde during the FY 24/25 with each workshop/course catering for up to 16 participants:

Program Type	Program Length	Proposed Dates
- Drama Workshop Grades 7-10	5 day workshop	Winter School Holidays
- Drama Workshop Grades 11-12	5 day workshop	
- NIDA Screen Acting Bootcamp Grades 7-10	3 day course	
- NIDA Musical Theatre Bootcamp Grades 7-10	3 day course	
- Public Speaking Grades 7-10	4 day workshop	Spring School Holidays
- Public Speaking Grades 11-12	4 day workshop	
- NIDA Screen Acting Bootcamp Grades 7-10	2 day course	
- NIDA Musical Theatre Bootcamp Grades 7-10	2 day course	

**ITEM 9 (continued)**

<b>Program Type</b>	<b>Program Length</b>	<b>Proposed Dates</b>
<ul style="list-style-type: none"> <li>- Musical Theatre Grades 7-10</li> <li>- Musical Theatre Grades 11-12</li> <li>- Shakespeare Residency Grades 7-10</li> <li>- Shakespeare Residency Grades 11-12</li> </ul>	5 day workshop	Summer School Holidays
<ul style="list-style-type: none"> <li>- Shakespeare Residency Grades 7-10</li> <li>- Shakespeare Residency Grades 11-12</li> </ul>	5 day workshop	Summer School Holidays
<ul style="list-style-type: none"> <li>- Comedy &amp; Improvisation Grades 7-10</li> <li>- Comedy &amp; Improvisation Grades 11-12</li> </ul>	4 day workshop 3 hours/day	Autumn School Holidays

**Evidence of Need for a Youth Performing Arts Program**

There is a growing body of evidence proving arts have powerful social, educational and health benefits for individuals, communities, and civic society. For young people in particular, the arts have a unique power including:

1. Arts can be used therapeutically or 'on prescription' to fight depression, anxiety, and PTSD in young people.
2. Arts participation is associated with better educational outcomes for students, including stronger academic performance. Since the 1990s, research has established a strong link between arts participation and academic performance.
3. In addition to academic performance, arts-rich education can improve engagement, motivation, attendance, drop-out rates, school enjoyment and peer relationships.
4. Youth arts provides a platform for young people to explore important ideas - and boosts civic engagement. Arts participation has also been shown to be positively associated with other forms of civic engagement, like voting and volunteering.
5. Arts participation provides socio-emotional benefits for young people that can act as protective factors against mental illness.
6. Art serves as a protective factor against negative self-concept, allowing young people to reflect and define themselves, fostering personal growth, especially for young people battling with identity issues.

**ITEM 9 (continued)**

Mental health continues to affect the lives of many young people including stress, anxiety, depression, and low self-esteem and is often the top barrier to a young person achieving work and study goals. Taking part in youth performing arts can help build confidence, self-esteem, and communication skills – skills that will be helpful throughout a young person's whole life.

Engaging in the arts is growing in popularity, to improve well-being. Participating in the arts can enable people to deal with a wide range of mental ill-health conditions and psychological distress. Art and creativity are helping many people express themselves, as it can help to boost confidence and make us feel more engaged and resilient.

**City of Ryde Creativity Strategy**

More than 1,100 people contributed to developing the City of Ryde Creativity Strategy 2019-2024 (the Strategy). It outlines a shared vision and strategic roadmap for Council, community, and partners to support, build and empower arts and creativity in our city over the next five years.

This Strategy is for everyone that lives, works, learns and visits our city. It responds to a strong appetite within our community for more opportunities for creative participation and engagement, and for the arts to have a stronger presence in our local communities and neighbourhoods.

Arts, culture, and creativity have social, economic and health benefits for individuals and communities. City of Ryde recognises the importance of planning for, and investing in, culture and creativity to empower individuals, bring our community together, activate public spaces and stimulate the local economy.

Our community told us that they want more opportunities to engage in creativity. There is a strong appetite for more arts and creative activities in our city, including equitable and inclusive opportunities to participate for people of all ages, genders, abilities, incomes, and cultural backgrounds.

Community consultation identified free, affordable, after-hours and weekend programming as a priority for creative access and inclusion. It was also suggested that arts programming should suit a wide range of people including children and families, young people, workers, and seniors.

To meet the strategic objectives of the Strategy Council delivers new programs and initiatives to further drive creativity in the City of Ryde. These creative initiatives are developed annually through Council's business planning and budgeting processes and are integrated into the Delivery Plan.

## **ITEM 9 (continued)**

### **Consultation with Young People, Youth Service Providers and Schools**

To identify the need and appeal for a Youth Performing Arts Program the following consultation has been undertaken:

- Ryde Youth Council
- Northern Sydney Youth Interagency
- Local Public Secondary Schools
- Local Multicultural Community Groups

Based on the feedback from the consultation the proposed Youth Performing Arts Program was supported. Feedback included that the Program would be particularly helpful for building confidence, especially, for young people with English as a second language and that the program would complement performing arts subjects undertaken in the schools and extracurricular subjects. The proposed timetable in school holiday periods was also highly supported.

It must be noted, that despite several attempts to engage with the three public secondary schools no feedback was provided.

### **Demonstrated need supported by Marian Street Theatre for Young People**

Between January 2020 and June 2021 MSTYP ran 24 workshops and classes in the City of Ryde. During this time there were 145 Ryde youth participants with the workshops held in Eastwood Community Hall and St John's Church, North Ryde. The classes were closed due to COVID lockdowns and have not resumed.

Between January 2023-June 2024 MSTYP has had 100 students from the City of Ryde attend their classes and workshops at their Killara venue.

### **Long term sustainability of a Youth Performing Arts Program**

MSTYP has confirmed that they are available to continue to deliver a Youth Performing Arts Program in the City of Ryde from 2025-26. However, this will depend on the level of participation by young people during the 12-month Youth Performing Arts Program in 2024-25. If MSTYP decides to continue delivering a Youth Performing Arts Program in Ryde, participants will pay the standard MSTYP fees.

NIDA is also available to hold workshops and courses in the future in the City of Ryde with their standard fees applying. NIDA offers two subsidy programs that provide a 50% discount off the full cost of a NIDA Open short course of the persons choice, as follows:

- The NIDA Open Equity Subsidy offers subsidised tuition to help secondary school students (Grades 7-12) and young adults (aged 18-25), who are experiencing financial hardship or other disadvantage, to achieve their full creative potential regardless of previous experience or professional ambition.

**ITEM 9 (continued)**

- The NIDA Open First Nations Subsidy is open to all First Nations primary or secondary aged students, regardless of previous experience or professional ambition.

Furthermore, MSTYP and NIDA are registered providers for the Creative Kids Vouchers. These vouchers are valued at \$50 and are available twice per year.

Should MSTYP and NIDA continue to deliver workshops and courses in the future, City of Ryde would provide support by promoting in Council's social media and other promotional platforms and through the local secondary schools.

**Financial Implications**

Reallocation of \$50,000 from the DIAP Implementation to Ryde Youth Theatre Group will be actioned in QBRs 1 to support the 12-month Youth Performing Arts Program.

## 10 TOP RYDE LIVE SITES FOR OLYMPIC AND PARALYMPIC GAMES IN 2024

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**Report prepared by:** Senior Coordinator - Community Services  
**File No.:** GRP/24/36 - BP24/440

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### REPORT SUMMARY

Council at its meeting of the 28 November 2023 resolved that:

- (a) *Council investigate the feasibility of City of Ryde utilising Top Ryde City for live viewings of the Olympic and Paralympic Games in 2024.*
- (b) *The investigation also includes the following:*
  - i. *More live site viewings with established businesses within the City of Ryde.*
  - ii. *The incorporation of live sites into the Events Plan to regularly show sports such, as Men's Rugby Union World Cup and Netball World Cup in 2027 and Women's Rugby Union World Cup in 2029.*
  - iii. *That staff explore other potential Olympic and Paralympic sites if practicable.*
  - iv. *That a report be provided back to Council detailing the results of the investigation.*

The Olympic and Paralympic Games (the Games) are held every 4 years with Paris hosting the 2024 Games. The Paris dates for the Games are:

- Summer Olympic Games- Friday, 26 July to Sunday, 11 August 2024
- Paralympic Games- Wednesday, 28 August to Sunday, 08 September 2024

Staff from Council's Events Team have attended several meetings with management from Top Ryde City to confirm a partnership arrangement to hold several live screenings of the Games in the Piazza. The following dates and start times have been confirmed:

1. Olympic Screenings
  - Saturday, 03 August from 5.00pm
  - Saturday, 10 August from 5.00pm
2. Paralympic Screenings
  - Saturday, 31 August from 5.00pm
  - Saturday, 07 September from 5.00pm

**ITEM 10 (continued)**

The Olympic schedule for each screening will be confirmed closer to the time with highlights focusing on Australian athletes where possible. The finish time for each live screening will be subject to the final screening schedule and weather conditions. The live screenings will not go beyond 11pm due to the current public plaza hours of use agreement for Top Ryde City.

As the Paris time zone falls 8 hours behind Australian Eastern Standard Time (AEST) it will not be possible to screen the Opening and Closing Ceremonies, as the ceremonies will be held at approximately 4am (AEST) on Saturday, 27 July 2024 and on Monday, 12 August 2024 respectively.

The live sites will create a series of free family friendly events in the Piazza to encourage the community to come together to watch the Games. In addition to the screening there will be a range of activations and activities for children themed around the Games.

Council will identify local venues that will be live screening the Games throughout the Olympic period. These screenings will be promoted on Council's website for the information of the community.

**RECOMMENDATION:**

- (a) That Council notes that live screenings of the 2024 Games will be held at Top Ryde City in the Piazza on the 03 and 10 August for the Olympic Games and the 31 August and 07 September 2024 for the Paralympics Games.
- (b) That Council notes that screenings for the Olympics and Paralympics Games 2024 that are live broadcasted by local venues will be promoted on Council's website for the information of the community.
- (c) That Council notes that future live screenings for major sporting events will be considered when undertaking Council's annual events planning and scheduling including, but not limited to, Men's Rugby Union World Cup, Netball World Cup and Women's Rugby Union World Cup.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Sue Verhoek**

**Senior Coordinator - Community Services**

Report Approved By:

**Lindsay Godfrey**

**Acting Executive Manager - City Life**

**Luke Homann**

**General Manager - Business and Operations**

**ITEM 10 (continued)****Discussion**

There are many benefits for community members through attending live community screenings beyond showing their support of sporting teams and athletes. Live screenings allow the audience to feel more connected to a team and athletes and fosters community and belonging, which benefits both individuals and the broader community.

In July 2023 Council held several free live screenings to support the FIFA Women's World Cup for every Matildas game. Football fans gathered at Meadowbank Park for the Matildas' opening group match before moving to Eastwood Plaza for the home teams clashes with Nigeria and then Canada. Also, there were three live sites held in the Piazza at Top Tyde Shopping Centre.

At the FIFA live screenings there were a range of entertainment activities for children including inflatable soccer activities and face painting. The community embraced the City of Ryde live sites with approximately 1,000 community members in attendance across the three locations.

Several meetings have been held between Council staff and the management of Top Ryde City to confirm a partnership arrangement to live screen the Games in the Piazza. To assess the feasibility of screening the Olympics and Paralympics in the Piazza the following restrictions were taken into consideration.

- The hours of use for Top Ryde Shopping Centre Outdoor Plaza for Monday to Friday is 8am to 11pm.
- The hours of use for Top Ryde Shopping Centre Outdoor Plaza for Saturday and Sunday are 9am to 11pm.

The Paris time zone falls 8 hours behind Australian Eastern Standard Time (AEST). Based on this information it is not practicable to screen the Opening and Closing Ceremonies in the Piazza or other public places. The AEST for the Opening and Closing ceremonies are:

- Opening Ceremony- 4.24am on Saturday, 27 July 2024
- Closing Ceremony- 4.00am on Monday, 12 August 2024

Based on these considerations the live screenings will be held from 5pm on the 03 and 10 August for the Olympics and the 31 August and the 07 September for the Paralympics. The Olympic schedule for each screening will be confirmed closer to the time.

The Australian Olympic Committee has confirmed that all Australian schools, universities, local clubs (Olympic & Paralympic sports), community groups and municipal governments have consent to screen the Games. City of Ryde has registered, as an interested party.



**ITEM 10 (continued)**

Top Ryde City will lead the marketing campaign in consultation with Council's Events and Communications teams. Advertising of the live screenings will be shared across both party's social media platforms and other forms of promotion.

Top Ryde City will also supply outdoor heating and additional family friendly activations. Consultation with Wheelchair Sports NSW/ACT (Ryde) is currently in progress to consider children's inclusive activation activities to complement the Paralympic screenings.

Closer to the time Council staff will identify local venues that will be live screening the Games. As with the FIFA Women's World Cup, these venues will be promoted on Council's website, for the information of the community.

The opportunity to have future live sites to show sports such, as Men's Rugby Union World Cup and Netball World Cup in 2027 and Women's Rugby Union World Cup in 2029 will be considered when undertaking Council's annual events planning and scheduling at the relevant time.

**Financial Implications**

There are sufficient funds available in the Community Services budget to cover the cost of the live screenings of the Olympic and Paralympic Games 2024.

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**11 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR ROUND 6**

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**Report prepared by:** Heritage Advisor  
**File No.:** URB/24/34 - BP24/464

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**REPORT SUMMARY**

The Local Heritage Assistance Fund (Heritage Fund) is a strategic planning tool aimed at supporting the owners of residential heritage properties who protect and maintain their properties as custodians of our City of Ryde heritage. In turn, the Heritage Fund supports the 'Our vibrant and livable city' planning direction of the Ryde 2028 Community Strategic Plan, where residential areas are to have a sense of identity built on preserving the local character and heritage of residential areas.

The purpose of the report is to advise Council on applications for funding assistance from the Heritage Fund, for the reporting period of December 2023 (Round 6).

Four (4) applications were received for the period, and they have been assessed by the Heritage Advisor and reviewed by the Heritage Working Group. It is recommended that two (2) eligible applications receive funding assistance from the Heritage Fund to a value of \$30,000.00.

**RECOMMENDATION:**

- (a) That the two (2) eligible applications to the Local Heritage Assistance Fund for the December 2023 period (Round 6) be supported and receive funding assistance pursuant to Section 356 of the Local Government Act, 1993, being:
  - 22 Simla Road, Denistone, \$15,000.00, and
  - 17 Maxim Street, West Ryde, \$15,000.00.
- (b) That Council allocate the amount of \$30,000.00 from Heritage Reserve for the purpose of part (a) above and that the allocation be addressed in the next Quarterly Budget Review.
- (c) That the successful and unsuccessful applicants be advised in writing of the outcomes of their applications to the Local Heritage Assistance Fund.

**ATTACHMENTS**

There are no attachments for this report.

**ITEM 11 (continued)**

Report Prepared By:

**Fiona Mann**  
**Heritage Advisor**

Report Approved By:

**Jeremy Giacomini**  
**City Architect**

**Wayne Rylands**  
**Chief Executive Officer**

## ITEM 11 (continued)

### Discussion

The purpose of the report is to advise Council on the current applications for funding assistance from the Heritage Fund, for December 2023 period (Round 6), and to seek Council's endorsement of the proposed applications to receive financial assistance for undertaking a range of maintenance, minor works and conservation works to the City of Ryde's residential heritage properties i.e., heritage items and contributory buildings in heritage conservation areas.

### Background

The Heritage Fund recognises residential heritage property owners who protect and maintain their properties, as custodians of the City of Ryde built heritage.

Council has operated its Heritage Fund for several years, providing support funding to assist heritage property owners to protection and conserve their properties. To support the Heritage Fund, at its meeting of 25 February 2020, Council resolved in part to endorse a one-off allocation \$500,000 for the Heritage Fund, when addressing the Heritage Review 2019.

The Heritage Fund is consistent with the Ryde 2028 Community Strategic Plan ('Our vibrant and livable city' planning direction) and the Local Strategic Planning Statement 2020 (Liveability direction and its Heritage vision, challenges and targets outlined in Part 3.3) to support owners of heritage properties and for heritage to contribute to local character, sense of place and streetscapes.

Applications to the Heritage Fund can be made at any time during the year and are assessed up to four (4) times per year, coinciding with the Heritage Working Group meetings. The Heritage Advisor assesses the applications having regard to the Heritage Funds eligibility criteria, and the Heritage Working Group review applications before reporting the matter to Council.

### Regulatory context

Section 356 of the Local Government Act 1993 provides for when the Council may provide financial assistance to others, including charitable, community and sporting organisations and private individuals, being:

*Section 356 Can a council financially assist others?*

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*

**ITEM 11 (continued)**

- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if—*
- (a) the financial assistance is part of a specific program, and*
  - (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
  - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
  - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

Financial context

The Heritage Fund is funded from the 2023-24 Budget and the Heritage Reserve.

**Applications for Funding Assistance**

For the current applications for funding assistance under the Heritage Fund, it is proposed to provide funding assistance as outline below. Subject to Council's decision and endorsement of applications for funding, all applicants will be advised in writing on the outcome of their application.

December 2023 - Round 6

Four (4) applications were received for funding assistance in Round 6 of the Heritage Fund, and two (2) are eligible.

Table 1 below summaries the two (2) eligible applications. The ineligible application did not comply with the Heritage Funds eligibility criteria in that one was a non-residential property and one had insufficient detail on the minor works exemption approved minor works.

The applications were reviewed by the Heritage Working Group at its meeting on 6 December 2023, who supported the Heritage Adviser's assessments.

**ITEM 11 (continued)**

It is recommended that the two (2) eligible applications receive funding assistance to a total value of \$30,000, based on the summary provided in Table 1.

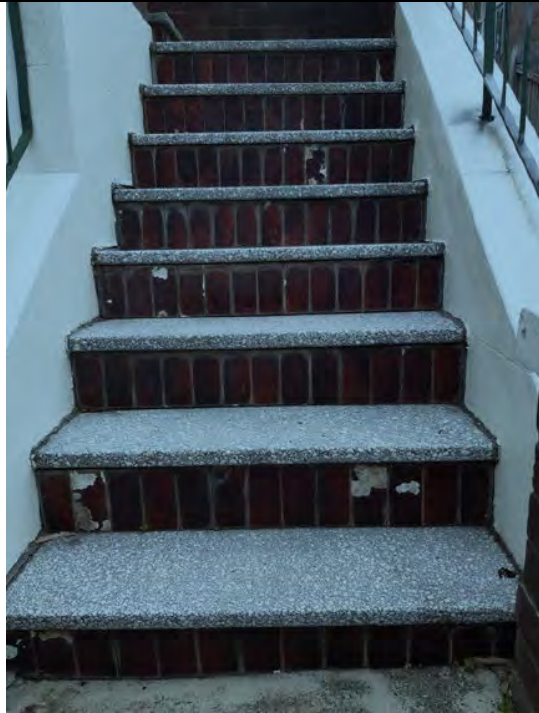
**Table 1. Heritage Fund Applications Summary. December 2024, Round 6**

Local Heritage Assistance Fund - Round 6. Applications Summary					
	Property	Works proposed	Funds sought	Heritage Officer assessment	Funds proposed
1	<b>22 Simla Rd, Denistone</b> Contributory building - Chatham Road HCA	<i>Restoration of Verandah, Landing and Steps</i> Works to replace and match worn and damaged tessellated tiles to verandah and terrazzo tiles to steps.	\$15,000	Maintenance works to reinstate decorative tiles, after years of wear and tear and provide safe access to house. House conserved with regular maintenance, and safe to access and use.	\$15,000

Before



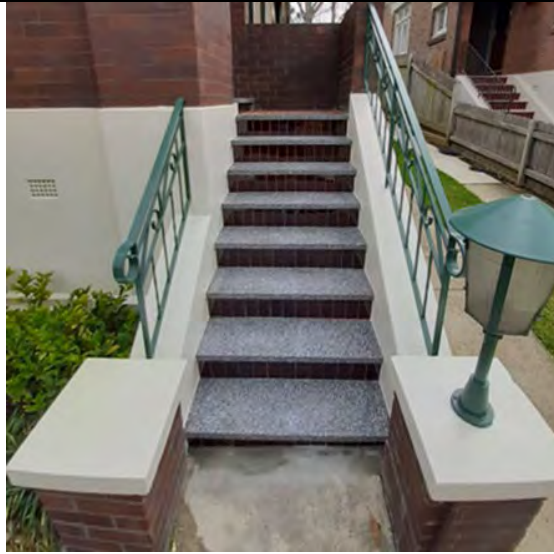
**ITEM 11 (continued)**



After



**ITEM 11 (continued)**



2	<p><b>17 Maxim Street, West Ryde Denistone</b> Contributory building – Maxim Street HCA</p>	<p><i>Reinstatement of roof tiles</i> Return terracotta tiles to roof and address current tiles (concrete).</p>	\$15,000	<p>Maintenance and minor works to reinstate original terracotta tiles and decorative elements and address failure of concrete tiles, and other roof fittings.. House conserved with regular maintenance, and watertight.</p>	\$15,000
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Before

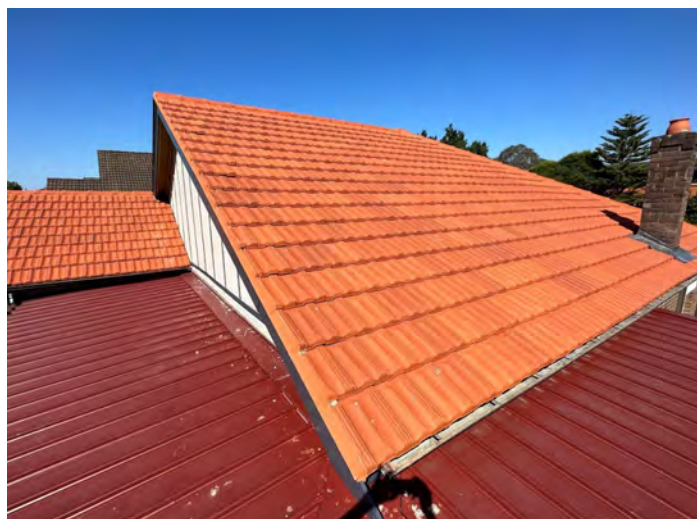




**ITEM 11 (continued)**



After



	<b>Total (Round 6)</b>	<b>\$30,000</b>
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**ITEM 11 (continued)****Financial Implications**

Council's Original Budget is \$25,000 this Financial Year and Heritage Reserve currently has a Revised Budget Balance of \$342,463 as at the March Quarterly Review.

Should the recommended two (2) eligible applications receive funding assistance of (\$30,000), it is proposed to fund this from Heritage Reserve, which will be reflected in a future Budget Review. This will result in a Heritage Reserve balance of \$312,463.

**Conclusion**

Having considered the applications for funding assistance from the Heritage Fund for reporting period of December 2023 (Round 6), it is recommended that Council support and endorse the successful applications outline in Table 1 of this report and in accordance with Section 356 of the Local Government Act, 1993.

## 12 RYDE CENTRAL - PROPOSED OPEN SPACE ESTIMATED COSTS

**Report prepared by:** Project Director

**File No.:** GRP/24/36 - BP24/452

### REPORT SUMMARY

At the Council Meeting of 27 February 2024, Council considered a report outlining scope and cost of works to enable use of the Ryde Central site at 1 Devlin Street for public open space and recreational purposes, and resolved to explore the following further scenarios for this site:

- a) A base case - with no amenities on site but covered in grass.
- b) Mid case - plants with minor structural covering and seats, in addition to the base case.
- c) Top tier case - further lighting and features in addition to the mid case.

Council subsequently engaged an external Quantity Surveying Consultant to assist Council develop scope and corresponding cost estimates for each of the above three scenarios. The following table presents a summary of the estimated costs with the detailed report included as **ATTACHMENT 1**.

Scenario	Estimated Costs	
	Without remediation (retain and cap demolition waste/GSW on site)	With remediation (removal and disposal of demolition waste/GSW off site)
<b>1. Base case:</b> no amenities on site, covered in grass v covered in concrete.	\$4,954,000	\$10,575,000
<b>2. Mid case:</b> plants with minor structural covering and seats in addition to base.	\$6,191,000	\$11,812,000
<b>3. Top tier case:</b> further lighting and features in addition to mid case	\$8,687,000	\$14,308,000

The costs with remediation include the full cost of excavation and disposal of all GSW/demolition waste, and backfilling with clean fill, which is estimated to be \$5,621,000 (further details provided in Section 3(b) below).

Further, the primary works for each of the three scenarios will generally be consistent with the scope outlined in the earlier report to Council at its meeting of 27 February 2024. (A copy of the report is attached as **ATTACHMENT 2**). The only difference will arise from the varying levels of finish and extent of amenities for the three scenarios.

**ITEM 12 (continued)**

As such, the Development Application (DA) pathway under the *NSW Environmental Planning and Assessment Act 1979* (EP&A Act) will still be the overarching approval framework for the works, which will also determine the broad timelines for planning, design, and construction processes.

In view of the significant estimated costs associated with these works, as detailed in the above table, this report seeks direction from Council as to whether they require staff to continue to pursue the project activities required to deliver a public open space at the Ryde Central Site.

**RECOMMENDATION:**

That Council:

- (a) Receives and notes this report and the estimated costs to provide public open space at the Ryde Central Site.
- (b) Provides the CEO with direction as to whether staff continue with work to deliver a public park at the Ryde Central site, having noted the estimated timeframe and associated costs.

**ATTACHMENTS**

- 1 Ryde Central Open Space - QS Estimates by Wilde & Woollard
- 2 Ryde Central Open Space - Council Report 27 February 2024
- 3 Ryde Central Open Space - Council Resolution 27 February 2024

Report Prepared By:

**Raj Autar**  
**Project Director**

Report Approved By:

**Sacha Thirimanne**  
**Acting Chief Financial Officer**

## ITEM 12 (continued)

### Discussion

#### 1. Background

At its meeting of 27 February 2024, Council considered a report outlining scope and cost of works required to enable use of the Ryde Central site at 1 Devlin Street for open space and recreational purposes, and resolved the following:

*That Council:*

*Resolve to instruct staff to provide further information on costings.*

- i). The only costed figure provided is \$5 million to submit a DA with no references nor considering the alteration of the current DA.*
- ii). There is a further \$9 million in this solution unexplained.*
- iii). On the following scenarios:*
  - a. A base case: no amenities on site - covered in grass v covered in concrete.*
  - b. Mid case: plants with minor structural covering and seats in addition to base.*
  - c. Top tier case: further lighting and features in addition to mid case.*

This report provides clarifications as required by the above resolution and provides estimated costs for the identified scenarios, which have been developed by a Quantity Surveying Consultant.

#### 2. Clarifications on items (i) & (ii)

The \$5 million amount in the earlier report (extract from the Council Report of 27 February 2024 is shown below) is not the cost of submitting a DA but was merely a reference to project value thresholds to confirm the DA determination pathway i.e. the Capital Investment Value (CIV) threshold over which the DA will be determined by the Sydney North Planning Panel.

##### b) DA process

The DA will need to be assessed by an independent planner. As Council is the landowner and the cost of the development is likely to exceed \$5 million, the DA will be determined by the Sydney North Planning Panel.

Further, as the proposed open space development is a substantially different proposal to the current development consent for Ryde Central, the planning approval for these works cannot be pursued under a S4.55 Modification Application, and consequently a new planning application will be required.

## ITEM 12 (continued)

Council will now note that the \$14 million estimate provided in the earlier report corresponds with the Top Tier Case in the QS Report, with the major cost items arising from remediation of contaminated material, earthworks activities, and a suitable range of open space facilities befitting a modern open space.

### 3. Open Space scenarios

#### a) General

As stated above, the primary works for each of the three scenarios will generally be the same, which will involve demolition of existing structures, site filling and site preparation. The only difference will arise from the varying levels of finish and extent of amenities for the three scenarios.



Figure 1 - photo showing works required prior to site filling.

The broad scope of works common to all scenarios will include the following activities:

- excavation, removal, and disposal of all surface materials to prepare the site for filling and reshaping. This will be preceded by appropriate remediation works to make site suitable for public recreation.
- provision of retaining structures, associated drainage and other infrastructure that would support a significantly sized park of approximately 1 hectare.
- importing certified clean fill material to fill the excavated areas.
- reconstruction of the existing car park to restore its serviceability for public use.

## ITEM 12 (continued)

### b) Estimated costs (all in 2024 dollars)

As noted in the earlier report to Council, due to past demolition activities, onsite material has been mixed with concrete, bricks, metal and other foreign material, which is not suitable for use on site. Referred to as General Solid Waste, this material will need to be excavated and disposed to a licensed facility. Further, while grass has re-established over the open space adjoining the carpark, the underlying material still contains demolition waste, which will require removal.

As an alternative to off-site disposal of the existing demolition waste, these materials can be capped in place with clean imported fill. However, Council must consider the future potential significant costs and risks arising from cross contamination of the clean imported fill during excavation for future development of Ryde Central.

The estimates therefore provide costs for both options as follows:

- **without remediation** - means the existing general solid waste that is on the site will be placed in the existing excavation and backfilled/capped with imported fill. The two materials will be separated by a suitable fabric barrier to prevent any contamination of the imported material. Any asbestos or hydrocarbon containing materials will be removed and disposed to a facility licensed to receive it.
- **with remediation** - means all existing materials not suitable for use as engineering fill will be excavated and disposed to a licensed facility. The excavation will then be backfilled with certified imported fill before any of the open space development activities can occur.

### c) Scenario 1 - a base case: no amenities on site, covered in grass v covered in concrete.

It is to be noted that undertaking concrete paving at this scale would not be feasible for an area being planned to be used for open space. This scale of concreting is more associated with large scale industrial developments, large warehousing and distribution centres, and will require significant earthworks and concreting works. Concreting of the Ryde Central site has therefore been excluded from any further consideration.

Following completion of filling and reshaping works, Scenario 1 will entail provision of turfing across the entire site for passive recreation.

Estimated costs:

- \$4,954,000 without remediation.
- \$10,575,000 with remediation.

## ITEM 12 (continued)

- d) Scenario 2** - mid case: plants with minor structural covering and seats in addition to base.

As per the resolution, this scenario includes minimum level of perimeter landscaping and tree planting, provision of shade structures, park benches and minimum level of lighting.

Estimated costs:

- \$6,191,000 without remediation.
- \$11,812,000 with remediation.

- e) Scenario 3** - top tier case: further lighting and features in addition to mid case.

Creating a fully functional open space for public recreation requires a range of supporting infrastructure for the safe enjoyment of the public space. As per the resolution, the works will include the provision of:

- public amenities including public toilets and water filling stations.
- shade structures, lighting and signage.
- water and electricity.
- footpaths and shared paths.
- pedestrian safety fencing.
- Landscaping works - the landscaping works will involve using elements of the landscape designs undertaken as part of the design work for Ryde Central Project. Historic photographs will be used to improve interpretation of the history of this site. In view of the lack of any trees on site, shade structures will be required to provide cover during extreme weather conditions.

Estimated costs:

- \$8,687,000 without remediation.
- \$14,308,000 with remediation.

## 4. Design and approval process

- a) Consultants

To facilitate effective delivery of proposed works under any of the three scenarios, a range of specialist consultants will need to be appointed to undertake background studies, on-site investigations, develop designs, and for DA preparation and lodgement. Due to the estimated value of the required consulting services, this will very likely trigger a public tender process.



## ITEM 12 (continued)

### b) DA process

The DA will need to be assessed by an independent planner. As Council is the landowner and the estimated cost of the open space works will exceed \$5 million, the DA will be determined by the Sydney North Planning Panel.

### c) Preliminary Business Case - Capital Expenditure Review

The Office of Local Government requires that councils undertake a Capital Expenditure Review (CER) before committing to such major capital projects. The CER directions stipulate that before undertaking a capital expenditure project, a preliminary business case must be prepared to determine whether the proposal is necessary, consistent with council's community strategic plan, delivery program and operational plans, offers value for money and that council has the capacity to deliver and maintain their current and future community services in the long term. It adds that council must demonstrate that its decision to carry out the capital expenditure is based on sound strategic and financial planning, supported by valid data and research; and that it reflects the views, priorities and objectives of the broader community.

Consequently, following completion of designs and costings, a Preliminary Business Case will need to be prepared to inform the capital expenditure review. However, this review can be undertaken concurrently with the DA assessment process. The CER will not only reconfirm the need for this open space facility but will also assess its feasibility and identify funding strategies.

### d) Engage contractors for works.

Following issue of Development Consent and Construction Certificate, and subject to a satisfactory Capital Expenditure Review and availability of required levels of funding, Council will then be able to initiate a public tender process for the civil and landscape works.

## 5. Indicative program

The following table outlines the broad program of works for Scenario 3.

Key project activity	Duration	Estimated Finish Date
1. Engage a head consultant for all necessary design and planning activities (prepare tender brief, advertise tenders, evaluate tenders, and secure CEO approval).	4 months	Oct 2024
2. Undertake investigations and designs, consultations, develop remediation strategies, prepare Statement of Environmental Effects, and prepare Capital Expenditure Review.	4 months	Feb 2025

**ITEM 12 (continued)**

Key project activity	Duration	Estimated Finish Date
3. DA & CC Process (lodge DA, advertisement, assessment and determination by Sydney North Planning Panel, and secure Construction Certificate).	6 months	Jul 2025
4. Engage contractor for site works (prepare tender brief, advertise tenders, evaluate tenders, and secure council approval).	4 months	Nov 2025
5. Undertake remediation, civil and open space works required to deliver on Council's resolution for the delivery of an appropriate park that would meet the community needs.	8 months	Jun 2026

**6. Financial Implications**

## a) Estimated costs

Scenario	Estimated Costs	
	Without remediation (retain and cap demolition waste/GSW on site)	With remediation (removal and disposal of demolition waste/GSW off site)
1. <b>Base case:</b> no amenities on site, covered in grass v covered in concrete.	\$4,954,000	\$10,575,000
2. <b>Mid case:</b> plants with minor structural covering and seats in addition to base.	\$6,191,000	\$11,812,000
3. <b>Top tier case:</b> further lighting and features in addition to mid case	\$8,687,000	\$14,308,000

The above estimates that have been developed are still high level and indicative only as these are based on a range of assumptions and extrapolations including:

- little or no investigations or designs have been undertaken to inform the scope and costs.
- draft contamination assessment reports that have not quantified the full extent of contamination.
- reference has been made to the 50% Design for the Ryde Central Project to determine broad areas for excavation and filling activities.
- assumptions about a range of matters such as car parking, fencing, etc.

## ITEM 12 (continued)

### b) Budget and funding

There is currently no budget identified for the works proposed by Council. Should Council decide to proceed with the works, the financial impact of the works on Council's Long Term Financial Plan and its financial sustainability will need to be assessed and reported to the Office of Local Government as part of the Capital Expenditure Review process.

Further, the range of scenarios contemplated are significantly different to the Ryde Central Project, which is regarding the redevelopment of the site and resolved by Council to be deferred until sufficient funding was eventually available. If Council wishes to proceed with the alternative project, they will have to resolve for the funds from the Ryde Central Project be reallocated to this new project. This is not recommended, however this is a matter for Council to determine.

### c) Future financial liabilities

In view of the short-term nature of the works (as per the Mayoral Minute and subsequent Council Resolution shown below), there are significant costs and risks associated with removal and disposal of the fill material to enable any future development of the Ryde Central site. These include:

- the costs associated with excavation and removal of filled material to enable construction of basement parking, as per the current 50% design for Ryde Central, is estimated to be \$6.4 million (please refer to QS Report).
- further, as the estimates presented in this report are based on capping the contaminated materials onsite, there is the future risk of cross contamination of the clean imported fill as part of any future excavations.

At the Extraordinary Council Meeting of 23 January 2024, Council considered a Mayoral Minute and resolved to:

- a) *reaffirm its commitment to undertake the Ryde Central project when suitable funds are available through prudent financial management, that ensure Council remains fit for the future and there are no adverse impacts on the provision of Council services and programs to the community.*
- b) *reaffirm its commitment to retain public ownership of the site.*
- c) *explore options in the short term for the use of the 1 Devlin Street site for public open space, achieved by filling the excavated area within this financial year and report back to Council on what is required to provide designs, cost estimates and feasibility of the required works, including a funding strategy.*
- d) *investigate how historic photographs and images can be incorporated into the design, to acknowledge and create awareness of the iconic history of the Ryde Central site.*

**ITEM 12 (continued)****7. Discussion and Conclusions**

As can be seen from the foregoing discussions, transforming the Ryde Central Site into a public open space will take time and require significant investment of funds to address the many issues and constraints that have been identified. Further, since there is currently no funding for the proposed works, a clear business case needs to be established to justify the expenditure of any funds.

**ITEM 12 (continued)**

**ATTACHMENT 1**



**CITY OF RYDE COUNCIL**

**RYDE CENTRAL  
PROPOSED OPEN SPACE**

**Initial Cost Plan**

**Issue 2**

**23 May 2024**

Level 8  
67 Albert Avenue  
Chatswood NSW 2067  
T +61 2 9411 2777  
E [mail@wvsydney.com](mailto:mail@wvsydney.com)  
[www.wildeandwoollard.com](http://www.wildeandwoollard.com)

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**ITEM 12 (continued)**

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**DOCUMENT ISSUE SHEET**

<b>Issue No</b>	<b>Document</b>	<b>Issue Date</b>	<b>Prepared By</b>	<b>Checked By</b>
1	Initial Cost Plan	14 May 24	JT	MJ
2	Initial Cost Plan	23 May 24	JT	MJ

**ITEM 12 (continued)**

**ATTACHMENT 1**



**1.0 EXECUTIVE SUMMARY**

**1.1 Brief**

Wilde and Woollard (WW) have been commissioned by Cityof Ryde Council for Estimate for options for Proposed Open Space options for Ryde Central

**2.0 INITIAL ESTIMATE**

**2.1 Overview**

The options include:

- Option 1 -Base Case
- Option 2 -Mid Case
- Option 3 -Top Tier Case
- Site Remediation cost (separate allowance)

**2.2 Cost Plan Summary**

The Total Project Cost Estimate for each option is as follows. Options 1-3 include the cost of capping the GSW in place (a form of remediation).

The cost for the full removal & offsite disposal of GSW and filling back with certified clean fill is included a separate extra over cost of Site Remediation \$5,621,000 and not included in Options 1-3 costs.

OPTIONS	PROJECT COST
OPTION 1 - BASE CASE	\$ 4,954,000
OPTION 2 - MID CASE	\$ 6,191,000
OPTION 3 - TOP TIER	\$ 8,687,000
SITE REMEDIATION	\$ 5,621,000

**ITEM 12 (continued)**

**ATTACHMENT 1**



**2.3 Basis of Estimate**

The estimate is based upon the following information:

- Brief from CoR

**2.4 Inclusions**

**a) Options**

The estimate is based upon the following inclusions:

Element	Option 1 -Base Case	Option 2 -Mid Case	Option 3 -Top Tier Case
<b>Demolition</b>	Removal of all walls, slabs on site Removal of hoarding		
<b>Site Filling</b>	Filling of existing building basement area (12,000m3 allowed) and capping No GSW removed from site		
<b>Shoring</b>	Shoring along Devlin		
<b>Fencing</b>	Metal palisade fencing and gates to perimeter of site		
<b>Carparking</b>	Mill and re-sheet existing carpark Stormwater and lighting		
<b>Soft Landscaping</b>	Turf to all areas	Turf 90% of area Planting / trees 10% of area	Turf 70% of area Planting / trees 30% of area
<b>Hard Landscaping</b>	Nil	250m2 of paths	1875m2 of paths/handstand
<b>Buildings</b>	Nil	Shade Structures 2No Picnic Shelters and furniture 2 No	Shade Structures 6No Picnic Shelters and furniture 10 No Amenities
<b>Services</b>	External lighting (minimal to perimeter)	External lighting Power and water to site for outlets for stalls 2 No	External lighting Power and water to site for outlets for stalls 10 No



**ITEM 12 (continued)**

**ATTACHMENT 1**



Preliminaries and Margin

- Preliminaries and Margin 20%

Fees

- Investigation, design, planning approvals \$300,000
- Project management range from \$250,000 to \$450,000
- Design fees range from \$200,000 to \$400,000

Contingencies

- Contingency – 20% of construction cost

**b) Site Remediation**

The site remediation cost is not included in Options 1-3. The cost includes:

- Removal of 15,000 T of General Solid Waste
  - a. GSW recyclable materials (60%)
  - b. GSW (40%)
- Fill of volume of GSW removed 7,500m<sup>3</sup>
- Preliminaries and Margin 20%
- Contingency – 25% of construction cost

**c) Excavation For Future Basement Carpark**

The future cost for earthworks and shoring to form base for future basement carpark. The total cost is approx. **\$6,386,000**. The cost includes:

- Earthworks
- Shoring
- Preliminaries and Margin 20%
- Contingency – 25% of construction cost

**2.6 Exclusions**

The estimates exclude the following items:

- Goods and Services Tax (GST)

**ITEM 12 (continued)**

**ATTACHMENT 1**



**APPENDIX A – ESTIMATE**

**ITEM 12 (continued)**

**ATTACHMENT 1**



**CITY OF RYDE COUNCIL**  
**RYDE CENTRAL - PROPOSED OPEN SPACE**  
**INITIAL COST PLAN OPTIONS**

DESCRIPTION	OPTION 1 - BASE CASE	OPTION 2 - MID CASE	OPTION 3 - TOP TIER	SITE REMEDIATION
DEMOLITION	\$ 268,000	\$ 268,000	\$ 268,000	
SITE REMEDIATION				\$ 2,985,000
SITE FILLING	\$ 1,378,000	\$ 1,378,000	\$ 1,378,000	\$ 669,000
SHORING	\$ 497,000	\$ 497,000	\$ 497,000	
FENCING	\$ 224,000	\$ 224,000	\$ 224,000	
SERVICES DIVERSIONS	\$ -	\$ -	\$ -	
CARPARKING	\$ 477,000	\$ 477,000	\$ 477,000	
SOFT LANDSCAPING	\$ 239,000	\$ 558,000	\$ 689,000	
HARD LANDSCAPING	\$ -	\$ 45,000	\$ 354,000	
BUILDING & ANCILLARY WORKS	\$ -	\$ 177,000	\$ 1,202,000	
SERVICES	\$ 80,000	\$ 146,000	\$ 330,000	
PRELIMINARIES & MARGIN	\$ 659,000	\$ 995,000	\$ 1,433,000	\$ 763,000
<b>NET CONSTRUCTION COST (NCC)</b>	<b>\$ 3,822,000</b>	<b>\$ 4,765,000</b>	<b>\$ 6,852,000</b>	<b>\$ 4,417,000</b>
FEES	\$ 750,000	\$ 950,000	\$ 1,150,000	\$ 100,000
CONTINGENCIES	\$ 382,000	\$ 476,000	\$ 685,000	\$ 1,104,000
<b>TOTAL PROJECT COST</b>	<b>\$ 4,954,000</b>	<b>\$ 6,191,000</b>	<b>\$ 8,687,000</b>	<b>\$ 5,621,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 1 - BASE CASE</b>					
<b>DEMOLITION</b>					
<b>DEMOLITION</b>					
<u>Allow to demolish and remove from site the following existing items including any associated works and make good to existing:</u>					
<u>Retaining Walls</u>					
1	Carefully remove masonry / concrete retaining walls including temporary supports	575	m2	290	166,750
2	Removal of footing	186	m	100	18,600
<u>Blaxland Rd</u>					
3	Removal of site retaining walls to Blaxland - leave in place	176	m2		Excluded
4	Removal of footing to last	130	m		Excluded
5	Removal of stairs	5	item		Excluded
<u>Hoardings</u>					
6	Removal of site hoarding	854	m2	35	29,890
<u>Misc.</u>					
7	Allowance for demolish existing structure onsite not documented		item		40,000
<b>SUNDRIES</b>					
8	Allowance for sundries		item		12,760
<b>DEMOLITION TOTAL</b>					<b>268,000</b>
<b>SITE FILLING</b>					
<b>SITE PREPARATION</b>					
9	Allow for site clearing and removing over site debris	6,523	m2	15	97,845
<b>BULK EARTHWORKS</b>					
10	Allowance to import fill to existing building basement area				
11	Existing building basement area	12,000	m3	95	1,140,000
12	Compaction	3,000	m2	25	75,000
<b>SUNDRIES</b>					
13	Allowance for sundries		item		65,155
<b>SITE FILLING TOTAL</b>					<b>1,378,000</b>
<b>SHORING</b>					
<b>RETAINING WALL</b>					
14	Shoring	355	m2	1,200	426,000
15	Capping	119	m	400	47,600
<b>SUNDRIES</b>					
16	Allow for sundry unmeasured items		item		23,400
<b>SHORING TOTAL</b>					<b>497,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 1 - BASE CASE</b>					<b>(Continued)</b>
<b>FENCING</b>					
<b>FENCE</b>					
17	Metal palisade fence to perimeter of site	587	m	360	211,320
18	Gate to above	5	no	1,200	6,000
<b>SUNDRIES</b>					
19	Allow for sundry unmeasured items		item		6,680
<b>FENCING TOTAL</b>					<b>224,000</b>
<b>SERVICES DIVERSIONS</b>					
20	Allowance to divert existing services	1	item		Excluded
<b>SERVICES DIVERSIONS TOTAL</b>					<b>0</b>
<b>CARPARKING</b>					
<b>CARPARKING</b>					
21	Mill and re-sheet existing carpark	1,910	m2	140	267,400
22	New laybacks	1	item	12,000	12,000
23	Kerbs	335	m	120	40,200
24	Signage and line marking		Item		10,000
25	Stormwater to carpark	1,910	m2	45	85,950
26	Lighting to carpark	8	No	6,000	48,000
<b>SUNDRIES</b>					
27	Allow for sundry unmeasured items		item		13,450
<b>CARPARKING TOTAL</b>					<b>477,000</b>
<b>SOFT LANDSCAPING</b>					
<b>MAKE GOOD</b>					
28	Allow for make good to existing landscaping areas	1	item		Excluded
<b>TURF</b>					
29	Turf to outdoor play area	7,600	m2	30	228,000
<b>MASS PLANTING</b>					
30	Allow mass planting				Excluded
<b>TREES</b>					
31	Allow for trees				Excluded
<b>IRRIGATION</b>					
32	Allow for irrigation to planting		m2		Excluded
33	Allow for irrigation to turf		m2		Excluded
<b>MAINTENANCE</b>					
34	Allow for maintenance to planting		item		Excluded
<b>SUNDRIES</b>					

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 1 - BASE CASE</b>					<b>(Continued)</b>
<b>SOFT LANDSCAPING</b>					<b>(Continued)</b>
35	Allow for sundry unmeasured items		item		11,000
<b>SOFT LANDSCAPING TOTAL</b>					<b>239,000</b>
<b>SERVICES</b>					
<b>LIGHTING</b>					
36	External lighting (minimal to perimeter)		Item		80,000
<b>POWER</b>					
37	Power to site for outlets for stalls		Item		Excluded
<b>HYDRAULICS</b>					
38	Water points to site		Item		Excluded
<b>SERVICES TOTAL</b>					<b>80,000</b>
<b>PRELIMINARIES &amp; MARGIN</b>					
<b>PRELIMINARIES &amp; MARGIN</b>					
39	Allow for Preliminaries & Margin (20%)		item		659,000
<b>PRELIMINARIES &amp; MARGIN TOTAL</b>					<b>659,000</b>
<b>FEES</b>					
40	Investigation, design, planning approvals		Item		300,000
41	Design fees		Item		200,000
42	Project management		Item		250,000
<b>FEES TOTAL</b>					<b>750,000</b>
<b>CONTINGENCIES</b>					
<b>CONTINGENCIES</b>					
43	Allow for Construction Contingency (10%)		item		382,000
<b>CONTINGENCIES TOTAL</b>					<b>382,000</b>
<b>OPTION 1 - BASE CASE TOTAL</b>					<b>4,954,000</b>

ITEM 12 (continued)

ATTACHMENT 1

DETAILED COST PLAN



Project: Ryde Central - Proposed Open Space  
Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 2 - MID CASE</b>					
<b>DEMOLITION</b>					
<b>DEMOLITION</b>					
<u>Allow to demolish and remove from site the following existing items including any associated works and make good to existing:</u>					
<u>Retaining Walls</u>					
44	Carefully remove masonry / concrete retaining walls including temporary supports	575	m2	290	166,750
45	Removal of footing	186	m	100	18,600
<u>Blaxland Rd</u>					
46	Removal of site retaining walls to Blaxland - leave in place	176	m2		Excluded
47	Removal of footing to last	130	m		Excluded
48	Removal of stairs	5	item		Excluded
<u>Hoardings</u>					
49	Removal of site hoarding	854	m2	35	29,890
<u>Misc.</u>					
50	Allowance for demolish existing structure onsite not documented		item		40,000
<b>SUNDRIES</b>					
51	Allowance for sundries		item		12,760
<b>DEMOLITION TOTAL</b>					<b>268,000</b>
<b>SITE FILLING</b>					
<b>SITE PREPARATION</b>					
52	Allow for site clearing and removing over site debris	6,523	m2	15	97,845
<b>BULK EARTHWORKS</b>					
53	Allowance to import fill to existing building basement area				
54	Existing building basement area	12,000	m3	95	1,140,000
55	Compaction	3,000	m2	25	75,000
<b>SUNDRIES</b>					
56	Allowance for sundries		item		65,155
<b>SITE FILLING TOTAL</b>					<b>1,378,000</b>
<b>SHORING</b>					
<b>RETAINING WALL</b>					
57	Shoring	355	m2	1,200	426,000
58	Capping	119	m	400	47,600
<b>SUNDRIES</b>					
59	Allow for sundry unmeasured items		item		23,400
<b>SHORING TOTAL</b>					<b>497,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 2 - MID CASE</b>					<b>(Continued)</b>
<b>FENCING</b>					
<b>FENCE</b>					
60	Metal palisade fence to perimeter of site	587	m	360	211,320
61	Gate to above	5	no	1,200	6,000
<b>SUNDRIES</b>					
62	Allow for sundry unmeasured items		item		6,680
<b>FENCING TOTAL</b>					<b>224,000</b>
<b>SERVICES DIVERSIONS</b>					
63	Allowance to divert existing services	1	item		Excluded
<b>SERVICES DIVERSIONS TOTAL</b>					<b>0</b>
<b>CARPARKING</b>					
<b>CARPARKING</b>					
64	Mill and re-sheet existing carpark	1,910	m2	140	267,400
65	New laybacks	1	item	12,000	12,000
66	Kerbs	335	m	120	40,200
67	Signage and line marking		Item		10,000
68	Stormwater to carpark	1,910	m2	45	85,950
69	Lighting to carpark	8	No	6,000	48,000
<b>SUNDRIES</b>					
70	Allow for sundry unmeasured items		item		13,450
<b>CARPARKING TOTAL</b>					<b>477,000</b>
<b>SOFT LANDSCAPING</b>					
<b>MAKE GOOD</b>					
71	Allow for make good to existing landscaping areas	1	item		Excluded
<b>TURF</b>					
72	Turf to outdoor play area	6,650	m2	30	199,500
<b>MASS PLANTING</b>					
73	Allow mass planting (Allowed 10% of Existing Site Area to perimeter)	1,711	m2	140	238,685
<b>TREES</b>					
74	Allow for trees	30	No	1,200	36,000
<b>IRRIGATION</b>					
75	Allow for irrigation to planting	1,711	m2	25	42,775
76	Allow for irrigation to turf		m2		Excluded
<b>MAINTENANCE</b>					
77	Allow for maintenance to planting		item		15,000
<b>SUNDRIES</b>					



ITEM 12 (continued)

ATTACHMENT 1

DETAILED COST PLAN



Project: Ryde Central - Proposed Open Space  
Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 2 - MID CASE</b>					<b>(Continued)</b>
<b>SOFT LANDSCAPING</b>					<b>(Continued)</b>
78	Allow for sundry unmeasured items		item		26,041
<b>SOFT LANDSCAPING TOTAL</b>					<b>558,000</b>
<b>HARD LANDSCAPING</b>					
<b>PATHS / HARDSTANDS</b>					
79	Allowance for footpaths / hardstands (100m x 2.5m wide)	250	M2	180	45,000
<b>HARD LANDSCAPING TOTAL</b>					<b>45,000</b>
<b>BUILDING &amp; ANCILLARY WORKS</b>					
<b>SHADE STRUCTURES</b>					
80	7m dia free-standing circular pergolas including framing, tensile-membrane shading and footings (P.01)	2	no	24,000	48,000
<b>PICNIC SHELTERS</b>					
81	6.6m x 4.2m wide free-standing picnic shelters with Zinalume roofing, perforated sheet metal veil, steel columns and cast-insitu post in concrete footings	2	no	38,000	76,000
<b>OUTDOOR FURNITURE</b>					
82	Picnic tables (FN-B1/FN-B2)	2	no	6,200	12,400
83	Benches (FN-B3)	2	no	2,100	4,200
84	Bins (BG/BR)	2	no	3,000	6,000
85	Bicycle Racks (FN-BR)	2	no	800	1,600
86	BBQ			11,000	Excluded
87	Allow for drinking fountain			5,100	Excluded
<b>SIGNAGE</b>					
88	Allow for signage		item		25,000
<b>SUNDRIES</b>					
89	Allow for sundry unmeasured items		item		3,800
<b>BUILDING &amp; ANCILLARY WORKS TOTAL</b>					<b>177,000</b>
<b>SERVICES</b>					
<b>LIGHTING</b>					
90	External lighting (minimal to perimeter)		Item		130,000
<b>POWER</b>					
91	Power to site for outlets for stalls	2	No	3,000	6,000
<b>HYDRAULICS</b>					
92	Water points to site	2	No	5,000	10,000
<b>SERVICES TOTAL</b>					<b>146,000</b>
<b>PRELIMINARIES &amp; MARGIN</b>					
<b>PRELIMINARIES &amp; MARGIN</b>					
93	Allow for Preliminaries & Margin (20%)		item		995,000

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 2 - MID CASE</b>					<b>(Continued)</b>
<b>PRELIMINARIES &amp; MARGIN</b>					<b>(Continued)</b>
<b>PRELIMINARIES &amp; MARGIN TOTAL</b>					<b>995,000</b>
<b>FEES</b>					
94	Investigation, design, planning approvals		Item		300,000
95	Design fees		Item		300,000
96	Project management		Item		350,000
<b>FEES TOTAL</b>					<b>950,000</b>
<b>CONTINGENCIES</b>					
<b>CONTINGENCIES</b>					
97	Allow for Construction Contingency (10%)		item		476,000
<b>CONTINGENCIES TOTAL</b>					<b>476,000</b>
<b>OPTION 2 - MID CASE TOTAL</b>					<b>6,191,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 3 - TOP TIER</b>					
<b>DEMOLITION</b>					
<b>DEMOLITION</b>					
<u>Allow to demolish and remove from site the following existing items including any associated works and make good to existing:</u>					
<u>Retaining Walls</u>					
98	Carefully remove masonry / concrete retaining walls including temporary supports	575	m2	290	166,750
99	Removal of footing	186	m	100	18,600
<u>Blaxland Rd</u>					
100	Removal of site retaining walls to Blaxland - leave place	176	m2		Excluded
101	Removal of footing to last	130	m		Excluded
102	Removal of stairs	5	item		Excluded
<u>Hoardings</u>					
103	Removal of site hoarding	854	m2	35	29,890
<u>Misc.</u>					
104	Allowance for demolish existing structure onsite not documented		item		40,000
<b>SUNDRIES</b>					
105	Allowance for sundries		item		12,760
<b>DEMOLITION TOTAL</b>					<b>268,000</b>
<b>SITE FILLING</b>					
<b>SITE PREPARATION</b>					
106	Allow for site clearing and removing over site debris	6,523	m2	15	97,845
<b>BULK EARTHWORKS</b>					
107	Allowance to import fill to existing building basement area				
108	Existing building basement area	12,000	m3	95	1,140,000
109	Compaction	3,000	m2	25	75,000
<b>SUNDRIES</b>					
110	Allowance for sundries		item		65,155
<b>SITE FILLING TOTAL</b>					<b>1,378,000</b>
<b>SHORING</b>					
<b>RETAINING WALL</b>					
111	Shoring	355	m2	1,200	426,000
112	Capping	119	m	400	47,600
<b>SUNDRIES</b>					
113	Allow for sundry unmeasured items		item		23,400
<b>SHORING TOTAL</b>					<b>497,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 3 - TOP TIER</b>					<b>(Continued)</b>
<b>FENCING</b>					
<b>FENCE</b>					
114	Metal palisade fence to perimeter of site	587	m	360	211,320
115	Gate to above	5	no	1,200	6,000
<b>SUNDRIES</b>					
116	Allow for sundry unmeasured items		item		6,680
<b>FENCING TOTAL</b>					<b>224,000</b>
<b>SERVICES DIVERSIONS</b>					
117	Allowance to divert existing services	1	item		Excluded
<b>SERVICES DIVERSIONS TOTAL</b>					<b>0</b>
<b>CARPARKING</b>					
<b>CARPARKING</b>					
118	Mill and re-sheet existing carpark	1,910	m2	140	267,400
119	New laybacks	1	item	12,000	12,000
120	Kerbs	335	m	120	40,200
121	Signage and line marking		Item		10,000
122	Stormwater to carpark	1,910	m2	45	85,950
123	Lighting to carpark	8	No	6,000	48,000
<b>SUNDRIES</b>					
124	Allow for sundry unmeasured items		item		13,450
<b>CARPARKING TOTAL</b>					<b>477,000</b>
<b>SOFT LANDSCAPING</b>					
<b>MAKE GOOD</b>					
125	Allow for make good to existing landscaping areas	1	item		Excluded
<b>TURF</b>					
126	Turf to outdoor play area	5,699	m2	30	170,970
<b>MASS PLANTING</b>					
127	Allow mass planting (Allowed 30% of Existing Site Area to perimeter)	2,280	m2	140	318,060
<b>TREES</b>					
128	Allow for trees	80	No	1,200	96,000
<b>IRRIGATION</b>					
129	Allow for irrigation to planting	2,280	m2	25	57,000
130	Allow for irrigation to turf		m2		Excluded
<b>MAINTENANCE</b>					
131	Allow for maintenance to planting		item		15,000
<b>SUNDRIES</b>					

ITEM 12 (continued)

ATTACHMENT 1

DETAILED COST PLAN



Project: Ryde Central - Proposed Open Space  
Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 3 - TOP TIER</b>					<b>(Continued)</b>
<b>SOFT LANDSCAPING</b>					<b>(Continued)</b>
132	Allow for sundry unmeasured items		item		31,970
<b>SOFT LANDSCAPING TOTAL</b>					<b>689,000</b>
<b>HARD LANDSCAPING</b>					
<b>PATHS / HARDSTANDS</b>					
133	Allowance for footpaths / hardstands (750m x 2.5m wide)	1,875	m2	180	337,500
<b>SUNDRIES</b>					
134	Allow for sundry unmeasured items		item		16,500
<b>HARD LANDSCAPING TOTAL</b>					<b>354,000</b>
<b>BUILDING &amp; ANCILLARY WORKS</b>					
<b>SHADE STRUCTURES</b>					
135	7m dia free-standing circular pergolas including framing, tensile-membrane shading and footings (P.01)	6	no	24,000	144,000
<b>PICNIC SHELTERS</b>					
136	6.6m x 4.2m wide free-standing picnic shelters with Zinalume roofing, perforated sheet metal veil, steel columns and cast-insitu post concrete footings	10	no	38,000	380,000
<b>AMENITIES BUILDING</b>					
137	Amenities building (2F, 2M WC)	80	m2	5,500	440,000
<b>OUTDOOR FURNITURE</b>					
138	Picnic tables (FN-B1/FN-B2)	10	no	6,200	62,000
139	Benches (FN-B3)	10	no	2,100	21,000
140	Bins (BG/BR)	10	no	3,000	30,000
141	Bicycle Racks (FN-BR)	10	no	800	8,000
142	BBQ	4	no	11,000	44,000
143	Allow for drinking fountain	2	no	5,100	10,200
<b>SIGNAGE</b>					
144	Allow for signage		item		40,000
<b>SUNDRIES</b>					
145	Allow for sundry unmeasured items		item		22,800
<b>BUILDING &amp; ANCILLARY WORKS TOTAL</b>					<b>1,202,000</b>
<b>SERVICES</b>					
<b>LIGHTING</b>					
146	External lighting		Item		250,000
<b>POWER</b>					
147	Power to site for outlets for stalls	10	No	3,000	30,000
<b>HYDRAULICS</b>					
148	Water points to site	10	No	5,000	50,000

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>OPTION 3 - TOP TIER</b>					<b>(Continued)</b>
<b>SERVICES</b>					<b>(Continued)</b>
<b>SERVICES TOTAL</b>					<b>330,000</b>
<b>PRELIMINARIES &amp; MARGIN</b>					
<b>PRELIMINARIES &amp; MARGIN</b>					
149	Allow for Preliminaries & Margin (20%)		item		1,433,000
<b>PRELIMINARIES &amp; MARGIN TOTAL</b>					<b>1,433,000</b>
<b>FEES</b>					
150	Investigation, design, planning approvals		Item		300,000
151	Design fees		Item		400,000
152	Project management		Item		450,000
<b>FEES TOTAL</b>					<b>1,150,000</b>
<b>CONTINGENCIES</b>					
<b>CONTINGENCIES</b>					
153	Allow for Construction Contingency (10%)		item		685,000
<b>CONTINGENCIES TOTAL</b>					<b>685,000</b>
<b>OPTION 3 - TOP TIER TOTAL</b>					<b>8,687,000</b>

**ITEM 12 (continued)**

**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>SITE REMEDIATION</b>					
<b>SITE REMEDIATION</b>					
<b>SITE REMEDIATION</b>					
154	The Douglas Partners report dated 21 April 21 does not confirm the level of contamination and whether it can be classified as GSW recycled				
155	We have made the following assumptions:				
156	Estimated volume of contamination	15,000	t		
157	GSW (40%)				
158	GSW recyclable (60%)				
	<u>Disposal of contaminated spoil</u>				
159	GSW recyclable materials (60%)	9,000	t	125.00	1,125,000
160	GSW (40%)	6,000	t	310.00	1,860,000
	<b>SITE REMEDIATION TOTAL</b>				<b>2,985,000</b>
<b>FILL</b>					
<b>BULK EARTHWORKS</b>					
161	Allowance to import fill to existing building basement area				
162	GSW removed area	7,500	m3	85	637,500
<b>SUNDRIES</b>					
163	Allowance for sundries		item		31,500
	<b>FILL TOTAL</b>				<b>669,000</b>
<b>PRELIMINARIES &amp; MARGIN</b>					
<b>PRELIMINARIES &amp; MARGIN</b>					
164	Allow for Preliminaries & Margin (20%)		item		763,000
	<b>PRELIMINARIES &amp; MARGIN TOTAL</b>				<b>763,000</b>
<b>FEES</b>					
165	Investigation, design, planning approvals		Item		50,000
166	Project management		Item		50,000
	<b>FEES TOTAL</b>				<b>100,000</b>
<b>CONTINGENCIES</b>					
<b>CONTINGENCIES</b>					
167	Allow for Construction Contingency (25%)		item		1,104,000
	<b>CONTINGENCIES TOTAL</b>				<b>1,104,000</b>
	<b>SITE REMEDIATION TOTAL</b>				<b>5,621,000</b>

ITEM 12 (continued)

ATTACHMENT 1

DETAILED COST PLAN



Project: Ryde Central - Proposed Open Space  
Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>EXCAVATION FOR FUTURE BASEMENT CARPARK</b>					
<b>EARTHWORKS</b>					
<b>CONTAMINATION</b>					
168	Assume contamination removed previously (prived seperately		Note		
<b>BULK EARTHWORKS</b>					
169	Bulk excavation (VENM)	37,895	m3	35	1,326,325
170	Extra over for rock excavation - Assumed rippable - BASEMENT 2	10,930	m3	85	929,050
171	Dispose excess spoil off site	37,895	m3	18	682,110
<b>SUNDRIES</b>					
172	Allowance for sundries		item		58,515
<b>EARTHWORKS TOTAL</b>					<b>2,996,000</b>
<b>SHORING</b>					
<b>SHORING PILES</b>					
173	Allowance for site establishment of piling rig		item		15,000
174	Allow for 600mm dia continuous piles (SP1) SW1-SW3	38	no	2,288	86,929
175	Allow for 600mm dia continuous piles (SP1) - SW5	8	no	2,621	20,966
176	Allow for 600mm dia soldier piles @ 1800 centres (SP2) - SW6	30	no	4,301	129,019
177	Allow for 600mm dia soldier piles @ 1800 centres (SP2) - SW7	4	no	3,449	13,797
178	Allow for 600mm dia soldier piles @ 2400 centres (SP3) - SW4	44	no	1,954	85,994
179	Allow for socketing	124	no	280	34,720
180	Allows for trim	124	no	175	21,700
181	170 thick shotcrete wall	534	m2	236	125,810
182	200 thick shotcrete wall	550	m2	276	151,800
183	Reinforcement to shotcrete (50kg/m3)	10.04	t	2,850	28,614
184	600 wide x 750 deep reinforced concrete (40MPa) capping beam including reinforcement complete (CB1)	181	m	697	126,067
185	Water stops	2,188	m	35	76,580
186	Core drain	728	m	35	25,480
187	Waterproof membrane to back of panels	1,084	m2	65	70,460
188	Allowance for structural steelwork to waler and anchors		item		30,000
<b>SUNDRIES</b>					
189	Allowance for sundries		item		21,064
<b>SHORING TOTAL</b>					<b>1,064,000</b>
<b>PRELIMINARIES &amp; MARGIN</b>					
<b>PRELIMINARIES &amp; MARGIN</b>					



**ITEM 12 (continued)**

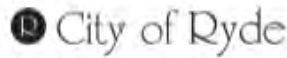
**ATTACHMENT 1**

**DETAILED COST PLAN**



**Project: Ryde Central - Proposed Open Space**  
**Cost Plan: 1. ISSUE 1 - FEASIBILITY ESTIMATE**

Item No.	Item Description	Quantity	Unit	Rate	Amount
<b>EXCAVATION FOR FUTURE BASEMENT CARPARK</b>					<b>(Continued)</b>
<b>PRELIMINARIES &amp; MARGIN</b>					<b>(Continued)</b>
190	Allow for Preliminaries & Margin (20%)		item		849,000
<b>PRELIMINARIES &amp; MARGIN TOTAL</b>					<b>849,000</b>
<b>FEES</b>					
191	Project management		Item		250,000
<b>FEES TOTAL</b>					<b>250,000</b>
<b>CONTINGENCIES</b>					
<b>CONTINGENCIES</b>					
192	Allow for Construction Contingency (25%)		item		1,227,000
<b>CONTINGENCIES TOTAL</b>					<b>1,227,000</b>
<b>EXCAVATION FOR FUTURE BASEMENT CARPARK TOTAL</b>					<b>6,386,000</b>

**ITEM 12 (continued)****ATTACHMENT 2**Lifestyle and opportunity  
@ your doorstep

Council Reports Page 1

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**2 RYDE CENTRAL - PROPOSED OPEN SPACE**

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**Report prepared by:** Project Director**File No.:** COR2023/42 - BP24/120

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**REPORT SUMMARY**

The Ryde Central site has been the subject of many years of planning to re-establish Council's civic and administrative presence on the site through development of a new administration and civic centre and enhanced community space. However, due to funding from the Ryde Central reserve being returned to the correct externally restricted reserves in accordance with the instructions of the Office of Local Government (OLG), Council at its meeting of 28 November 2023 resolved to defer the construction of any new civic building at this site until sufficient funding can be identified.

At a subsequent Extraordinary Council meeting of 23rd January 2024, Council resolved that staff explore options in the interim for the use of the Ryde Central site for public open space. Further, Council resolved that the "filling of the hole" should occur in this financial year.

Staff acknowledge that transforming the site for open space and recreational purposes will require filling of the existing excavation that resulted from demolition of the former Council building. It would likely also require a range of other civil and landscaping works, including retaining structures along the Devlin Street down ramp to Top Ryde City.

The broad scope of works contemplated by the above resolution is likely to include the following activities:

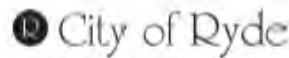
- excavation, removal, and disposal of all surface materials to prepare the site for filling and reshaping. This will be preceded by site contamination assessment to determine the nature and extent of the previously identified soil contamination, and appropriate remediation works to make site suitable for public recreation.
- preparation of plans for the park to understand the depth of fill required and construction of a retaining structure along the Devlin Street down ramp to Top Ryde City.
- importing certified clean fill material to fill the excavated areas, and provision of associated drainage and other underground civil infrastructure that would support a significantly sized park of approximately 1 hectare.
- provision of public amenities including infrastructure such as electricity, lighting, and water.
- provision of shared paths to improve access and mobility across the new open space.
- provision of landscaping comprising shrubs and trees across the entire site, including historic photographs for improved interpretation of the history of the site.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**



**ITEM 2 (continued)**

- renewal and upgrades to the existing car park to improve its condition and performance.
- installation of pedestrian safety fencing to address level drops along the boundary of the site, particularly along the Devlin Street frontage and to provide a safety barrier between the public carpark and traffic on Blaxland Road.

In view of the scale and nature of the land filling activities, Council's planning controls stipulates that proposed works will require development consent under the *NSW Environmental Planning and Assessment Act 1979* (EP&A Act). Consequently, the Development Application (DA) pathway is the overarching approval framework for the works, which will also determine the broad timelines for planning, design, and construction processes.

The following table provides a summary of the key project activities with corresponding timelines if Council was to undertake the above scope of works.

Key project activity	Duration	Estimated Finish Date
1. Engage a head consultant for all necessary design and planning activities (prepare tender brief, advertise tenders, evaluate tenders, and secure CEO approval).	3 months	May 2024
2. Undertake investigations and designs, consultations, develop remediation strategies, prepare Statement of Environmental Effects, and prepare Capital Expenditure Review.	4 months	Sept 2024
3. DA & CC Process (lodge DA, advertisement, assessment and determination by Sydney North Planning Panel, and secure Construction Certificate).	6 months	Mar 2025
4. Engage contractor for site works (prepare tender brief, advertise tenders, evaluate tenders, and secure council approval).	3 months	Jun 2025
5. Undertake remediation, civil and open space works required to deliver on Council's resolution for the delivery of an appropriate park that would meet the community needs.	6 months	Dec 2025

In view of the significant estimated timeframes associated with these works, as detailed in the above table, this report seeks clarification from Council as to whether they want staff to continue with the project activities required to deliver a park, as the Council resolution of delivering the park by the end of the 2023-2024 financial year is not possible. Further to this, based on the detailed cost plan developed as part of the 50% Design for the Ryde Central Project by Quantity Surveyors, it has been estimated that to construct this park will be in the vicinity of \$14 million.

Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**

**RECOMMENDATION:**

That Council:

- a) Receives and notes that the delivery of a park at the Ryde Central Site (1 Devlin St, Ryde), including the land filling required, cannot be undertaken within the 2023-2024 financial year.
- b) Receives and notes that the estimated cost to provide a park at the Ryde Central Site would be in the vicinity of \$14 million.
- c) Provides the CEO with direction as to whether staff continue with work to deliver a public park at the Ryde Central site, having noted the estimated timeframe and associated costs.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Raj Autar**  
Project Director

Report Approved By:

**Aneesh Zahra**  
Chief Financial Officer

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**

**Discussion**

**1. Background**

At the Extraordinary Council Meeting of 23 January 2024, Council considered a Mayoral Minute and resolved to:

- a) *reaffirm its commitment to undertake the Ryde Central project when suitable funds are available through prudent financial management, that ensure Council remains fit for the future and there are no adverse impacts on the provision of Council services and programs to the community.*
- b) *reaffirm its commitment to retain public ownership of the site.*
- c) *explore options in the short term for the use of the 1 Devlin Street site for public open space, achieved by filling the excavated area within this financial year and report back to Council on what is required to provide designs, cost estimates and feasibility of the required works, including a funding strategy.*
- d) *investigate how historic photographs and images can be incorporated into the design, to acknowledge and create awareness of the iconic history of the Ryde Central site.*

This report outlines the critical steps that will be required for the investigations, designs, approvals, and delivery of the works covered by this resolution. The report also provides indicative timeframes for the various activities as well as preliminary costs.

Council's planning controls stipulates that the proposed land filling works (refer photo below) will require development consent under the *NSW Environmental Planning and Assessment Act 1979* (EP&A Act).

Consequently, the Development Application (DA) pathway is the overarching approval framework for the works, which will ultimately determine the broad timelines for the planning, design, procurement, and construction processes. This will include a range of investigations, studies, and designs to inform and facilitate the DA process, as well as a range of approvals and concurrences from state agencies in relation to site remediation and Capital Expenditure Review.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**



**Figure 1 - Photo showing the basement of the former council building that is proposed to be filled.**

**1.1. Required scope of civil and landscaping works**

**a) Site remediation**

The investigations undertaken to support previous design and development applications for the Ryde Central Project identified the presence of a range of contaminants within the site. The investigation report, prepared by Douglas Partners in May 2023, recommended the need for further detailed site assessments to determine the nature and full extent of all contamination. The contamination identified includes:

- **General Solid Waste** - as can be seen in the aerial below, due to demolition activities, onsite material has been mixed with concrete, bricks, metal and other foreign material, which is not suitable for use on site. Referred to as General Solid Waste, this material will need to be excavated and disposed to a licensed facility. Further, while grass has re-established over the open space adjoining the carpark, the underlying material still contains demolition waste, which will require removal.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**



Figure 2 - Aerial photo of Ryde Central dated 4 October 2021.

- Hydrocarbons - hydrocarbons exceeding health screening criteria were found at certain locations, which will require further assessment to determine its extent and appropriate remediation strategy. These hydrocarbons in soils relate to past industrial activities and incomplete combustion of petroleum products. Due to its harmful health effects, government agencies regulate concentrations of hydrocarbons in air, water, and soil.
- Asbestos - while asbestos in fill have not been identified in previous investigations, asbestos fragments have previously been found at the ground surface. The site history and presence of fragments of non-soil building debris (asphalt, ceramic, concrete, brick, metal, plastic, slag and terracotta) in the fill are both indicative of the potential of asbestos in the fill. As such, further detailed asbestos investigation is required to assess the presence of asbestos or to confirm that asbestos does not exist.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**

The relevant extract from Douglas Partners Report is included as Appendix A. The photos below show typical condition and quality of material on site.



Figure 3 - photos showing the presence of steel, bricks, plastics etc in soils.

b) Onsite remediation and earthworks

Once a suitable Remediation Action Plan has been developed and accepted by relevant Authorities, the first stage of the earthworks will entail remediation of the site to address the identified contaminants. The available strategies include onsite cap and contain or offsite disposal, with all options subject to approval by the NSW Environment Protection Authority (EPA).

Following satisfactory completion and validation of the remediation works, site filling and regrading can commence to prepare the site for landscaping.

c) Building and ancillary works

Creating a fully functional open space for public recreation requires a range of supporting infrastructure for the safe enjoyment of the public space. The works will therefore need to include the provision of:

- public amenities including public toilets and water filling stations
- shade structures, lighting and signage
- water and electricity
- footpaths and shared paths
- pedestrian safety fencing

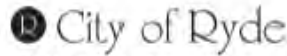
d) Landscaping works

The landscaping works will involve using elements of the landscape designs undertaken as part of the design work for Ryde Central Project. Historic photographs will be used to improve interpretation of the history of this site. In view of the lack of any trees on site, shade structures will be required to provide cover during extreme weather conditions.

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Council, dated 14 May 2024, submitted on 27 February 2024.



**ITEM 12 (continued)****ATTACHMENT 2**Lifestyle and opportunity  
@ your doorstep

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**ITEM 2 (continued)****1.2. Design and approval process**

## a) Consultants

To facilitate effective delivery of proposed works, a range of specialist consultants will need to be appointed to undertake background studies, on-site investigations, develop designs, and for DA preparation and lodgement. Due to the estimated value of the required consulting services, this will very likely trigger a public tender process.

## b) DA process

The DA will need to be assessed by an independent planner. As Council is the landowner and the cost of the development is likely to exceed \$5 million, the DA will be determined by the Sydney North Planning Panel.

## c) Preliminary Business Case - Capital Expenditure Review

The Office of Local Government requires that councils undertake a Capital Expenditure Review (CER) before committing to such major capital projects. The CER directions stipulate that before undertaking a capital expenditure project, a preliminary business case must be prepared to determine whether the proposal is necessary, consistent with council's community strategic plan, delivery program and operational plans, offers value for money and that council has the capacity to deliver and maintain their current and future community services in the long term. It adds that council must demonstrate that its decision to carry out the capital expenditure is based on sound strategic and financial planning, supported by valid data and research; and that it reflects the views, priorities and objectives of the broader community.

Consequently, following completion of designs and costings, a Preliminary Business Case will need to be prepared to inform the capital expenditure review. However, this review can be undertaken concurrently with the DA assessment process. The CER will not only reconfirm the need for this open space facility but will also assess its feasibility and identify funding strategies.

## d) Engage contractors for works.

Following issue of Development Consent and Construction Certificate, and subject to a satisfactory Capital Expenditure Review and availability of required levels of funding, Council will then be able to initiate a public tender process for the civil and landscape works.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**

**1.3. Indicative program**

The following table outlines the broad program of works. Appendix B shows further details around the development of the indicative program.

Key project activity	Duration	Estimated Finish Date
1. Engage a head consultant for all necessary design and planning activities (prepare tender brief, advertise tenders, evaluate tenders, and secure CEO approval).	3 months	May 2024
2. Undertake investigations and designs, consultations, develop remediation strategies, prepare Statement of Environmental Effects, and prepare Capital Expenditure Review.	4 months	Sept 2024
3. DA & CC Process (lodge DA, advertisement, assessment and determination by Sydney North Planning Panel, and secure Construction Certificate).	6 months <i>(includes holiday period)</i>	Mar 2025
4. Engage contractor for site works (prepare tender brief, advertise tenders, evaluate tenders, and secure council approval).	3 months	Jun 2025
5. Undertake remediation, civil and open space works required to deliver on Council's resolution for the delivery of an appropriate park that would meet the community needs.	6 months	Dec 2025

**Financial Implications**

a) Preliminary estimated cost

It is estimated that the proposed works are likely to cost approximately \$14 million. This preliminary estimate is high level and indicative only as it is based on a range of assumptions and extrapolations including:

- draft contamination assessment reports that have not quantified the full extent of contamination.
- reference has been made to the 50% Design for the Ryde Central Project to determine broad areas for excavation and filling activities with no architectural or Quantity Surveyor (QS) input.
- extrapolation of recent QS estimates based on the 50% Design to determine volumes and rates of earthworks, landscaping and associated ancillary items with no design or QS input.
- assumptions about a range of matters such as car parking, fencing, etc.

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Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

**ITEM 2 (continued)**

b) Budget and funding

There is currently no budget identified for the works proposed by Council. Should Council decide to proceed with the works, the financial impact of the works on Council's Long Term Financial Plan and its financial sustainability will need to be assessed and reported to the Office of Local Government as part of the Capital Expenditure Review process.

**2. Discussion and conclusions**

As it can be seen from the foregoing discussions, transforming the Ryde Central Site into a public open space will take time and require significant investment of funds to address the many issues and constraints that have been identified. Further, since there is currently no funding for the proposed works, a clear business case needs to be established to justify the expenditure of any funds.

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Council, dated 14 May 2024, submitted on 27 February 2024.

## ITEM 12 (continued)

## ATTACHMENT 2

## ITEM 2 (continued)

## Appendix A - Extract from Douglas Partners Remediation Action Plan - May 2023

**Executive Summary**

Douglas Partners Pty Ltd (DP) has prepared this Remediation Action Plan (RAP) for a proposed civic use development located at 1 Devlin Street, Ryde (hereinafter referred to as 'the site'). The RAP was commissioned by Nathan Vinal of City Of Ryde and was undertaken in accordance with DP's proposal 99727.04.P.001.Rev0 dated 23/09/2022.

It is understood that the proposed development of the site is for civic purposes with ancillary commercial (retail) and open space areas. One to two levels of basement are proposed over the majority of the site.

A supplementary site investigation report (DP, 2022a) was recently conducted as requested by City Of Ryde Council to supplement previous investigations with additional soil and groundwater testing to assess the suitability of the site for the proposed development.

As summarised within previous investigations the site was previously used as for roadway, tram line, one or two motor mechanics business and other commercial and service entities. Currently, the site is a construction site with all previous structures have been demolished. Key contamination issues identified from previous investigations include elevated polycyclic aromatic hydrocarbons (PAH) concentrations exceeding Tier 1 health screening criteria, and total recoverable hydrocarbons (TRH) concentrations exceeding management limit and ecological criteria.

Asbestos in fill has not been identified in previous investigation, however, asbestos fragments were previously recorded at the ground surface (JK, 2019). The site history and presence of fragments of building debris (asphalt, ceramic, concrete, brick, metal, plastic, slag and terracotta) in the fill are both indicative of the potential of asbestos in the fill.

The remediation objectives, devised in accordance with CRC CARE (2019a), are to:

- Address potentially unacceptable risks to relevant environmental values from contamination; and
- Render the site suitable, from a contamination perspective, for the proposed development.

The proposed remediation strategy (in addition to other general site management matters) outlined herein is broadly divided into the following sequence:

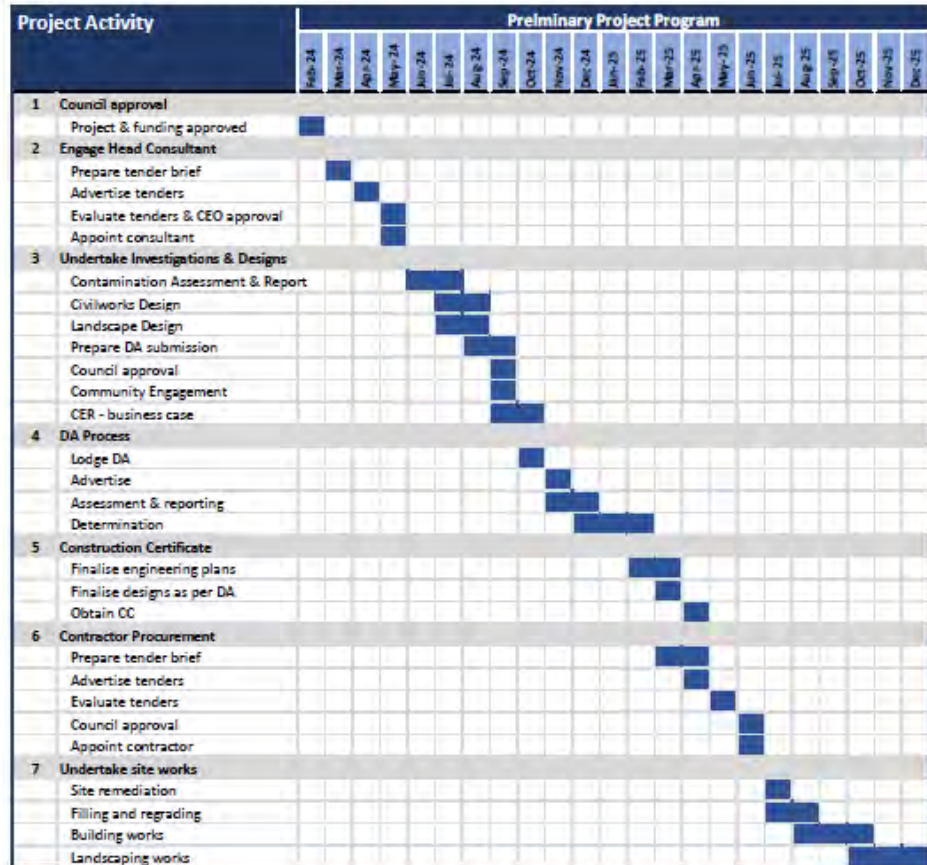
- **Data Gap Investigation:** to determine the vertical and lateral extent of the TRH and PAH impacted fill requiring remediation and / or management and assess the presence of asbestos (or validate that asbestos does not exceed the SAC);
- Excavation and off-site disposal for the TRH and PAH hotspot - Remediation Area 1;
- On-site cap and containment of asbestos impacted fill (if asbestos found during data gap investigation investigation); and
- Off-site disposal of any additional asbestos impacted fill (if asbestos found during data gap investigation investigation).

Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 2**

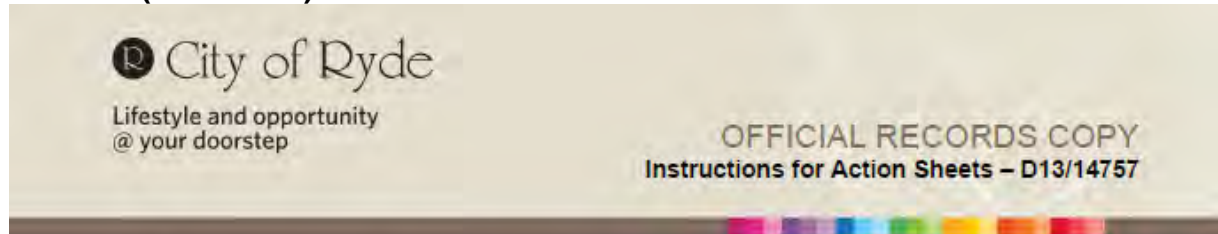
**ITEM 2 (continued)  
Appendix B - Indicative Program**



Council, dated 14 May 2024, submitted on 27 February 2024.

**ITEM 12 (continued)**

**ATTACHMENT 3**



**EXTRACT FROM MINUTES OF COUNCIL MEETING  
NO. 4/24 HELD ON 27 FEBRUARY 2024**

**COUNCIL REPORT**

**14 RYDE CENTRAL - PROPOSED OPEN SPACE**

**RESOLUTION:** (Moved by Councillors Lara-Watson and Li)

That Council:

- A. Resolve to instruct staff to provide further information on costings.
  - i. The only costed figure provided is \$5 million to submit a DA with no references nor considering the alteration of the current DA.
  - ii. There is a further \$9 million in this solution unexplained.
  - iii. On the following scenarios:
    - a. A base case: no amenities on site – covered in grass v covered in concrete.
    - b. Mid case: plants with minor structural covering and seats in addition to base.
    - c. Top tier case: further lighting and features in addition to mid case.
- B. Notes the hole presents a health hazard for residents and cannot be left in its present state and therefore it is urgent this is resolved.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly his vote was recorded Against the Motion.

**Record of Voting:**

**For the Motion:** The Mayor, Councillor Yedelian OAM and Councillors Brown, Deshpande, Han, Lane, Lara-Watson and Li

**Against the Motion:** Councillors Maggio, O'Reilly, Pedersen, Purcell, Song

## **INFORMATION REPORTS**

### **13 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MAY 2024**

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**Report prepared by:** Acting Chief Financial Officer  
**File No.:** GRP/24/36 - BP24/445

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#### **REPORT SUMMARY**

This report details Council's performance of its investment portfolio as at 31 May 2024, and compares it against key benchmarks. The report includes Council's loan liabilities.

Council's rate of return on investments for the reporting period is 4.88%, which is 0.38% above the benchmark figure of 4.50%.

Income from interest on investments is budgeted at \$11.0m and as at 31 May 2024 funds of \$11.8m have been earned. The majority of this income is interest earned on Externally Restricted Reserves and must be held in such Reserves.

#### **ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Sacha Thirimanne**  
**Acting Chief Financial Officer**

Report Approved By:

**Luke Homann**  
**General Manager - Business and Operations**

## ITEM 13 (continued)

### Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act 1993*.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whilst having due consideration of the following parameters to mitigate risk:

- **Liquidity:** Investment terms should be sufficient to meet cash flow requirements of Council operations.
- **Legislative Compliance:** Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** In order to diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is not permitted to invest in any ADI which is BBB- or less.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 - 3 years and greater than 3 years.

### Standard & Poor (S&P) Rating Scale:

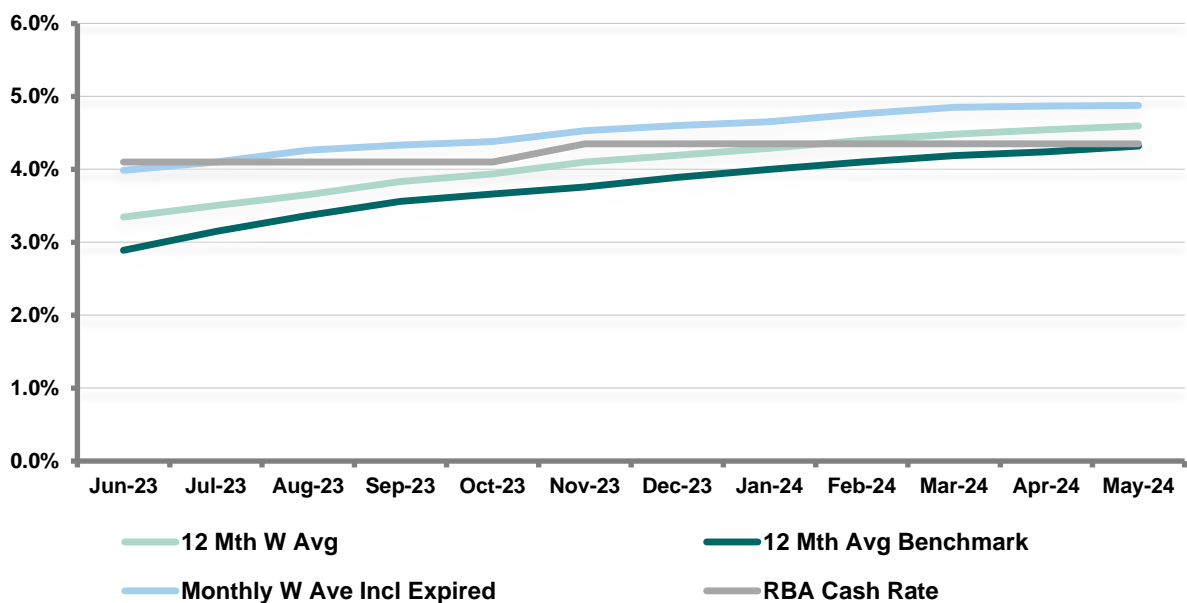
<b>AAA</b>	An obligor has <b>extremely strong</b> capacity to meet its financial commitments
<b>AA+</b>	An obligor has <b>very strong</b> capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree
<b>AA</b>	
<b>AA-</b>	
<b>A+</b>	An obligor has <b>strong</b> capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories
<b>A</b>	
<b>A-</b>	
<b>BBB+</b>	An obligor has <b>adequate</b> capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments
<b>BBB</b>	
<b>BBB-</b>	



**ITEM 13 (continued)**
**Investment Performance Commentary**

Council's performance against the benchmark for returns of its investment portfolio for May 2024 and the past 12 months are as follows:

	May	12 Month	FYTD
<b>Council Return</b>	4.88	4.60	4.62
<b>Benchmark</b>	4.50	4.32	4.36
<b>Variance</b>	<b>0.38</b>	<b>0.28</b>	<b>0.26</b>

**Performance - All Investments**


Council's investment portfolio as at 31 May 2024 was as follows:

Cash/Term Deposits	\$142.42m	47.99%
Floating Rate Notes	\$90.22m	30.40%
Fixed Bonds	\$64.15m	21.61%
<b>Total Investments</b>	<b>\$296.79m</b>	

Council continues to utilise the Federal Government's current guarantee (\$250k) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (Generally 30 days to 180 days maturity) where more competitive rates are available.

**ITEM 13 (continued)**

Council's income from investments continues to exceed original budgeted expectations, primarily due to Council's cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

**Loan Liability**

Council's loan liability as at 31 May 2024 is \$94k, which represents the balance of a \$1.5m loan drawn down on 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

**ITEM 13 (continued)**

**INVESTMENT SUMMARY AS AT 31 MAY 2024**

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-May-24 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Bank of Queensland	1. Bank of Queensland Floating Rate Note	AAA	Y	1,200	5.55	5.41	5.44	0.40	14/05/2025	1826
Bank of Queensland	2. BoQ FRN	AAA	Y	2,000	5.53	5.40	5.43	0.67	14/05/2025	1051
Bendigo and Adelaide Bank	3. Bendigo FRN (Covered)	AAA	Y	4,000	5.42	5.28	5.31	1.35	11/11/2025	1096
Suncorp-Metway	4. Suncorp Covered Bond	AAA	Y	3,978	3.56	3.55	3.54	1.34	24/08/2026	1593
Westpac Banking Corporation	5. WBC Covered Bond	AAA	N	3,197	4.00	3.95	3.95	1.08	20/05/2025	1096
Australia and New Zealand Banking Group	6. ANZ Fixed Bond	AA-	N	2,000	1.56	1.56	1.55	0.67	29/08/2024	1827
Australia and New Zealand Banking Group	7. ANZ Fixed Bond	AA-	N	1,999	1.67	1.67	1.66	0.67	29/08/2024	1805
Australia and New Zealand Banking Group	8. ANZ Fixed Bond	AA-	N	2,000	1.69	1.69	1.69	0.67	16/01/2025	1827
Australia and New Zealand Banking Group	9. ANZ Fixed Bond	AA-	N	2,998	1.80	1.80	1.79	1.01	29/08/2024	1612
Australia and New Zealand Banking Group	10. ANZ Fixed Bond	AA-	N	2,000	4.16	4.07	4.07	0.67	12/05/2025	1096
Australia and New Zealand Banking Group	11. ANZ FRN	AA-	N	1,200	5.51	5.42	5.46	0.40	31/03/2028	1827
Australia and New Zealand Banking Group	12. ANZ FRN	AA-	N	2,800	5.38	5.31	5.31	0.94	11/09/2028	1827
Commonwealth Bank of Australia	13. CBA Business Online Saver	AA-	N	20,411	4.43	4.30	4.32	6.88		
Commonwealth Bank of Australia	14. CBA Fixed Bond	AA-	N	2,999	4.30	4.31	4.31	1.01	18/08/2025	1096
Commonwealth Bank of Australia	15. CBA Fixed Bond	AA-	N	3,907	5.38	5.39	5.39	1.32	18/08/2027	1756
Commonwealth Bank of Australia	16. CBA FRN	AA-	N	2,400	5.63	5.46	5.51	0.81	13/01/2028	1826
Commonwealth Bank of Australia	17. CBA	AA-	N	2,500	5.39	5.35	5.35	0.84	17/08/2028	1827
Commonwealth Bank of Australia	18. CBA Term Deposit	AA-	N	2,000	5.16	4.76	4.80	0.67	13/08/2024	256
National Australia Bank	19. NAB Fixed Bond	AA-	N	3,495	2.98	2.99	2.99	1.18	25/02/2027	1826
National Australia Bank	20. NAB Floating Rate Note	AA-	N	2,000	5.37	5.28	5.31	0.67	19/06/2024	1827
National Australia Bank	21. NAB FRN	AA-	N	3,000	5.47	5.33	5.36	1.01	12/05/2028	1827
National Australia Bank	22. NAB FRN	AA-	N	3,200	5.49	5.50	5.50	1.08	16/11/2028	1827
National Australia Bank	23. NAB FRN	AA-	N	2,800	5.36	5.36	5.36	0.94	22/03/2029	1826
National Australia Bank	24. NAB Term Deposit	AA-	N	4,000	5.27	5.02	5.07	1.35	22/10/2024	362
National Australia Bank	25. NAB Term Deposit	AA-	N	4,000	5.06	5.02	5.02	1.35	21/01/2025	330
National Australia Bank	26. NAB Term Deposit	AA-	N	4,000	5.09	5.09	5.09	1.35	10/12/2024	294
National Australia Bank	27. NAB Term Deposit	AA-	N	2,000	5.27	5.19	5.21	0.67	26/09/2024	365
National Australia Bank	28. NAB Term Deposit	AA-	N	3,000	5.25	5.18	5.19	1.01	3/10/2024	365
National Australia Bank	29. NAB Term Deposit	AA-	N	4,000	5.18	5.18	5.18	1.35	19/06/2024	288
National Australia Bank	30. NAB Term Deposit	AA-	N	4,000	5.32	5.32	5.32	1.35	9/10/2024	345
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	5.17	4.79	4.82	1.35	11/07/2024	182
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	5.18	4.72	4.85	1.35	17/09/2024	365
National Australia Bank	33. NAB Term Deposit	AA-	N	4,000	5.02	5.20	5.20	1.35	4/02/2025	301
Westpac Banking Corporation	34. Westpac Fixed Bond	AA-	N	2,599	2.76	2.75	2.74	0.88	17/03/2025	1096
Westpac Banking Corporation	35. Westpac FRN	AA-	N	2,600	5.22	5.16	5.16	0.88	10/08/2026	1096
Westpac Banking Corporation	36. WBC FRN	AA-	N	3,500	5.38	5.31	5.31	1.18	19/09/2028	1827
Westpac Banking Corporation	37. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.35	5/11/2024	371
Westpac Banking Corporation	38. Westpac Term Deposit	AA-	N	4,000	5.41	5.41	5.41	1.35	29/10/2024	365
Westpac Banking Corporation	39. Westpac Term Deposit	AA-	N	4,000	5.14	4.94	5.03	1.35	9/08/2024	366
Westpac Banking Corporation	40. Westpac Term Deposit	AA-	N	2,000	5.18	4.97	5.07	0.67	19/08/2024	367
Westpac Banking Corporation	41. Westpac Term Deposit	AA-	N	4,000	5.10	2.78	2.88	1.35	11/03/2025	386
Westpac Banking Corporation	42. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.35	10/12/2024	406
Westpac Banking Corporation	43. Westpac TD	AA-	N	4,000	5.28	5.28	5.28	1.35	17/12/2024	379
Macquarie Bank	44. Macquarie Bank Fixed Bond	A+	N	4,000	1.71	1.72	1.72	1.35	12/02/2025	1827
Macquarie Bank	45. Macquarie Bank FRN	A+	N	3,200	5.29	5.22	5.22	1.08	14/09/2026	1096
Suncorp-Metway	46. Suncorp-Metway Fixed Bond	A+	Y	3,595	2.58	2.58	2.58	1.21	25/01/2027	1826
Suncorp-Metway	47. Suncorp Fixed Bond	A+	Y	3,903	3.60	3.60	3.60	1.32	25/01/2027	1763
Suncorp-Metway	48. Suncorp Fixed Bond	A+	Y	1,407	5.49	5.49	5.49	0.47	25/01/2027	1683
Suncorp-Metway	49. Suncorp-Metway Floating Rate Note	A+	Y	1,200	5.60	5.46	5.51	0.40	24/04/2025	1823
Suncorp-Metway	50. Suncorp FRN	A+	Y	2,576	5.77	5.55	5.60	0.87	25/02/2027	1711
Suncorp-Metway	51. Suncorp FRN	A+	Y	2,200	5.71	5.60	5.63	0.74	14/12/2027	1826

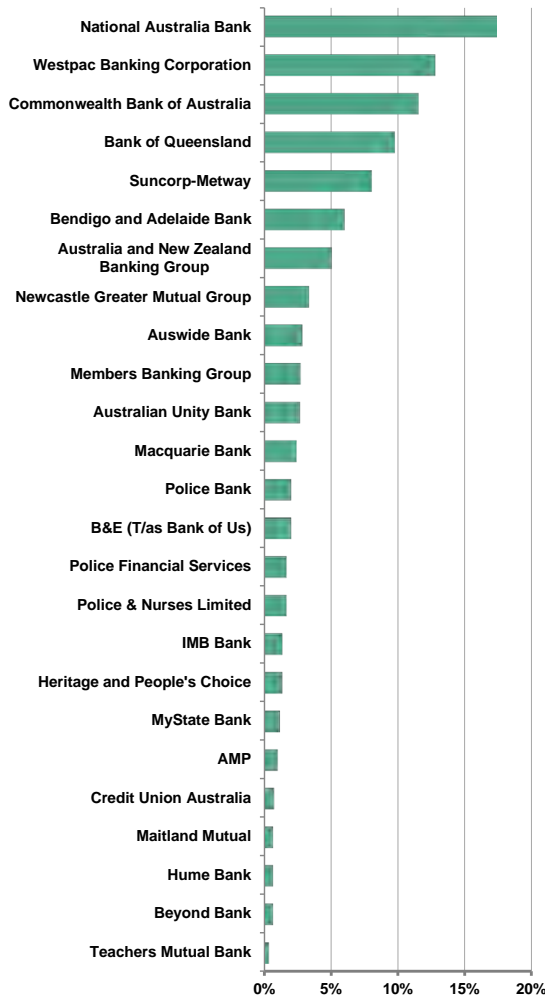
**ITEM 13 (continued)**

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-May-24 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Suncorp-Metway	52. Suncorp FRN	A+	Y	3,000	5.50	5.37	5.39	1.01	18/05/2026	1096
Suncorp-Metway	53. Suncorp FRN	A+	Y	2,000	5.44	5.44	5.44	0.67	19/03/2029	1826
Bank of Queensland	54. BoQ Fixed Bond	A-	Y	3,797	2.14	2.13	2.12	1.28	27/10/2026	1826
Bank of Queensland	55. BoQ Fixed Bond	A-	Y	1,913	4.08	4.06	4.06	0.64	6/05/2026	1496
Bank of Queensland	56. BoQ Fixed Bond	A-	Y	751	5.26	5.24	5.24	0.25	27/10/2026	1498
Bank of Queensland	57. BoQ Fixed Bond	A-	Y	479	5.22	5.20	5.20	0.16	27/10/2026	1495
Bank of Queensland	58. BoQ Fixed Bond	A-	Y	2,538	5.16	5.14	5.14	0.86	6/05/2026	1321
Bank of Queensland	59. BoQ Fixed Bond	A-	Y	3,292	5.44	5.44	5.44	1.11	30/04/2029	1826
Bank of Queensland	60. Bank of Queensland Term Deposit	A-	Y	3,000	5.04	5.34	5.42	1.01	15/04/2025	364
Bank of Queensland	61. Bank of Queensland Term Deposit	A-	Y	2,000	2.55	2.55	2.55	0.67	13/06/2024	1827
Bank of Queensland	62. Bank of Queensland Term Deposit	A-	Y	4,000	5.33	5.33	5.33	1.35	25/06/2024	239
Bank of Queensland	63. Bank of Queensland Term Deposit	A-	Y	4,000	5.15	5.15	5.15	1.35	16/10/2024	218
Bendigo and Adelaide Bank	64. Bendigo Fixed Bond	A-	Y	3,748	3.10	3.08	3.08	1.26	17/03/2025	1096
Bendigo and Adelaide Bank	65. Bendigo Bank Fixed Bond	A-	Y	997	3.44	3.43	3.42	0.34	17/03/2025	1088
Bendigo and Adelaide Bank	66. Bendigo Fixed Bond	A-	Y	2,560	3.26	3.26	3.26	0.86	6/09/2024	882
Bendigo and Adelaide Bank	67. Bendigo Bank FRN	A-	Y	3,500	5.72	5.59	5.62	1.18	15/05/2026	1096
Bendigo and Adelaide Bank	68. Bendigo and Adelaide Bank Term Deposit	A-	Y	3,000	5.06	4.70	4.73	1.01	29/10/2024	273
AMP	69. AMP At Call Account	BBB+	N	11	0.00	1.85	1.83	0.00		
AMP	70. AMP FRN	BBB+	N	2,000	6.13	6.06	6.06	0.67	29/06/2026	1096
AMP	71. AMP Term Deposit	BBB+	N	1,000	5.25	4.96	5.09	0.34	2/08/2024	366
Australian Unity Bank	72. Australian Unity Bank Term Deposit	BBB+	Y	2,000	5.75	5.62	5.75	0.67	17/07/2024	364
Australian Unity Bank	73. Australian Unity Bank Term Deposit	BBB+	Y	2,000	4.98	4.66	4.67	0.67	28/10/2024	270
Australian Unity Bank	74. Australian Unity Term Deposit	BBB+	Y	4,000	5.10	5.36	5.35	1.35	14/01/2025	364
B&E (T/as Bank of Us)	75. Bank of us Term Deposit	BBB+	Y	2,000	5.12	5.12	5.12	0.67	17/10/2024	365
B&E (T/as Bank of Us)	76. Bank of us Term Deposit	BBB+	Y	2,000	5.03	5.04	5.11	0.67	30/07/2024	176
B&E (T/as Bank of Us)	77. Bank of us TD	BBB+	Y	2,000	5.05	5.05	5.05	0.67	13/11/2024	282
Beyond Bank	78. Beyond Bank Term Deposit	BBB+	Y	2,000	5.40	5.28	5.28	0.67	17/12/2024	371
Credit Union Australia	79. Great Southern Bank Floating Rate Note	BBB+	Y	1,000	5.60	5.46	5.51	0.34	24/10/2024	1827
Credit Union Australia	80. Great Southern Bank FRN	BBB+	Y	1,200	6.15	6.01	6.05	0.40	9/02/2027	1461
Heritage and People's Choice	81. Heritage Bank Term Deposit	BBB+	Y	4,000	5.75	5.75	5.75	1.35	12/07/2024	365
Hume Bank	82. Hume Bank TD	BBB+	Y	2,000	4.98	4.73	4.74	0.67	27/10/2024	269
IMB Bank	83. IMB Term Deposit	BBB+	Y	4,000	5.21	5.16	5.16	1.35	17/07/2024	211
Members Banking Group	84. RACQ FRN	BBB+	Y	2,000	5.70	5.57	5.60	0.67	23/05/2025	1096
Members Banking Group	85. RACQ FRN	BBB+	Y	3,100	5.97	5.83	5.85	1.04	24/02/2026	1096
Members Banking Group	86. RACQ FRN	BBB+	Y	3,000	6.08	6.08	6.08	1.01	5/03/2027	1095
MyState Bank	87. MyState FRN	BBB+	Y	1,500	5.10	5.00	5.02	0.51	16/06/2025	1461
MyState Bank	88. MyState Bank Term Deposit	BBB+	Y	2,000	5.15	2.56	2.63	0.67	4/03/2025	365
Newcastle Greater Mutual Group	89. NPBS FRN	BBB+	Y	2,000	5.06	4.94	4.95	0.67	4/03/2026	1826
Newcastle Greater Mutual Group	90. NPBS FRN	BBB+	Y	3,243	5.22	5.09	5.11	1.09	4/03/2026	1458
Newcastle Greater Mutual Group	91. NPBS FRN	BBB+	Y	3,715	5.94	5.80	5.83	1.25	10/02/2027	1720
Newcastle Greater Mutual Group	92. NPBS FRN	BBB+	Y	988	6.07	5.91	5.95	0.33	10/02/2027	1482
Police & Nurses Limited	93. P&N Bank Term Deposit	BBB+	Y	1,000	5.13	4.48	4.57	0.34	7/01/2025	280
Police & Nurses Limited	94. P&N Bank Term Deposit	BBB+	Y	2,000	5.15	3.03	3.17	0.67	30/01/2025	365
Police & Nurses Limited	95. P&N Bank Term Deposit	BBB+	Y	2,000	5.36	5.36	5.36	0.67	2/07/2024	237
Police Bank	96. Police Bank FRN	BBB+	Y	2,000	5.97	5.83	5.86	0.67	21/11/2025	1096
Police Bank	97. Police Bank FRN	BBB+	Y	4,000	6.02	6.04	6.04	1.35	17/11/2026	1096
Police Financial Services	98. BankVic Term Deposit	BBB+	Y	2,000	5.27	4.84	4.85	0.67	29/04/2025	363
Teachers Mutual Bank	99. Teachers Mutual Bank FRN	BBB+	Y	1,100	5.14	5.03	5.05	0.37	16/06/2026	1826
Auswide Bank	100. Auswide FRN	BBB	Y	3,000	5.98	5.88	5.91	1.01	17/03/2026	1096
Auswide Bank	101. Auswide FRN	BBB	Y	3,500	6.08	6.08	6.08	1.18	22/03/2027	1095
Auswide Bank	102. Auswide Bank Term Deposit	BBB	Y	2,000	5.22	2.57	2.69	0.67	28/01/2025	358
Maitland Mutual	103. The Mutual FRN	BBB	Y	2,000	6.12	6.12	6.12	0.67	10/05/2027	1095
Police Financial Services	104. BankVic TD	BBB	Y	3,000	5.21	5.21	5.21	1.01	10/09/2024	371
				<b>296,796</b>	<b>4.87</b>	<b>4.69</b>	<b>4.71</b>	<b>100</b>		

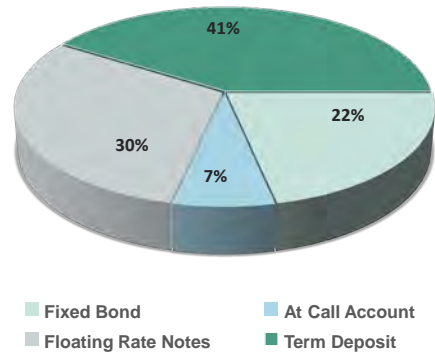
**ITEM 13 (continued)**

	<365 days	>365 days
Cash/TDs	\$142.4M	\$0.0M
FRNs	\$9.4M	\$80.8M
Fixed Bonds	\$28.1M	\$36.1M
	<b>\$179.9M</b>	<b>\$116.9M</b>

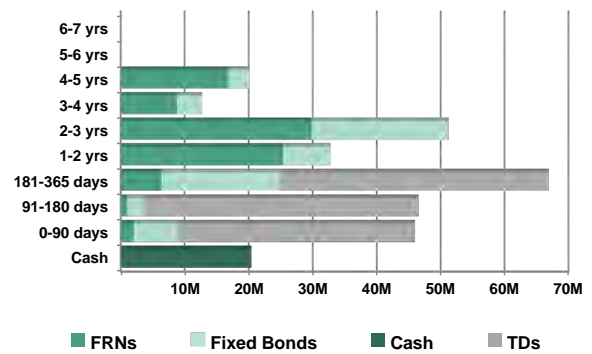
**Active Investment by Institution**



**Summary by Investment Type**

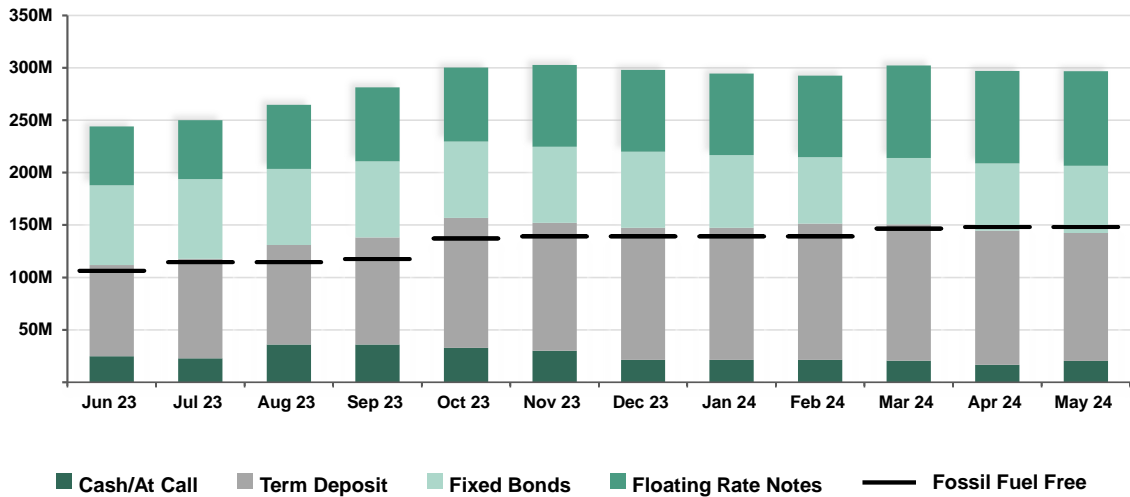


**Summary by Duration**

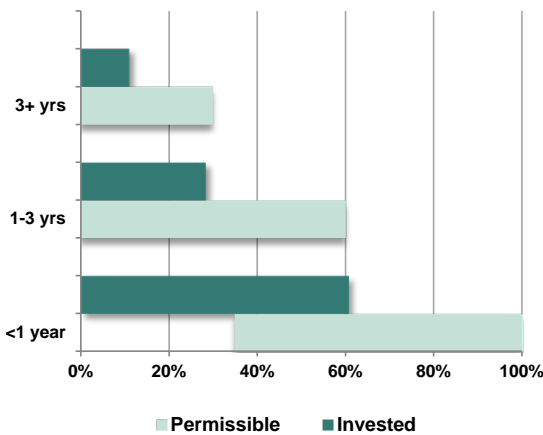


**ITEM 13 (continued)**

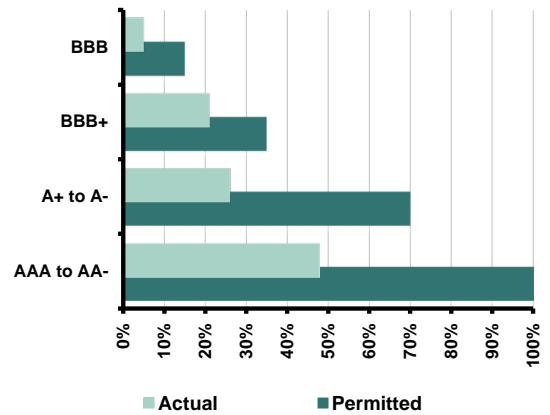
**Total Funds Invested**



**Policy Limits on Maturities**



**Investment Summary by Rating**



Note: Portion of deposits covered by Federal Guarantee are rated 'AAA'

**Divestment of Fossil Fuel Aligned Financial Institutions**

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 31 May 2024, Council has a total amount of \$148.0m invested in non-fossil fuel aligned financial institutions, which is 49.86% of its total investment portfolio.

**ITEM 13 (continued)**

Whilst Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk divesting 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories are restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced as a result of poor investment decisions is ultimately Council's responsibility.

**Financial Implications**

Council's return for the reporting period is 4.88%, which is 0.38% above the benchmark figure of 4.50%.

The budget for interest income from investments is \$11.0m and as at 31 May 2024 funds of \$11.8m have been earned. The majority of this income is interest earned on Externally Restricted Reserves held and must be held in such Reserves.

**Summary**

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act 1993*, which deals with the investment of surplus funds by Councils.

**Certificate of the Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Sacha Thirimanne  
Acting Chief Financial Officer

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**14 REPORT FOR THE INFORMATION OF COUNCIL - DEFERRAL OF NOTICE OF MOTION FROM THE COUNCIL MEETING HELD ON 25 JUNE 2024**

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**Report prepared by:** Chief Executive Officer  
**File No.:** CLM/24/1/1/2 - BP24/496

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**REPORT**

The purpose of this report is to advise Council that the below Notice of Motion was submitted for inclusion on the Agenda for the Council Meeting of 25 June 2024:-

- (a) That Council consult with the community if a suitable Youth Arts Recreational Centre can be located at the Argyle Theatre in a way complimenting the character of the area.
- (b) That the consultation process commence in August with a report presented to Council in December 2024.

Council is advised that the Notice of Motion has been deferred from the Agenda for the Council Meeting of 25 June 2024 in accordance with Section 3.13(b) of Council's Code of Meeting Practice which reads as follows:-

*3.13 A Notice of Motion for the expenditure of funds on works and/or services other than those already provided for in the Council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the Notice of Motion. If the Notice of Motion does not identify a funding source, the Chief Executive Officer must either:-*

- (a) prepare a report on the availability of funds for implementing the Motion if adopted for inclusion in the business papers for the meeting at which the Notice of Motion is to be considered by Council, or*
- (b) by written notice sent to all Councillors with the business papers for the meeting for which the Notice of Motion has been submitted, defer consideration of the matter by the Council to such a date specified by the notice, pending the preparation of such a report.*

The Notice of Motion has been deferred for Council's consideration to the Council meeting to be held on 23 July 2024, pending the preparation of a report on the availability of funds for implementing the Motion.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared and Approved By:  
**Wayne Rylands**  
**Chief Executive Officer**



## **PRECIS OF CORRESPONDENCE**

### **1 ROADS TO RECOVERY PROGRAM**

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**Report prepared by:** Executive Assistant  
**File No.:** MYR/07/10/7 - BP24/460

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#### **CORRESPONDENCE:**

Submitting correspondence from The Hon. Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government and The Hon. Kristy McBain MP, Minister for Regional Development, Local Government and Territories dated 22 May 2024 regarding the Roads to Recovery Program.

City of Ryde will receive \$5,207,189 for the five-year funding period 1 July 2024 to 30 June 2029.

#### **RECOMMENDATION:**

That the correspondence be received and noted.

#### **ATTACHMENTS**

- 1 Roads to Recovery Council of the City of Ryde - 22 May 2024

Report Prepared By:

**Janine Carr**  
**Executive Assistant**

Report Approved By:

**Carmelina Loughland**  
**Executive Officer to the Chief Executive Officer**

**Wayne Rylands**  
**Chief Executive Officer**

PRECIS OF CORRESPONDENCE 1 (continued)

ATTACHMENT 1



**THE HON CATHERINE KING MP**  
Minister for Infrastructure, Transport, Regional  
Development and Local Government

**THE HON KRISTY MCBAIN MP**  
Minister for Regional Development,  
Local Government and Territories

Trenton Brown  
Mayor  
Council of the City of Ryde  
Locked Bag 2069  
NORTH RYDE NSW 1670

Via: [mayor@ryde.nsw.gov.au](mailto:mayor@ryde.nsw.gov.au)  
Cc: [cityofryde@ryde.nsw.gov.au](mailto:cityofryde@ryde.nsw.gov.au)

Dear Mayor/Councillor

I am writing to advise your funding allocation under the **Roads to Recovery (RTR)** Program. The Australian Government is proud of its continued support for road construction and maintenance through RTR with \$4.4 billion being made available over the next five years. In 2024-25, the annual RTR budget is \$650 million and will increase over the funding period to reach \$1 billion per year from 2027-28. This represents the first increase in RTR funding since 2019-20. This permanent increase will allow for more effective long-term planning for the safer maintenance and upgrade of our local roads without being subject to budget cycles.

I am pleased to advise that **Council of the City of Ryde** will receive **\$5,207,189** for the five-year funding period 1 July 2024 to 30 June 2029.

The RTR Program will continue to operate under simple administrative arrangements, allowing funding recipients to decide the priority local projects on which to spend their allocation. In accordance with the current arrangements, projects funded under RTR can be delivered at any time throughout the five-year funding period. While your nominal annual allocation gradually increases over the next five years, if you have local priorities that require access to funding sooner, I encourage you to identify and schedule your projects as early as possible in the new financial year and contact the Department of Infrastructure, Transport, Regional Development, Communications and the Arts by email to [Roads.toRecovery@infrastructure.gov.au](mailto:Roads.toRecovery@infrastructure.gov.au).

The Department will soon write to formally advise you of the updated program conditions prior to the start of the new funding period, including in relation to your nominal annual allocation and own source expenditure requirements.

The Australian Government is committed to improving employment opportunities for First Nations peoples and we ask for this consideration to be applied to projects using RTR funding.

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PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

**PRECIS OF CORRESPONDENCE 1 (continued)**

**ATTACHMENT 1**

In addition to the RTR funding commitment, the Australian Government has increased funding to the **Black Spot Program**, and from 1 July 2024 will commence the new **Safer Local Roads and Infrastructure Program**. Collectively these programs provide a valuable source of funding to local governments seeking to improve road infrastructure and safety. Councils will also be interested to know that submissions are continuing to be accepted for the **Heavy Vehicle Rest Area initiative**. For further information on these programs and how to apply, please visit <https://investment.infrastructure.gov.au/about/local-initiatives>. I encourage you to consider these programs to support your local road safety improvements.

I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



THE HON CATHERINE KING MP  
Minister for Infrastructure, Transport, Regional Development and Local Government



THE HON KRISTY MCBAIN MP  
Minister for Regional Development, Local Government and Territories

22 May 2024

## **NOTICES OF MOTION**

### **1 PEDESTRIAN CROSSING AT POTTS STREET - Councillor Roy Maggio**

**File Number: CLM/24/1/1/6 - BP24/479**

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#### **MOTION:**

- (a) That Council revisit options for a pedestrian crossing on Potts Street, between Victoria Road and Frederick Street, Ryde, in consultation with TfNSW, St Charles School and other affected stakeholders.
- (b) That Council request St Charles School to develop and implement an Operational Traffic Management Plan to assist with the safety and efficiency of student pick-up/drop-off activity.
- (c) That the back gate of St Charles School on Potts Street be considered in the process.
- (d) That a report come back to Council at the November 2024 Ordinary Council meeting on the findings and discussions taken place with regards to the pedestrian crossing options and the Operational Traffic Management Plan.

### **2 FEASIBILITY OF EXTENDING THE WINTER SOCCER SEASON - Councillor Roy Maggio**

**File Number: CLM/24/1/1/6 - BP24/476**

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#### **MOTION:**

- (a) That Council discuss with the relevant summer users, the local football Clubs, Association and Football NSW if it is feasible to extend the Winter soccer season until after the long weekend in October 2024 due to inclement weather.
- (b) That a report be provided to Council as soon as practicable with the outcome of the request to extend the football season.

**3 HELPING PREVENT VANDALISM AND RISK OF BUSHFIRE AT SUGARLOAF POINT, EAST RYDE - Councillor Penny Pedersen****File Number: CLM/24/1/1/6 - BP24/473**

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**MOTION:**

- (a) City of Ryde notes that:-
- i. Vandals, groups of people and people who fish, regularly visit Sugarloaf Point on the banks of Lane Cove River at East Ryde, at night-time.
  - ii. There is evidence that some of these people light fires and vandalise property at the site.
  - iii. The Friends of Lane Cove National Park Bush Care Group have had equipment, first aid materials and plantings vandalised.
  - iv. The park is closed at night.
  - v. Lighting fires in the Lane Cove National Park is illegal and puts private property; Ausgrid, NPWS and Council assets at risk of fire.
  - vi. Police have been to visit the site and agree that if Council were to impose No Parking outside the gate on Pittwater Road between 8.00pm and 7.00am, it would help discourage many of these people visiting the Park at night.
- (b) That the proposal to install a “NO STOPPING” zone on the eastern side of Pittwater Road, between Rene Street and Buffalo Creek Reserve intersections, between sunset and dawn, be referred to the September 2024 Ryde Local Traffic Committee meeting for consideration, following community consultation.

**4 ALLEGED WASTE AND VERMIN ISSUES AT 144-148 COXS ROAD, NORTH RYDE - Councillor Penny Pedersen****File Number: CLM/24/1/1/6 - BP24/474**

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**MOTION:**

- (a) That City of Ryde investigate alleged waste and vermin issues in the vicinity of 144-148 Coxs Road, North Ryde and the adjoining Coxs Road public car park.
- (b) That a report be provided back to Council outlining the findings of the investigation after its completion.

**5 WORKSHOP ON THE CITY OF RYDE COUNCIL'S USE OF PRINT AND SOCIAL MEDIA - Councillor Bernard Purcell**

**File Number:** CLM/24/1/1/6 - BP24/475

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**MOTION:**

- (a) That City of Ryde staff hold a workshop for all Councillors regarding the use of print and social media delivered by the City of Ryde.
- (b) That the workshop take place before the July Ordinary Council Meeting.

## **CONFIDENTIAL REPORT**

### **15 LAND CLASSIFICATION AT DENISTONE**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**Report prepared by:** Manager - Property Management

**File No.:** GRP/24/36 - BP24/492

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